

Agenda

**We welcome you to
Surrey Heath Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You



Discussion

Parking Review – proposed changes to roads put forward by residents

High Street Access – Experimental scheme to continue in Camberley

Youth Commissioning – Services for Young People locally

Venue

Location: Our Lady Queen of Heaven Church Hall,
Frimley, GU16 7AA

Date: Thursday, 3 July 2014

Time: 6.30 pm – Public questions at 6pm

Surrey Heath
Local Committee

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: nicola.thorntonbryar@surreycc.gov.uk

Tel: 01276 800269

Website: www.surreycc.gov.uk/surreyheath



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Surrey County Council Appointed Members

Mr David Ivison, Heatherside and Parkside (Chairman)
Mr Bill Chapman, Camberley East
Mr Denis Fuller, Camberley West
Mr Chris Pitt, Frimley Green, Deepcut and Mychett (Vice-Chairman)
Mr Adrian Page, Bisley, Lightwater and West End
Mr Mike Goodman, Chobham, Bagshot & Windlesham

Borough Council Appointed Members

Cllr Vivienne Chapman, St. Paul's
Cllr Rodney Bates, Old Dean
Cllr Valerie White, Bagshot
Cllr Josephine Hawkins, Parkside
Cllr Paul Ilnicki, Heatherside
Cllr John Winterton, Lightwater Ward

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Nicola Thornton-Bryar on 01276 800269 or write to the Community Partnerships Team at Surrey County Council Surrey Heath Borough Council, Surrey Heath House, Knoll Road, Camberley, GU15 3HD or nicola.thorntonbryar@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

Use of social media and recording at council meetings

Reporting on meetings via social media

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

Requests for recording meetings

Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.


The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

Using Mobile Technology

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

			
Cllr David Ivison (Chairman) Heatherside and Parkside	Cllr Chris Pitt (Vice Chairman) Frimley Green, Deepcut and Mytchett	Cllr Bill Chapman Camberley East	Cllr Denis Fuller Camberley West
		 SURREY COUNTY COUNCIL Local Committee (SURREY HEATH) County Councillors 2013-17	
Cllr Mike Goodman Bagshot, Windlesham & Chobham	Cllr Adrian Page Lightwater, West End & Bisley		

For councillor contact details, please contact Nikkie Thornton-Bryar, Community Partnership and Committee Officer (nicola.thorntonbryar@surreycc.gov.uk) Telephone: 01276 800269)

			
Cllr Vivienne Chapman St Pauls Ward	Cllr Rodney Bates Old Dean Ward	Cllr Paul Ilnicki Heatherside Ward	Cllr Josephine Hawkins Parkside Ward
		<p>Local Committee (SURREY HEATH)</p> <p>Borough Council Co-optees 2013-14</p>	
Cllr Valerie White Bagshot Ward	Cllr John Winterton Lightwater Ward		

For councillor contact details, please contact Nikkie Thornton-Bryar, Community Partnership and Committee Officer (nicola.thorntonbryar@surreycc.gov.uk) Telephone: 01276 800269)

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF THE LAST MEETING

(Pages 1 - 8)

To agree the Minutes of the last meeting held on 13 March 2014.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 WRITTEN PUBLIC QUESTIONS

To answer any written questions from residents or businesses within the area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon, four working days before the meeting.

One written question has already been received as follows:-

The Hatches path, officially referred to as Bridleway BW19 by the Countryside Access Team, is long overdue maintenance. The path is overgrown on each side and is now a narrow strip of tarmac, much of which is badly potholed. In winter the path is muddy and flooded making it very difficult for pedestrians & cyclists to navigate.

Many people would like to see the path properly tarmacked across the full width of the path (approx 7-9 feet) and treated as a "[Shared Use route for Pedestrians & Cyclists](#)". I have started a blog and petition to raise awareness of this, which has 89 signatures to date. I expect more signatures as conditions get worse in the autumn.

Blog: <http://thehatchespath.blogspot.co.uk/>

Petition: <http://petitions.surreycc.gov.uk/TheHatches/>

I have been in correspondence with Luke Dawson of the Countryside Access Team who has visited the path and confirmed it needs maintenance work carried out. He has requested funds "from a bigger pot" to fund improvement works but was unsuccessful this year. He has investigated interim solutions to fix the worst of the potholes and

improve drainage. He also suggested "a scrape of the surface mud to allow the full available width". I noticed this was done recently (by Mon 23rd June) but this has only cleared the existing 4 foot wide path. Potholes still need to be fixed and drainage improved.

So, my question to the committee is whether they can help the Countryside Access Team with funding to upgrade the path properly to a Shared use route for Pedestrians & Cyclists.

My blog has full details of my discussions with the Countryside Access Team and sustrans. I will also update with the committee's feedback. Thank you for your time".

5 WRITTEN MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice must be given in writing to the Community Partnership & Committee Officer by 12 noon 4 working days before the meeting.

6 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting.

Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

No petitions have been received for this meeting.

7 RESPONSE TO A30 SLIP ROAD PARKING PETITION (Pages 9 - 12)

The Local Committee received a petition at its meeting on 13 March 2014 signed by local residents regarding parking fines on the A30 slip road. This is the Council's response to the petition.

8 RESPONSE TO CORDWALLES SCHOOL PETITION (Pages 13 - 14)

The Local Committee received a petition at its meeting on 13 March 2014 signed by local residents regarding road safety outside Cordwalles school. This is the Council's response to the petition.

9 2014/15 PARKING REVIEW (Pages 15 - 52)

Officers of Surrey County Council's parking team have carried out a review of on street parking restrictions within the borough of Surrey Heath and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion. Committee approval is required in order to progress these changes to the stage of 'formal advertisement', where the proposed restrictions will be advertised for 28 days and open to comments or objections from members of the public.

10 HIGHWAYS UPDATE

A Highways Update report will be tabled at the meeting.

11 TRO - EXPERIMENTAL SCHEME FOR CAMBERLEY HIGH STREET

(Pages 53 - 60)

In response to a request from Surrey Heath Borough Council and Surrey Police, an Experimental Road Closure Order has previously been introduced for part of Camberley High Street. This Order has now expired.

The Order enabled the High Street to be closed at times when the clubs/pubs/restaurants in the High Street attract particularly large numbers of visitors.

These closures were introduced to help reduce the risk of accidents and incidents of anti-social behaviour and public disturbance.

During the experimental period a number of people have complained that the closures were implemented unnecessarily early. In addition, it was found that a small number of businesses have regularly deliveries whilst the closures are in place.

The Police have reported that the closures have resulted in a reduction in crime and incidents of anti-social behaviour/crimes in the High Street. Both the Police and Borough Council would like the closures to continue. However, they agree that the closures should be amended to reflect the issues and concerns identified during the experiment.

Rather than making the original experimental closure permanent, it is therefore proposed that a further 18 month Experimental Order is introduced. Under this Order the closures would start later in the evening and would also include an exception to allow access for loading and unloading during the closure times.

If approved, the effectiveness of the new experiment closures and the comments received in response would be assessed. Subject to the outcome of this assessment the closures may then be made permanent.

12 PORTSMOUTH ROAD CYCLE LANE - AGREEMENT TO CHANGE THE SEGREGATED CYCLE LANE TO A SHARED FOOTWAY

(Pages 61 - 66)

The Surrey Heath Local Committee's ITS scheme for 2014/15 is the widening of the Portsmouth Road between Toshiba Roundabout and the Frimley Park Hospital roundabout.

In order to create an additional lane, part of the existing cycle/footway needs to be moved over to allow the road to be widened.

The Available space for the relocated cycle/footway will result in a facility that is narrower than existing and too narrow to allow it to remain as a segregated facility. A cycle/footway can remain as a shared (as opposed to a segregated) facility.

- 13 TRAFFIC REGULATION ORDER FOR A NO RIGHT TURN ONTO OSNABURGH HILL FROM LONDON ROAD, CAMBERLEY** (Pages 67 - 72)
- To approve the advertisement and implementation of a Traffic Regulation Order (TRO) to restrict any traffic heading eastbound on London Road, Camberley (A30) from entering Osnaburgh Hill.
- The proposal is being brought implemented to reduce the number of personal injury collisions associated with this movement.
-
- 14 ROW BRIDLEWAY 19** (Pages 73 - 80)
- Members will recall approving the publishing of an Intention to make a Traffic Regulation Order (TRO), under section 1 of the Road Traffic Regulation Act 1984, to prohibit horse use on Public Bridleway No. 19, Camberley and Frimley. No objections were received within the statutory advertising period. Members are asked to consider whether the legal and policy criteria for making the Order still apply.
- It is recommended that a TRO be made for avoiding danger to persons or other traffic using the road, or for preventing the likelihood of any such danger arising.
-
- 15 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE** (Pages 81 - 96)
- To update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Surrey Heath in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.
- In particular this focuses on the contribution of the different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the appendix to this report.
- Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.
-
- 16 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 - 2020** (Pages 97 - 110)
- Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.
- This paper explores increased delegation of decision-making in relation to local 'early help' for young people, within the context of re-commissioning for 2015 to 2020.

17 LOCAL COMMITTEE BUDGET AND TASK GROUP REPRESENTATION 2014-15 (Pages 111 - 116)

The Local Committee (Surrey Heath) is asked to review and agree the terms of reference and membership of task groups set by the Committee.

The committee is also asked to agree to delegate the Community Safety funding contribution to the Community Safety Partnership.

18 LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE (Pages 117 - 126)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

19 FORWARD PLAN (Pages 127 - 130)

This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan. The reports that are currently anticipated will be received by the committee are outlined in paragraph 3.

DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
 held at 6.30 pm on 13 March 2014
 at Collingwood College, Kingston Road, Camberley, GU15 4AE.

Surrey County Council Members:

- * Mr David Ivison (Chairman)
- * Mr Bill Chapman
- * Mr Denis Fuller
- * Mr Chris Pitt (Vice-Chairman)
- Mr Adrian Page
- * Mr Mike Goodman

Borough / District Members:

- Cllr Vivienne Chapman
- * Cllr Rodney Bates
- * Cllr Valerie White
- * Cllr Josephine Hawkins
- * Cllr Paul Ilnicki
- * Cllr Surrinder Gandhum

* In attendance

35/13 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllrs Adrian Page and Vivienne Chapman.

36/13 MINUTES OF THE LAST MEETING [Item 2]

The minutes of the last meeting held on 5th December 2013 were reviewed.
 The Local Committee (Surrey Heath) agreed the minutes of the last meeting.

37/13 DECLARATIONS OF INTEREST [Item 3]

With regard to the two petitions received, Cllr Rodney Bates declared an interest as he lives in Berkshire road near Cordwalles Junior School and Cllr Josephine Hawkins declared an interest as she received a parking fine on the A30 slip road.

38/13 PETITIONS [Item 4]

Two petitions were presented to the Committee.

Cllr Bill Chapman presented a petition on road safety outside Cordwalles School and Rev, Bruce Nicole presented a petition requesting refunds of parking fines given out on the A30 slip road in Camberley.

ITEM 2

The Local Committee (Surrey Heath) noted the petitions. A response will be given at the next meeting.

39/13 WRITTEN PUBLIC QUESTIONS [Item 5]

There were none.

40/13 WRITTEN MEMBERS QUESTIONS [Item 6]

There were none.

41/13 TRAFFIC REGULATION ORDER - BRIDLEWAY 19 [Item 7]

Surrey County Council received a request from Network Rail to make a Traffic Regulation Order (TRO), under section 1 of the Road Traffic Regulation Act 1984, to prohibit horse use on Public Bridleway No. 19, Camberley and Frimley. The bridleway runs from The Hatches over the level crossing to the Hampshire county boundary where a TRO is already in place. The British Horse Society had raised objections.

Councillors discussed the crossing and raised concerns over its safety. Local Councillor Chris Pitt objected to the closure as horse droppings proved it was used by horse riders to access other areas. A vote was held with Councillors voting 6 v 4 for the TRO to be published.

The Local Committee (Surrey Heath) agreed that the grounds for making a TRO as outlined were met, and a Notice of Intention to Make an Order should be published for Public Bridleway No. 19 (Camberley & Frimley) to prohibit equestrian use under s1(a) of the Road Traffic Regulation Order 1984 for avoiding danger to persons or other traffic using the road, or for preventing the likelihood of any such danger arising, as shown on Drawing Number 3/1/84/H8 (Annexe 1).

42/13 ROAD SAFETY POLICY UPDATE [Item 8]

The Local Committee received a draft update to the county council's policy on setting local speed limits and a new draft policy to address road safety outside schools, including school crossing patrols.

Councillors discussed road safety outside schools and what measures could be taken to improve safety. It was noted that 20mph zones alone did not achieve anything and that often a series of physical highways measures were required. There was a lot of anxiety amongst the public over road safety outside schools, which was not always backed by statistics, however one incident was one too many. Councillors felt that each school situation needed to be looked at on its own merits and individual tailored solutions found – however, several schools were highlighted to Officers as priority (Cordwalles, Tomlinscote, Pine Ridge, Prior Road). Parents were also encouraged to park considerately to avoid congestion during drop off / pick up times. Councillors also raised concerns that the policies needed to be backed by resources and that there were only 4 staff members dealing with this issue for all Surrey Schools and there were no specific funds for highway safety improvements outside schools.

The Local Committee (Surrey Heath) noted that their comments would be taken into account prior to the policies being submitted to county council Cabinet for approval.

43/13 PARKING REPORT - FARM ROAD [Item 9]

As part of the last parking review, statutory consultation was completed about a proposal in Farm Road (outside 34 to 44), Frimley.

Councillors discussed the issue. Sight lines were poor and some felt that parking restrictions were possibly needed on both sides of the road in question.

The Local Committee (Surrey Heath) agreed that having considered the objections, the proposed waiting restrictions in Farm Road, as shown in annex A be implemented.

44/13 OPERATION HORIZON [Item 10]

The Committee received a report which recorded the progress made in the first year of the 5-year carriageway investment maintenance programme, any changes to the year one programme and the success of the countywide Operation Horizon project to date. Progress of the supporting surface treatment programme of roads in Surrey Heath that have been carried out this financial year were also reported.

The report also set out the proposed Operation Horizon roads within Surrey Heath for the year two programme (financial year 2014/15), along with the remaining approved roads to be completed in years three to five (2015 – 2018).

It was noted that bids were being made for additional Government funding to tackle flood damaged roads. Councillors were concerned that some roads had deteriorated in the recent bad weather and that priorities needed to be regularly reviewed.

The Local Committee (Surrey Heath) noted:

- a) The success of the countywide 5-year programme in year one.
- b) The progress of Operation Horizon roads, Surface Treatment roads, and changes in year one in Surrey Heath in Annex 1.
- c) The proposed programme of Operation Horizon roads for Surrey Heath for year two (2014/15) and the remaining approved roads to be undertaken in years three to five (2015-2018) listed in Annex 1.

45/13 TRADING STANDARDS UPDATE [Item 11]

Graeme Preston gave an oral update on the work of Trading Standards in Surrey Heath. This included the range of work undertaken by the team on :-
 Business Advice
 Animal Health and Welfare – including farm animal movements

ITEM 2

Age restricted products – including test purchasing
Petrol station inspections
Buy with confidence schemes
Eat out, Eat Well
Investigations – including doorstep crime, rapid action teams, cold calling and scams

Councillors found the report useful and informative.

46/13 MEMBERS ALLOCATIONS [Item 12]

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2013/14 the County Council allocated £12,876 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report provided an update on the projects that have been funded since May 2013 to date.

Councillors were pleased to note that all funds had been spent with only £157 remaining unallocated. Thanks were given to Jenny Harvey for her help and support to Members.

The Local Committee (Surrey Heath) noted:

- (i) The amounts spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of the report.

47/13 FORWARD PLAN [Item 13]

The Forward Plan report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the plan. The reports that are currently anticipated will be received by the committee are outlined in paragraph 3.

The Local Committee (Surrey Heath) noted the forward plan.

Meeting ended at: 8.30 pm

Chairman

Annex A

Surrey Heath Local Area Committee

13 March 2014

Open Public Question Time

Public questions were audio recorded by Paul Deach

1. Tina Carney, Bagshot resident

I refer to the ongoing roadworks on the A30, which have been handled well and which have led to a positive outcome as Church Road has been closed for a few weeks to the delight of the residents. We have undertaken a straw poll of approx 30 residents, of whom 28 would like the road to remain restricted (one way up the hill) and we would like this to be considered by this Committee.

Reply from the Chair

The Committee are aware of the issues in this area, and could possibly look at this again. I do know that Pennyhill Park Hotel and Spa use this road to access their warehouse, so they would also need to be consulted.

Reply from Mike Goodman

This question came up approximately nine months ago and the Highways team looked at it. Unfortunately, it will not be easy and cheap to make this one way, and the scheme would need agreement of all residents and access users.

Reply from Andrew Milne, Highways Area Manager (NW)

This type of scheme would involve consultation, as the closure of Church Road may mean more traffic in other residential areas. I would suggest a more detailed report on this be brought to a future meeting.

2. Rev Bruce Nicole, local resident

I refer to my petition on the A30 London Road slipway, and wonder if the two councils present at this Committee meeting could reach agreement on the issue of refunds to residents

Reply from the Chair

Thank you for this – we will cover this under petitions on the agenda, when, as petitioner, you will be given the opportunity to speak for up to three minutes on this subject.

3. Murray Rowlands, Camberley resident

I refer to the Government policy on apprenticeships. In my role with the Camberley Job Club, a young man went for interview to train as a plumber, but the Government has now closed the course! What we need is a technical training institute locally for young people – could Surrey County Council look at this?

Reply from the Chair

This is something that councillors would support – but unfortunately, funding is not available at present. We need to provide additional primary school places in Surrey and funding is being directed towards this. We would love to provide this type of skills centre, but just don't have the money, however, Surrey does have a commitment to employ apprentices.

Reply from Josephine Hawkins, SHBC

Tomlinscote school do some wonderful work with young people, teaching practical skills.

4. Andrew Payne, Bagshot resident

The two laybys on the A322 appears to have become a full time truck stop. I counted 13 trucks, all with generators running, parked up there overnight. This amount of vehicles is noisy and they often leave urine and excrement behind. Why are we providing this facility and paying to clear up after them? The laybys are adjacent to Windlesham Golf Club. If they are allowed to continue parking there, could a sound proof fence be installed as this is causing a nuisance to residents?

Reply from the Chair

We will need to liaise with the Police on this. Trucks are able to stop in the lay-by but we do need to control numbers and littering.

Reply from Mike Goodman

Valerie White and I attended a meeting on this and Valerie got SHBC to clean up the area. We also met with the Police, who are keeping an eye on the situation. There have also been a number of thefts of diesel from parked trucks. The trucks can park there legally but we are monitoring the issue and cleaning up the site regularly.

Reply from Bill Chapman

This may be an issue that is spreading as there is a lay-by at Diamond Ridge that is causing similar problems.

Reply from Valerie White, SHBC

The Highways team do need to look at this. Truck drivers do need places to stop to meet the requirements for rest on their tachographs – but they would benefit from appropriate places with facilities.

Reply from Andrew Milne, Highways Area Manager (NW)

We will look at this lay-by.

5. Helene Hart, Upper Chobham Road resident

I refer to the issue of Parking charges on the A30. As I am not the petitioner, I need to raise this now and would like an answer as to why SHBC has not been told to allow challenges to fines. The whole situation feels like entrapment.

DRAFT MINUTES – to be formally agreed at the next meeting**Reply from the Chair**

The Surrey County Council Local Area Committee is made up of County and Borough Councillors, but we don't have the remit to tell SHBC what to do. They are a separate Council, but they do have an appeals system in place and policies that they follow.

Reply from David Curl, Parking Team

Surrey County Council are responsible for Parking changes – but the issue of parking tickets fall to the remit of SHBC. Parking charges regulations are set out and SHBC have a process for this. This is a two stage process with an in-house appeal system first, leading to an appeal with an independent adjudicator. Each appeal is looked at on its own merits.

6. Peter Seabrook-Harris, Camberley resident

I also refer to the A30 parking issue. I received a parking ticket on Nov 13th when the new restrictions were first introduced. I have written to SHBC on several occasions, pointing out the issues, stating that the changes and new signage were not clear enough and suggesting action to help residents, but I got no reply and my suggested signage was ignored. I am disgusted that I received no reply – especially as the situation escalated and led to lots of residents being treated so poorly.

Reply from Josephine Hawkins, SHBC

Unfortunately, our Chief Executives' husband is very ill and she is on compassionate leave. However, her team should have answered your letter.

6. Jennifer Edwards, Frimley resident

I support Bruce Nicoles' petition on the A30 parking issue. Innocent residents have been treated like law breakers. I do understand that there is a process, which has been followed, but I do feel caught out and strongly believe that residents should receive refunds in this area. I have written to the Parking department, the Chief Executive, and the Mayor but I have only received a reply from the parking team. All letters should get a response on point of principal and it is disgusting that letters are being ignored. Could someone please explain how residents get an independent adjudication, as SHBC has not provided this information and the Chief Executive does not respond to letters?

Reply from the Chair

This issue is not within the remit of this Committee, however, we have got the message here at the Local Area Committee and can pass this on to SHBC, who are aware of the concerns of residents.

7. Cyril Pavey, Camberley Resident

I would like to raise an issue with an item on the agenda (Page 67), regarding Southall Park Road.

ITEM 2

DRAFT MINUTES – to be formally agreed at the next meeting

Reply from the Chair

Thank you for raising this, I will allow the public to speak under that agenda item

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE: 3 JULY 2014****LEAD OFFICER: DAVID CURL, PARKING MANAGER****SUBJECT: PETITION RESPONSE – A30 SLIP ROAD****SUMMARY OF ISSUE:**

The Local Committee received a petition at its meeting on 13 March 2014.

The petition stated that “We the undersigned petition Surrey County Council to refund parking charges incurred due to inadequate signs”

The petition's details read: SHBC have received a windfall that they were not expecting. Several hundred people have been caught out by new parking regulations in Camberley; they were parking in a Permit Holders Only area believing it still to be a 30 minutes area. The changes seem to have been introduced quite properly but had the effect of catching people out in areas where they have always parked. This was because the signs were very small, placed quite high, and looked very similar to the signs they replaced. Now that SCC are improving the signs, which is perhaps an admission, it is time to draw a line and refund people who have been fined during the period between the changes being made and the signs being permanently improved.”

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note the report and the measures that have been put in place since the parking issue arose.

REASONS FOR RECOMMENDATIONS:

The provision of clear and effective parking restrictions in and around the town centre is a very important aspect in making Camberley a welcoming and desirable place to visit.

The Local Area Committee do not have the remit to force Surrey Heath Borough Council to make refunds. However, as a joint Committee, they are assured that procedures have been followed correctly and members of the public have been given the right to appeal.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The process of initiating the changes to parking controls in Camberley started with proposals being put by the public, local authorities, businesses or local Councillors to the Surrey County Council Parking Team for their 2013 annual review. In the case of the A30 slip road changes, these were passed to the Parking Team through Surrey Heath Council staff in May 2012.
- 1.2 The Parking Team consolidated the Borough wide proposals and presented recommendations to the Surrey Heath Local Area Committee (LAC) for authorisation on 14 March 2013.
- 1.3 There were 22 changes considered (plus another 23 which were deferred for re-assessment). The A30 slip road changes were amongst those 22 measures, which were unanimously agreed by the LAC.
- 1.4 After authorisation by the LAC, the proposals were then advertised by the Surrey County Council Parking Team for public consultation. There were no objections received by the Parking Team during the consultation period from July to September 2013.
- 1.5 In mid October 2013, the scheme was implemented with collaboration and consultation between the Surrey County Council Parking Team and the Borough Parking Team. Once in place, the new parking regulations were enforced by Surrey Heath Borough Parking Team.
- 1.6 The size and appearance of road signs, including those used for parking restrictions, is governed by Department for Transport regulations. This is to ensure consistency across the UK and help motorists understand them so improving compliance. The signs that were put up in the A30 slip road were of a size and type consistent with the prevailing regulations and consistent with those elsewhere in the UK and Camberley.
- 1.7 Following the introduction of the permit bay and the apparent lack of public understanding, the Member for Camberley West met with the Parking Team to investigate whether changes to the permanent signing should be made to help improve their conspicuity. A number of changes were legally agreed and approved and these were introduced in mid-January.

2. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 2.1 The Parking Team is mindful of its needs within this area and attempts to treat all members of the public with equality and understanding.

3. LOCALISM:

- 3.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after parking on the public highway, localism is routinely considered as part of the consultation for parking related works.
- 3.2 This report responds to concerns raised by members of the local community.

4. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

5. CONCLUSION AND RECOMMENDATIONS:

- 5.1 The decision by the LAC to implement the residents parking only bay was taken for the right reasons, with universal agreement. However, there were some lessons to be learnt in the case, which have been followed up as outlined:-
- 5.2 Consultation. The strict requirements of the Road Traffic Regulation Act 1984, whilst legally necessary, do not always adequately engage members of the public about new parking restrictions. On top of the statutory press notice, the Parking Team do put up more 'user friendly' street notices and make extensive use of the website to allow access to detailed documents and plans showing the changes. The Parking Team have further been asked to consider the use of social media to publicise any consultation period in Surrey Heath. In addition, local Councillors will be kept fully in the picture before changes are due and they can further disseminate information to their residents.
- 5.3 A joint County / Borough Working Group will also provide an oversight role and perhaps provide better engagement with the public and business community in the development of new restrictions, particularly around the town centre.
- 5.4 Information and Communication. The LAC have requested clearer information from the Parking Team in advance of the implementation of new restrictions. Again, the use of social media will help to publicise the changes and the Working Group can help identify and overcome potential problems.
- 5.5 Implementation. The co-ordination of permanent and temporary signing is very important and further clarity is needed over who should deal with temporary warning signs as well as the process for a 'grace' period. Not all restrictions (for example double yellow lines on a junction) will require a grace period, however there is a case for a longer one when making more subtle changes to parking restrictions. In this case, SHBC gave a two week grace period. This is an advisory matter and one for future Working Group consideration on a case by case basis.
- 5.7 Enforcement. Although the County Council are the highway authority, through contract agreements, SHBC are responsible for the on street parking enforcement service. The County rely on their operational experience to deal with parking enforcement in a dedicated, fair and responsive manner. SHBC

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have a process for enforcement, which allows for an appeal to the Borough, followed up by an appeal process with an independent adjudicator.

6. WHAT HAPPENS NEXT:

- 6.1 The Surrey Heath Local Committee are asked to note the recommendations in the report. The lessons learnt will be reflected in the 2014 Annual Parking Review.
- 6.2 The Parking Task Group will convene to look at the recommendations and will ensure that good practice is followed in introducing any future schemes or changes.

Contact Officer:

David Curl, Parking Team

Consulted:

Surrey Heath Borough Council Parking Team

Annexes:

None

Sources/background papers:

Petition presented to Local Committee on 13 March 2014.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 3 JULY 2014**LEAD OFFICER:** REBECCA HARRISON**SUBJECT:** PETITION RESPONSE – ROADS SAFETY OUTSIDE
CORDWALLES SCHOOL**DIVISION:** CAMBERLEY EAST**SUMMARY OF ISSUE:**

The Local Committee (Surrey Heath) received a petition at its meeting on 13 March 2014 concerning road safety outside Cordwalles school.

The petition stated "We, the parents, residents and concerned members of this community are urging the Council to assess the lack of road safety measures outside Cordwalles Junior School, Berkshire Road, Camberley. It is becoming increasingly dangerous for our children making their daily journeys to and from school. It is indeed an accident waiting to happen. Therefore we would like the council to implement improved road safety to provide our school children with the safer environment they deserve."

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to:

- (i) note the report
- (ii) note that a further and more detailed assessment report will be submitted to the next meeting

REASONS FOR RECOMMENDATIONS:

As part of the draft Road Safety Outside Schools Policy the county council's Community Engagement Team are leading a process to investigate concerns over road safety outside Cordwalles school.

1. CONCLUSION AND RECOMMENDATIONS:

- 1.1 The county council's local highways engineers, road safety engineering specialists and Police road safety colleagues have been out to conduct a site assessment as part of the draft policy.
- 1.2 This includes detailed casualty analysis, speed surveys and perceptions of problems outside the school gate.
- 1.3 This will result in a report containing options, where possible, to tackle the concerns that are raised in the petition above. The local committee will then decide whether to allocate money from their budget on any improvements depending upon the extent of the problem, the estimated costs and the funds available.
- 1.4 This report will be submitted for the next Surrey Heath local committee.
- 1.5 Schools and parents have a responsibility to provide road safety education and training.
- 1.6 Road safety education and training for children is just as important as improving the safety for road users outside schools.
- 1.7 Schools and parents have a vital role to play in child pedestrian and cycle training, and encouraging responsible attitudes to using motor vehicles as children grow older.
- 1.8 An assessment of the road safety education provided within a school will be undertaken alongside the assessment of the road safety situation outside the school gate.

Contact Officer:

Rebecca Harrison 01483 517515

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 3 July 2014**LEAD OFFICER:** JACK ROBERTS (Engineer, Parking Strategy & implementation team)**SUBJECT:** ON STREET PARKING REVIEW OF SURREY HEATH**DIVISION:** ALL DIVISIONS IN SURREY HEATH**SUMMARY OF ISSUE:**

Officers of Surrey County Council's parking team have carried out a review of on street parking restrictions within the borough of Surrey Heath and identified changes which would benefit road safety and reduce instances of obstruction and localised congestion. Committee approval is required in order to progress these changes to the stage of 'formal advertisement', where the proposed restrictions will be advertised for 28 days and open to comments or objections from members of the public.

RECOMMENDATIONS:**The Local Committee (Surrey Heath) is asked to agree that:**

- (i) the proposed amendments to on-street parking restrictions in Surrey Heath as described in this report and shown in detail on drawings in annex A are agreed.
- (ii) the local committee allocates funding as detailed in paragraph 5.1 of this report to proceed with the introduction of the parking amendments.
- (iii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Surrey Heath as shown on the drawings in annex A are advertised and that if no objections are maintained, the orders are made.
- (iv) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor. An additional member may be invited for comment.

REASONS FOR RECOMMENDATIONS:

It is recommended that the waiting restrictions are implemented as detailed in Annex A. They will make a positive impact towards:-

- Road safety
- Access for emergency vehicles

- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement
- Better compliance

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Parking Strategy and Implementation Team (parking team) carry out periodic reviews of on-street parking restrictions across Surrey on a borough by borough basis.
- 1.2 An assessment list comprising over 125 requests for parking restrictions from residents, councillors, the emergency services and SCC engineers since the last review were collated and used as the basis for this current Surrey Heath parking review.
- 1.3 Each feasible request was assessed based on several factors including road safety, localised congestion, effect on emergency services and bus operators and levels of support e.g. supported by county member, local borough/district council, high resident demand etc.

2. ANALYSIS:

- 2.1 The review was carried out in two stages: -

Stage one being an initial "desktop" exercise, which involved eradicating requests for refreshment of existing restrictions only and requests for restrictions which were either clearly not practical or feasible.

Stage two involved site visits to all remaining locations, which were assessed using the criteria explained above.

- 2.2 Following stage two of the review, some suggestions and requests were not taken any further due to there being insufficient evidence to suggest there was a parking problem which warranted restrictions, or where no feasible or practical solution was found.
- 2.3 The locations where officers consider new or amended restrictions may be of benefit are listed below, divided up by division, as in Annex A.

3. OPTIONS:

PROPOSED AMENDMENTS

(Relevant drawing numbers in brackets)

3.1 CAMBERLEY EAST

Highland Road j/w Wickham Road (1317)

Introduce double yellow lines on the junction to maintain road safety and sight lines.

Crawley Ridge (1318)

Introduce double yellow lines along the back of the school keep clear outside Crawley Ridge Infant School and extending northwards along the front of the school. This is to prevent parking in the vicinity of the school entrances and on this long bend section of Crawley Ridge at all times. In addition, introduce double yellow lines along the back of the school keep clear outside Crawley Ridge Junior School and extending northwards to cover the junction with Elsenwood Drive. This is to prevent parking in the vicinity of the school entrance and on the junction at all times.

Langley Drive (1320)

Convert the four unrestricted parking bays in Langley Drive to a maximum stay of 2 hours applying Monday to Saturday 8am to 6pm. This will prevent vehicles from being parked in Langley Drive for an excessive amount of time, which has been an ongoing problem for a number of years. The 2 hour restriction will also make the parking bays more consistent with the bays on Portesbery Road, except these bays won't allow permit holder parking.

London Road (A30) Service Road (1321)

At the end of the parking bay closest to the High Street, keep a 20m (4 car length) part of this parking bay for permit holders only and convert the remaining length of permit holder only bay back to '30mins or permit holders'. This will better reflect the actual requirement for permit holder only spaces in this part of Camberley town centre.

Georgian Close (1371)

Introduce double yellow lines along the entire length of Georgian Close and extending onto the junction with the A30 London Road. Georgian Close residents have no need to park on street in this very short cul de sac. Non residents have been known to park here for long periods of time which interferes with access to and from driveways and also in and out of the road itself. This proposal will be similar to the one currently in effect in Portesbery Hill Drive.

3.2 CAMBERLEY WEST

The Avenue (1327)

Outside number 34, revoke part of the parking bay and extend the existing single yellow line by the same length in order to improve access to and from the driveway for this property.

Hollyfields Close j/w Woodlands Road (1327)

On the north side of this junction only, introduce double yellow lines to maintain road safety and sight lines. The southern side of this junction is mainly protected by existing dropped kerbs and therefore parking doesn't tend to take place here.

Chapel Road (1328)

In the narrow section of Chapel Road located outside flats 43 to 67, introduce double yellow lines on both sides of the road to maintain access for larger vehicles at all times. This will include refuse collection vehicles, delivery vehicles and potentially fire engines or ambulances. The double yellow lines will continue round the inside of the bend by flats 48 to 72 to maintain access.

Sullivan Road (1328)

Extend the existing double yellow lines further round the bend opposite 51 to 57 to improve access, road safety and sight lines. In addition, introduce an additional disabled parking bay in the street just north of the parking bay area which is located outside number 49. This is at the request of a disabled resident living in the street.

France Hill Drive (1329)

On the eastern side of France Hill Drive, upgrade the short lengths of single yellow lines across driveways to double yellow lines to maintain access at all times. Outside number 15, reduce the parking bay currently for two vehicles down to a one vehicle bay in order to give the residents at number 15 better access to their driveway. This will also include a slight reduction of the parking bay just north of number 15. All reduced lengths of parking bay will be replaced with double yellow lines. Finally, reduce the parking bay outside number 21 and replace with double yellow lines to allow for a new vehicular access. On the western side of France Hill Drive, introduce double yellow lines at the back of the school keep clear marking outside Camberley Infant and Nursery School in order to prevent parking by this entrance at all times and not just during school pick up and drop off times. It is also proposed to upgrade the single yellow line opposite this school entrance to double yellow to maintain access and traffic flow.

Vale Road j/w Eaton Road (1332)

Introduce double yellow lines on the junction to maintain road safety and sight lines.

Park Road (1336)

Introduce double yellow lines opposite the junction with Heatherdale Road to improve road safety for vehicles exiting Heatherdale Road onto Park Road. At the moment parked vehicles opposite this junction cause vehicles travelling northwards on Park Road to encroach onto the southbound lane. This can create a hazardous situation for vehicles turning left out of Heatherdale Road and also prevents vehicles that are turning right out of Heatherdale Road from completely accessing the northbound lane after clearing the junction. In addition, in order to prevent these parked vehicles from moving over to the other side of Park Road where there are two unrestricted gaps to the north and to the south of the Heatherdale Road junction, it is proposed to double yellow line these gaps as well. This will keep parking on the western side of Park Road only to maintain traffic flow.

Frimley Road (1340)

North of Gordon Avenue, extend the existing double yellow lines on both sides up to the railway bridge. This will help deter larger vehicles from parking here for the builder's yard located off the Gordon Avenue junction.

Krooner Road (1341)

Revoke the parking bay adjacent number 126 Frimley Road to maintain access to the driveway for this property. Whilst this can be achieved with only a reduction of the parking bay, it was thought that leaving a one car bay in Krooner Road would be impractical.

Wilton Road (1341)

Outside the entrance to St John Ambulance, introduce additional double yellow lines to maintain access for vehicles entering and exiting this building at all times.

Bridge Road (1341)

Make the time limited bay opposite Bridge End unrestricted to match the layout currently on the ground. Amendment for TRO only.

Frimley Grove Gardens (1363)

In the currently unrestricted section of Frimley Grove Gardens outside numbers 3 to 17, introduce a single yellow line applying Monday to Saturday 9.30am to 4.30pm. The driveways on this side of the road have short sections of raised kerbs between them, resulting in parked cars sometimes overhanging the drives and causing an obstruction. This proposal will help to deter this parking behaviour without impacting too significantly on the residents themselves who may wish to park on the road outside of the restriction times.

Sheridan Road (1373)

On the junction with **Lendore Road**, introduce double yellow lines to maintain road safety and sight lines. On the corner by number 61, introduce double yellow lines to maintain road safety and sight lines. Outside numbers 42 to 50 revoke a section of double yellow lines to allow residents to park outside their homes. Outside numbers 16 and 18, fill in this unrestricted gap on the north side with double yellow lines to keep parking on the south side of the road only. Finally, extend the existing double yellow lines on the south side by the junction with Frimley Green Road further into Sheridan Road to improve two way traffic flow on approach to the main road junction.

3.3 HEATHERSIDE AND PARKSIDE**Upper Chobham Road j/w Old Bisley Road and Chobham Road (1344)**

Introduce double yellow lines on all arms of this roundabout junction on both sides of the road. On Upper Chobham Road (northern arm) the lines will terminate by the footpath north of number 119, on Old Bisley Road (eastern arm) the lines will terminate by the start of the school keep clear marking, and on Chobham Road (western arm) the lines will terminate up to the start of the lay-by area opposite number 109. This is to keep this roundabout area completely clear at all times, particularly during school pick up and drop off times where parking here has been a concern for some time.

Evergreen Road j/w Chobham Road (1344)

Introduce double yellow lines on the junction to maintain road safety and sight lines.

www.surreycc.gov.uk/surreyheath

Evergreen Road j/w Heather Mead (1344)

Introduce double yellow lines on and opposite the junction to maintain road safety and sight lines.

Bayfield Avenue (1365)

Outside numbers 11 to 19, introduce a single yellow line applying Monday to Friday 9.30am to 4.30pm in order to maintain access and sight lines for driveways here. This is at the request of residents. In addition, outside numbers 30 to 38, introduce double yellow lines to prevent parking opposite the junction with Overdale Rise and to maintain access for properties at the far end of Bayfield Avenue who can become boxed in by parked cars on both sides of the road here. Finally, outside number 29, revoke the double yellow lines so that they do not cover the driveway to this property.

Sandown Drive (1365)

In the turning head at the end of the street, introduce double yellow lines on all parts in order to maintain access for turning vehicles. On the even numbered side of the street, introduce a single yellow line applying Monday to Friday 9.30am to 4.30pm in order to keep parking on one side of the road only to maintain access.

Blythwood Drive (1365)

Outside numbers 29 and 31, revoke a section of double yellow lines so that they do not cover the shared driveway for these properties. This will allow residents and their visitors to park in front of their driveway which is required. This is at the request of residents.

3.4 FRIMLEY GREEN AND MYTCHETT

Wharf Road (1358)

On the south side, between the junction with Guildford Road and number 16 Wharf Road, introduce a no loading restriction applying Monday to Friday 8am to 9.30am and 4.30pm to 6.30pm. The same restriction is proposed for the north side outside numbers 9 to 19 Wharf Road. This is to prevent loading and unloading during peak times by delivery vehicles and also by local shoppers visiting the Morrisons grocery store, in order to maintain traffic flow during these times.

Guildford Road (1358)

In the unrestricted gap outside numbers 7 to 11 (part of the parade of shops south of the Wharf Road junction) introduce a 2 hour maximum stay applying Monday to Saturday 8am to 6pm. This will help create a turnover of visitors to the local shops here and prevent all day parking from taking place. Two minor additional lengths of double yellow lines are required on the traffic regulation order plans outside numbers 7 and 11 to match the layout on the ground.

Sturt Road (1359)

On the eastern side between the railway bridge and number 19, downgrade this part of the single yellow line from '8am to 6pm Monday to Saturday' to '11am to 2pm Monday

to Friday'. This will give more parking opportunities for local residents living in this part of Sturt Road.

3.5 LIGHTWATER, WEST END AND BISLEY

Guildford Road, Lightwater (1311)

Revoke the parking bay outside number 82 and replace with double yellow lines in order to prevent parking here on approach to the bend. When this bay was first installed there was a kerb build out priority system in place outside number 78 which helped to control traffic approaching the bend. Now this has been removed the parking bay is no longer in a suitable location.

All Saints Road, Lightwater (1311)

Outside numbers 2 and 4, introduce a two car length disabled parking bay. This will see the existing advisory disabled bay extended and made enforceable and will increase the likelihood of blue badge holders of finding a space to park. This will serve both local residents living in this street and also visitors to the Surgery on the opposite side of the road.

3.6 BAGSHOT, WINDLESHAM AND CHOBHAM

Updown Hill, Windlesham (1302)

On the north side between the existing double yellow lines by Cooper Road and the existing double yellow lines by number 26, introduce double yellow lines to keep parking on the south side only. This will include double yellow lines on the junction with **Windle Close**. On the south side, introduce double yellow lines opposite the junction with Cooper Road and extending to number 35 to prevent parking opposite the junction and to maintain sight lines for vehicles exiting the car park located between the '1989' flats. In addition, outside numbers 27 to 33, introduce a length of single yellow line applying Monday to Saturday 8am to 6pm in order to provide a passing place during the day and to help maintain driveway sight lines. Opposite the junction with Windle Close, introduce double yellow lines to prevent parking opposite this junction. Finally, between this proposed length and the existing double yellow lines by number 15, introduce another length of single yellow line (same times as above) to allow parking to take place outside of peak times only.

Updown Hill j/w Chertsey Road, Windlesham (1302)

Outside number 12 Chertsey Road, revoke the length of single yellow line currently across the driveway to this property to allow parking to take place at any time by residents or their visitors. Between number 6 Chertsey Road and number 18 Updown Hill, upgrade the single yellow line to double yellow to prevent parking on this junction/bend at all times. This proposal will include a slight revocation outside number 6 Chertsey Road as the existing single yellow line extends slightly further than what is necessary here. Finally, starting from the end of the proposed double yellow lines ending at number 18 Updown Hill, introduce a 2 hour maximum stay parking bay extending to number 12 Updown Hill. This will provide a turnover of vehicles to assist with visitors to the local shops. This bay will apply Monday to Saturday 8am to 6pm.

Bridge Road, Bagshot (1305)

Convert the three parking bays located between the High Street and Guildford Road junctions from 30mins maximum stay to 2 hours. This will provide a more reasonable amount of time for town centre visitors to park and will also match the current free 2 hour period in the public car park.

High Street, Bagshot (1305, 1306)

Convert the parking bays outside numbers 77 to 83, 25 and 27 and 3 to 17 from 30mins maximum stay to 2 hours. This will provide a more reasonable amount of time for town centre visitors to park and will also match the current free 2 hour period in the public car park. Outside number 3 a slight amendment to the TRO is required in order to match the parking bay layout on the ground. The same is required outside numbers 19 to 23 where the bay is shorter on the ground than on the TRO plans due to pedestrian crossing markings on the ground.

Park Street, Bagshot (1305)

Convert the parking bays opposite the public toilets from 30mins maximum stay to 2 hours. This will provide a more reasonable amount of time for town centre visitors to park and will also match the current free 2 hour period in the public car park. A slight amendment to the TRO is required in order to match the parking bay and double yellow line layout on the ground.

Guildford Road, Bagshot (1305)

Revoke the time limited restriction completely from the 3 parking bays outside numbers 4 to 14 in order to match the current unrestricted layout on the ground. Whilst there should be a time limit signed for these bays they have remained unsigned for some time. It is thought that residents living in the vicinity of these bays need to park here for long periods of time, which is why it is proposed to leave the bays as unrestricted and to revoke the 30minute maximum stay currently shown on the legal order plans. In addition, and in order to match the layout on the ground, 4 additional short lengths of double yellow lines are proposed outside numbers 8, 10 and 14.

Bowling Green Road, Chobham (1374)

On the south side, from and including the junction with **Windsor Court Road** to opposite the entrance to Oakhurst, it is proposed to introduce double yellow lines in order to prevent parking on both sides of this bend and to improve access for the bus stop and sight lines for the junction.

3.6 BOROUGH WIDE - SCHOOL KEEP CLEARS (No Drawings)

In order for school keep clear markings to be enforced during school pick up and drop off times they have to be included in the Traffic Regulation Order for the borough. If not, then they exist on the ground with just an advisory status. Enforceable school keep clears will be signed on posts or lamp columns but advisory school keep clears cannot be signed.

It is proposed to make all current advisory school keep clears in Surrey Heath enforceable so that they can be signed and enforced in the future. Please note that there are known to be a few locations in the borough where enforceable school keep

clears are missing their sign plates. This will be corrected as part of the detailed design process for this parking review.

It is therefore proposed to make the following advisory school keep clear markings enforceable: -

Grove Primary School	Portsmouth Road	Frimley
Lakeside School	Field Lane	Frimley
Frimley C of E School	Henley Drive	Frimley
Hammond School	Mount Pleasant Close	Lightwater
Mytchett Primary School	Hamesmoor Road	Mytchett

In some locations there are existing enforceable school keep clear markings which are significantly different on the ground compared to how they are currently shown on the Traffic Regulation Order drawings. It is therefore proposed to match the TRO drawings with the current school keep clear layout on the ground at the following locations: -

Bristow Infant and Nursery School	James Road	Camberley
Lakeside School	Alphington Ave	Frimley
Ravenscote Community Junior School	Upper Chobham Road	Frimley
Holy Trinity Church of England School	Benner Lane	West End

3.13 OTHER LOCATIONS ASSESSED

The following list provides the roads where we received one or more requests that were assessed and considered not appropriate to introduce permanent parking controls at this time. This is because of various reasons, and there are a number of roads on this list that will be re-visited as part of the next review. Requests can relate to a specific part of the road rather than the road in general, so even though a road is listed it does not necessarily mean that all parking situations in that road have been assessed. While every effort has been made to ensure this list is as accurate as possible, there may have been locations that do not appear in this list due to the fact that it was considered along with a nearby road during the assessment. If further clarification is sought please contact Surrey County Council's Parking Team.

Brook Road	Bagshot	Old Pasture Road	Camberley
Chapel Lane	Bagshot	Portesbery Road	Camberley
Church Road	Bagshot	Portesbery Hill Drive	Camberley
College Ride	Bagshot	Riverside Way	Camberley
Station Road	Bagshot	Stanhope Road	Camberley
Waverley Road	Bagshot	Star Post Road	Camberley
Admiralty Way	Camberley	Troutbeck Walk	Camberley
Alexandra Avenue	Camberley	Upper Park Road	Camberley
Ashwell Avenue	Camberley	Valroy Close	Camberley
Berkshire Road	Camberley	Verran Close	Camberley
Branksome Park Road	Camberley	Victoria Avenue	Camberley
Gordon Avenue	Camberley	Watchmoor Road	Camberley
Gordon Road	Camberley	Wey Close	Camberley
Grand Avenue	Camberley	Yockley Close	Camberley
Heatherside	Camberley	Chertsey Road	Chobham
Lynnwood Drive	Camberley	Millers Brook	Chobham
Martindale Avenue	Camberley	Mincing Lane	Chobham
Matthews Road	Camberley	Badgerwood Drive	Frimley

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Middle Gordon Road	Camberley	Buckingham Way	Frimley
Frimley Green Road	Frimley Gr.	Cedar Lane	Frimley
The Hatches	Frimley Gr.	Cheylesmore Drive	Frimley
Copthorne Drive	Lightwater	Denton Way	Frimley
McDonald Road	Lightwater	Grove Cross Road	Frimley
The Close	Lightwater	High Street	Frimley
Acer Drive	West End	Latham Avenue	Frimley
Meadow Way	West End	Maybury Close	Frimley
London Road	Windlesham	Sycamore Drive	Frimley
The Close	Frimley		

4. CONSULTATIONS:

- 4.1 Subject to approval and budget provision being made available for 2014/15, it is anticipated that the formal advertising process involving notices in local newspapers and at proposed locations, will take place in Summer/Autumn 2014.
- 4.2 Plans illustrating the amended restrictions will be placed on deposit in local libraries and the Surrey Heath Borough Council offices during this time.
- 4.3 Once the amendment order is advertised, people have 28 days to lodge views and objections.
- 4.4 Objections can relate to the introduction of a new restriction. In cases where there is a coherent argument for not introducing a proposed restriction, it may be omitted, and the traffic order can proceed to be made for the other restrictions without the need to re-advertise.
- 4.5 If restrictions are to be added to those initially advertised, regulations require that these new restrictions must be re-advertised afresh. For this reason no additional restrictions can be added through the objection process.
- 4.6 If there are unresolved objections, they will be considered in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.
- 4.7 Subject to approval, notices will then appear in local newspapers confirming that the county council has made the traffic regulation order.
- 4.8 Finally, the new and amended parking restriction road markings and associated time plates should be installed on the ground in Autumn 2014.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The cost of carrying out parking reviews (officer time) in each borough or district of the County is met by the Parking Team. However, implementation costs in total are likely to be £15,000. This will be financed by £5,000 being contributed by the Local Committee and £10,000 from the Parking Team budgets.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no specific equalities and diversity implications for this report.

7. LOCALISM:

7.1 Each location where parking restrictions are proposed to be amended will have an impact on the local residents and visitors in that area. This effect will vary from slight to significant depending on the resident's/businesses circumstances and requirements for parking on street. The advertisement stage will allow these effected parties to get involved and comment or object to the proposals. This will impact on what decisions are made following the advertisement. Local councillors can also help in this process by liaising with residents who may not want to contact the parking team directly, and prefer to deal with their local councillor instead.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

There should be fewer instances of obstructive parking as a consequence of the restrictions.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 It is recommended that the waiting restrictions are implemented as detailed in Annex A. They will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement
- Better compliance

10. WHAT HAPPENS NEXT:

- 10.1 The agreed proposals are formally advertised and subject to the necessary statutory process. Following the advertisement, any comments and objections will be summarised in a report along with an officer recommendation for each location on how to proceed following those comments and/or objections. This report will be e-mailed to each county councillor asking them to agree with the recommendations. If a recommendation is not agreed then discussions over the location can continue until a way forward is determined.
- 10.2 Once this stage has concluded, detailed design can begin in preparation to order both the lining and signings works required on the ground. Around the same time Traffic Regulation Orders will be made with a 'go live' date for enforcement to begin.

Contact Officer:

Jack Roberts (Engineer – Parking Team)

Consulted:

Local members and local residents where necessary. Formal advertisement will take place during Summer/Autumn 2014 inviting comments and objections.

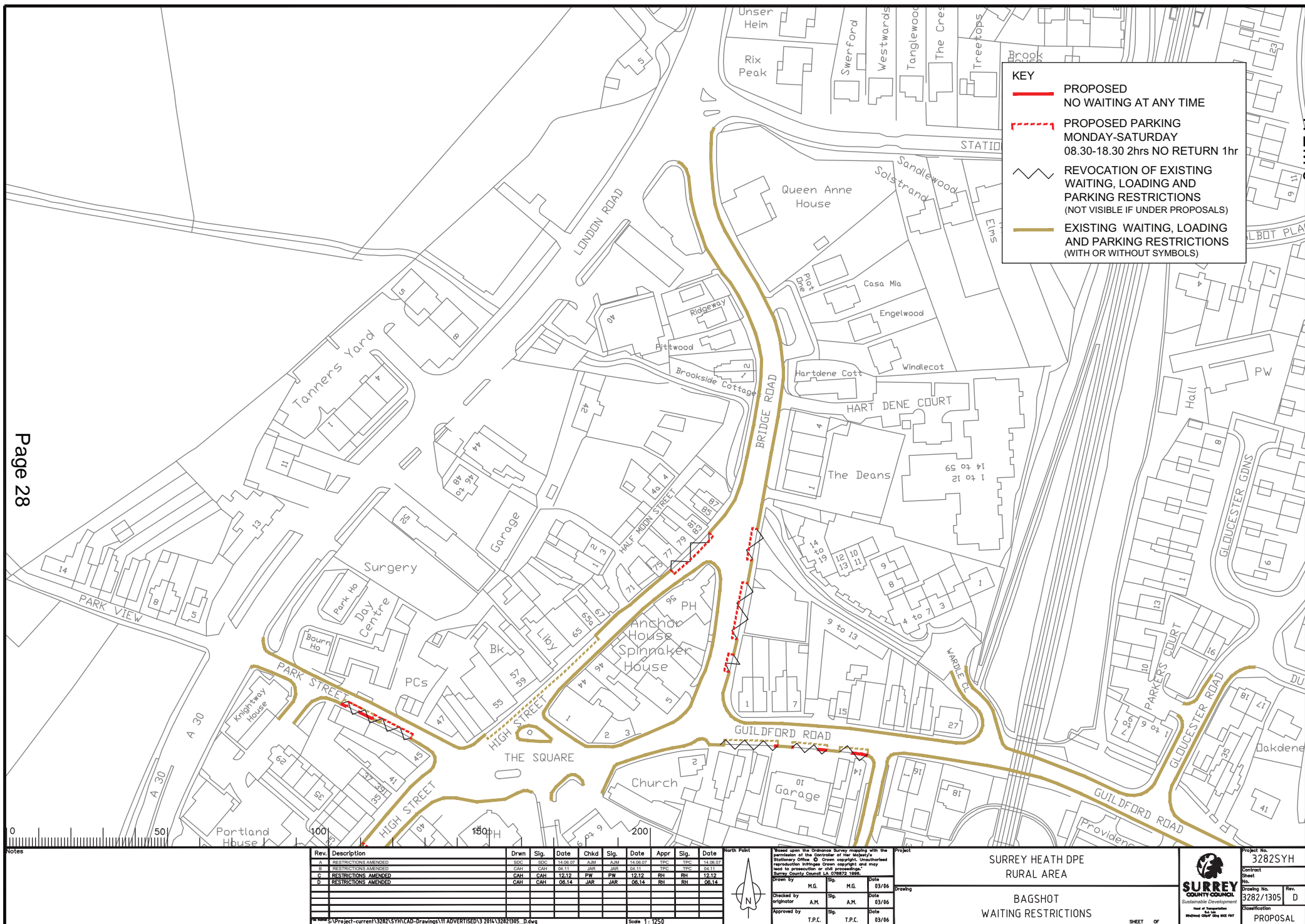
All proposals were discussed with the Surrey Heath On Street Parking Task Group on 20 June 2014.

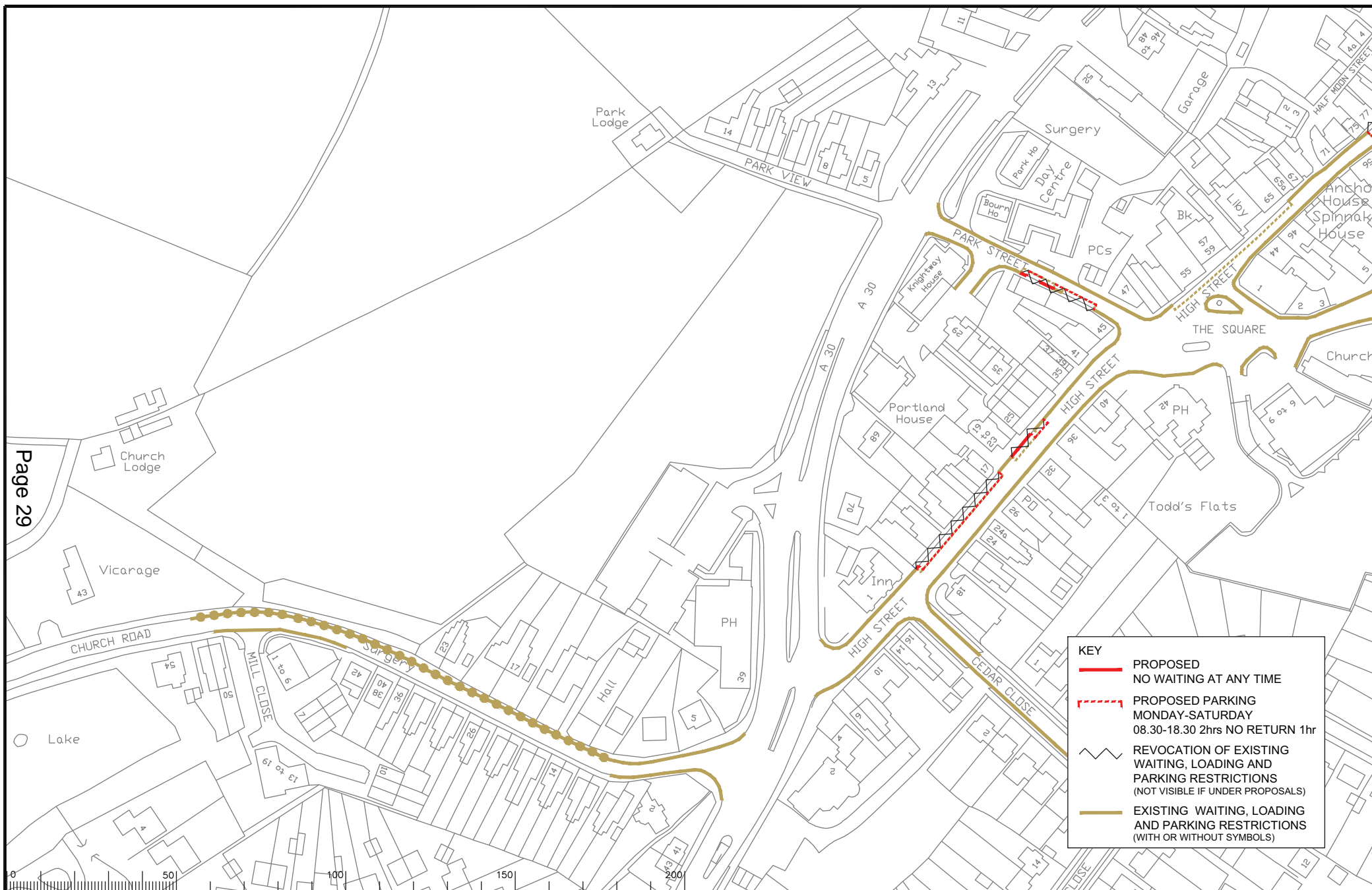
Annexes:

Annex A.

Sources/background papers:

There are none.





KEY

PROPOSED
NO WAITING AT ANY TIME

PROPOSED PARKING
MONDAY-SATURDAY
08.30-18.30 2hrs NO RETURN 1hr

REVOCATION OF EXISTING
WAITING, LOADING AND
PARKING RESTRICTIONS
(NOT VISIBLE IF UNDER PROPOSALS)

EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)

Notes

Rev.	Description	Drwn	Sig.	Date	Chkd	Sig.	Date	Appr.	Sig.	Date
A	RESTRICTIONS AMENDED	SDC	SDC	14.06.07	AJM	AJM	14.06.07	TPC	TPC	14.06.07
B	SYMBOLS ADDED TO LINES	SDC	SDC	01.09.08	AJM	AJM	01.09.08	TPC	TPC	01.09.08
C	RESTRICTIONS AMENDED	CAH	CAH	26.11	JAR	JAR	04.11	TPC	TPC	04.11
D	RESTRICTIONS AMENDED	CAH	CAH	12.12	PW	PW	12.12	RH	RH	12.12
E	RESTRICTIONS AMENDED	CAH	CAH	06.14	JAR	JAR	06.14	RH	RH	06.14

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North Point

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Drawn by
M.G.
Sig.
A.M.
Date
03/06

Checked by
T.P.C.
Sig.
T.P.C.
Date
03/06

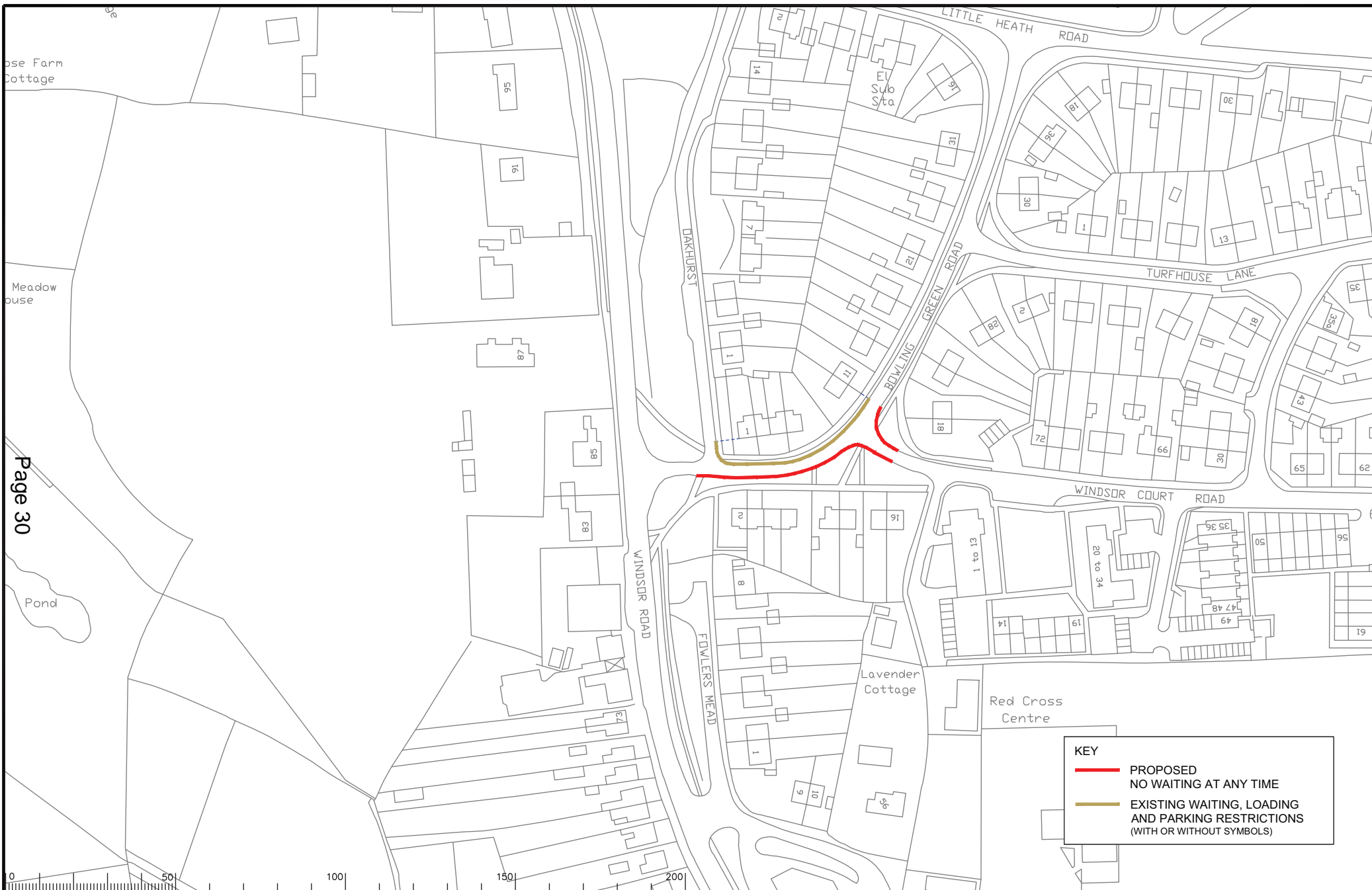
Project
SURREY HEATH DPE
RURAL AREA
BAGSHOT
WAITING RESTRICTIONS

Project No.
3282SYH


Contract
Sheet No.
3282/1306


Rev.
E



Classification
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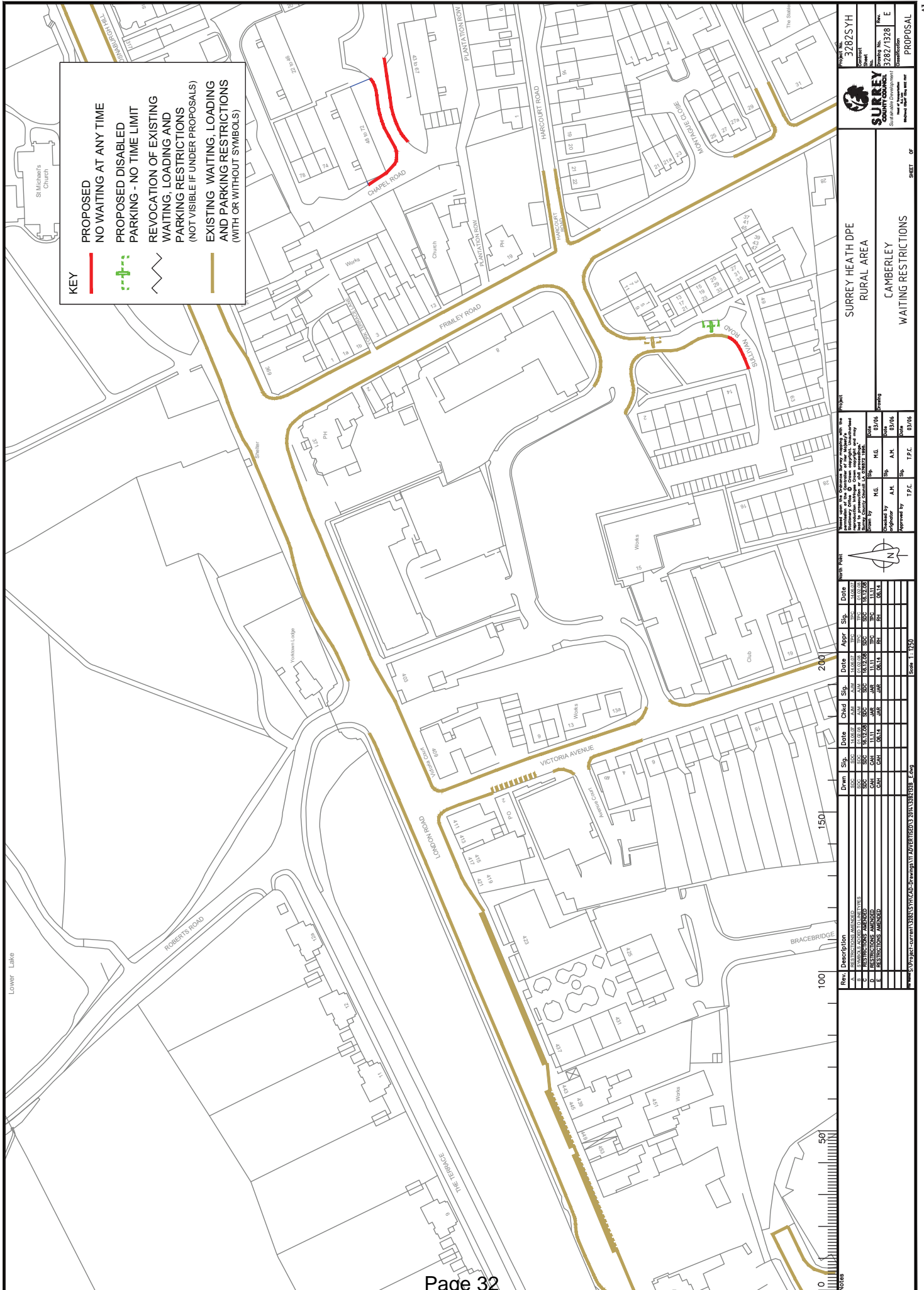
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 PROPOSED
NO WAITING AT ANY TIME

 EXISTING WAITING, LOADING
AND PARKING RESTRICTIONS
(WITH OR WITHOUT SYMBOLS)

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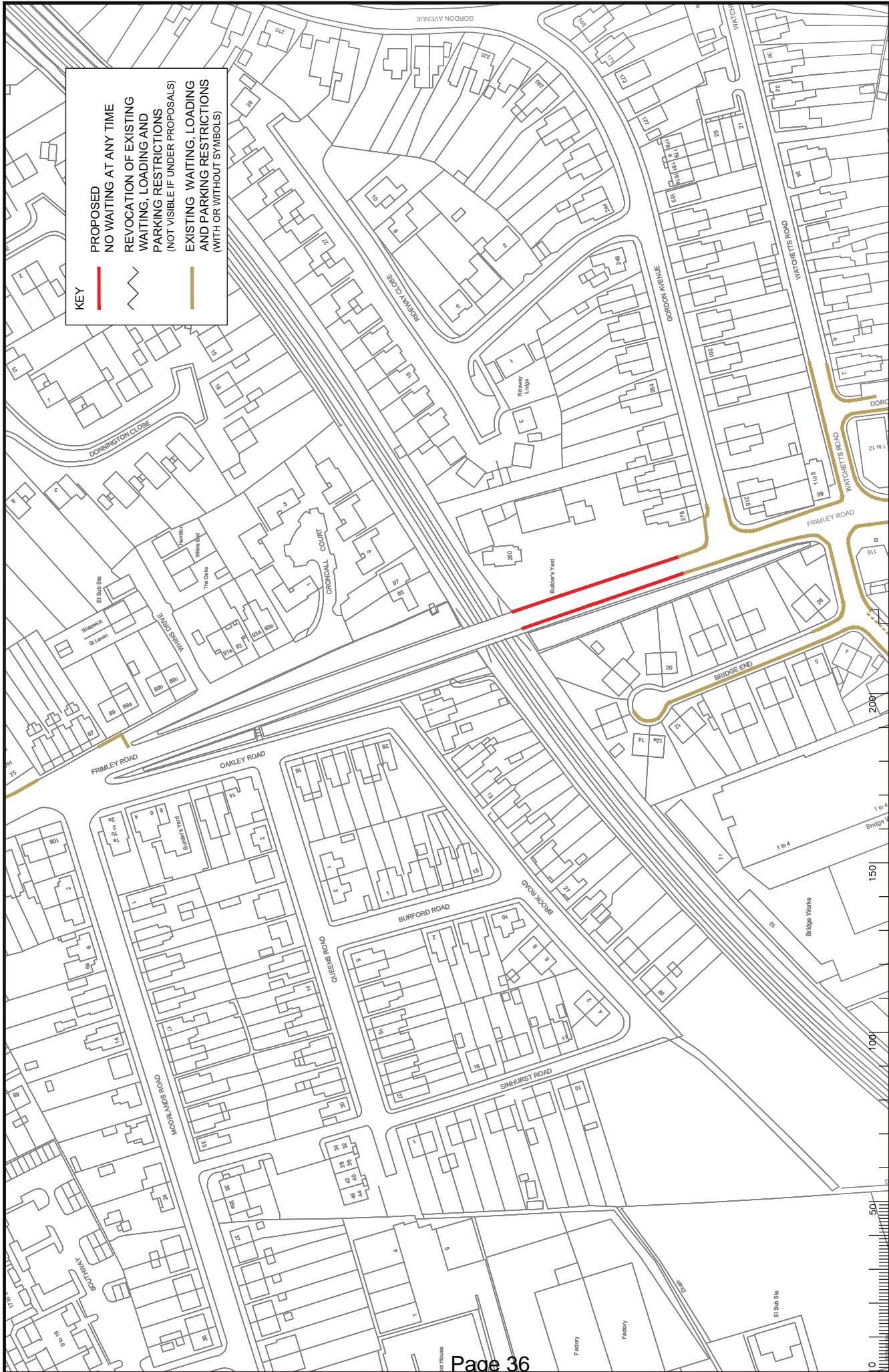






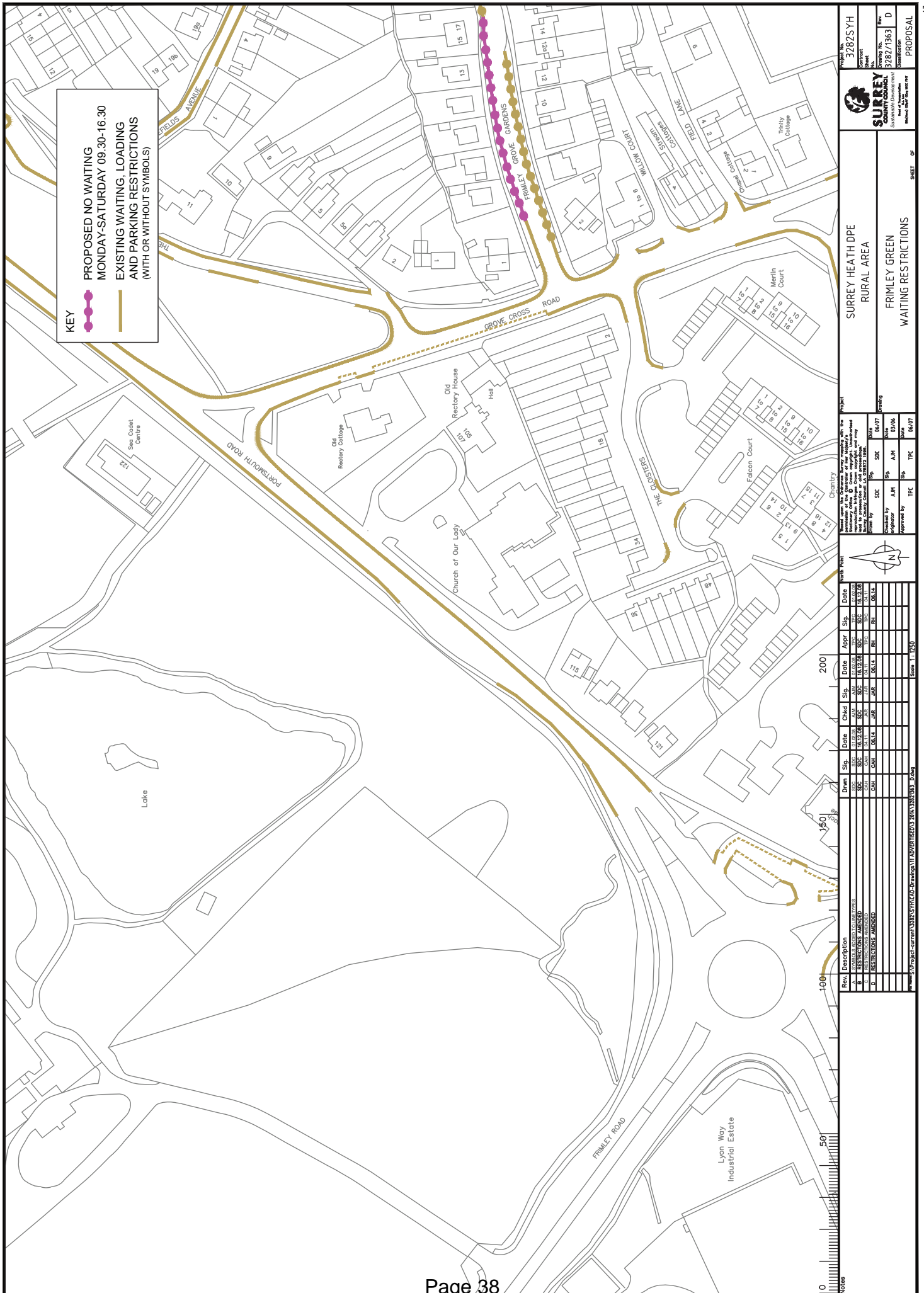


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		SURREY COUNTY COUNCIL Sustainable Development	
Project No: 3282SYH Date: 28/01/14 Drawn by: M.G. Checked by: A.H. Approved by: T.P.C.		Project: SURREY HEATH DPE Rural Area Camberley Waiting Restrictions	
Proposed by: M.G. Date: 03/06 Checked by: A.H. Approved by: T.P.C.		Project: 3282/1340 Date: 03/06 Checked by: A.H. Approved by: T.P.C.	
Project: 3282/1340 Date: 03/06 Checked by: A.H. Approved by: T.P.C.		Project: 3282/1340 Date: 03/06 Checked by: A.H. Approved by: T.P.C.	

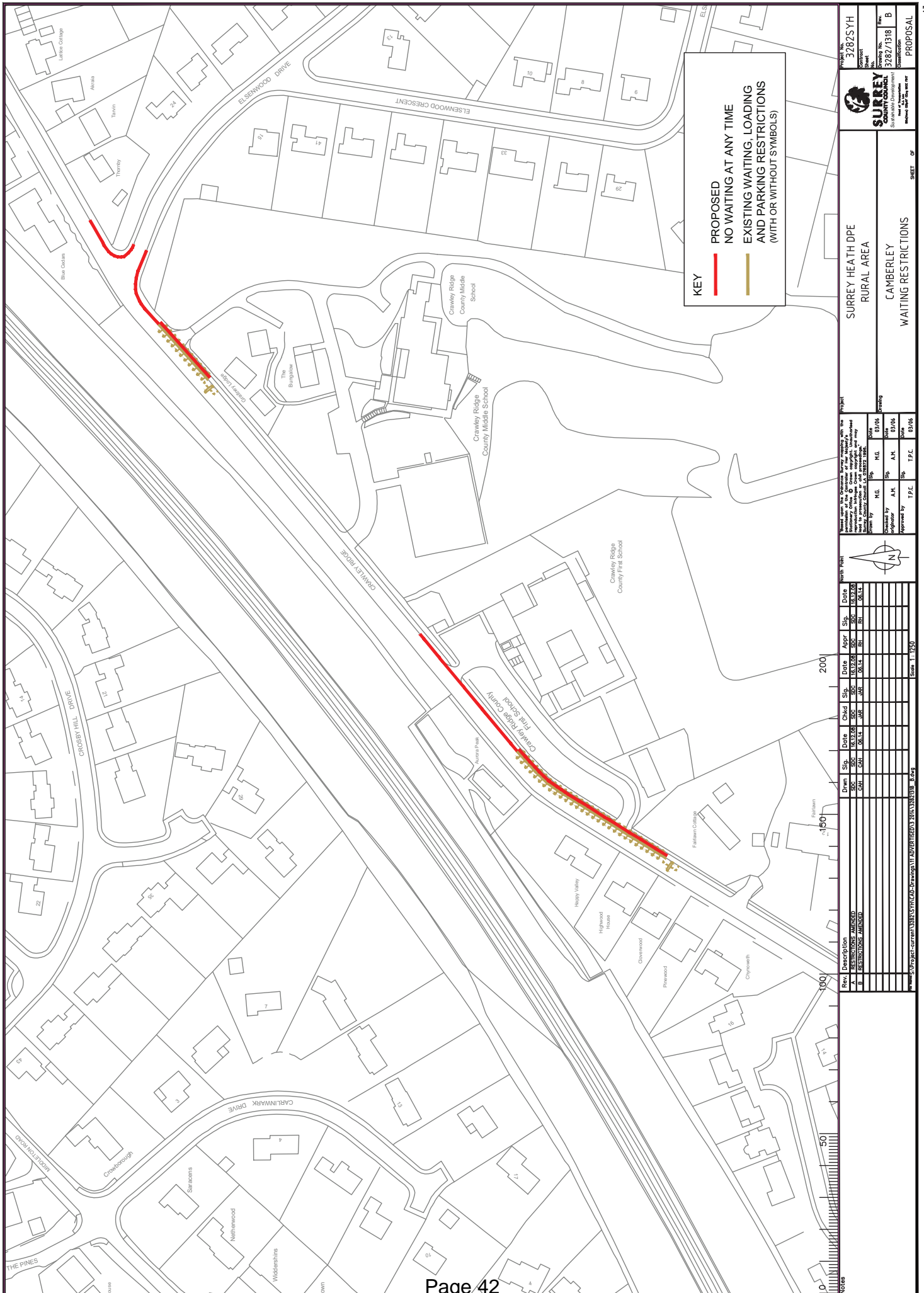






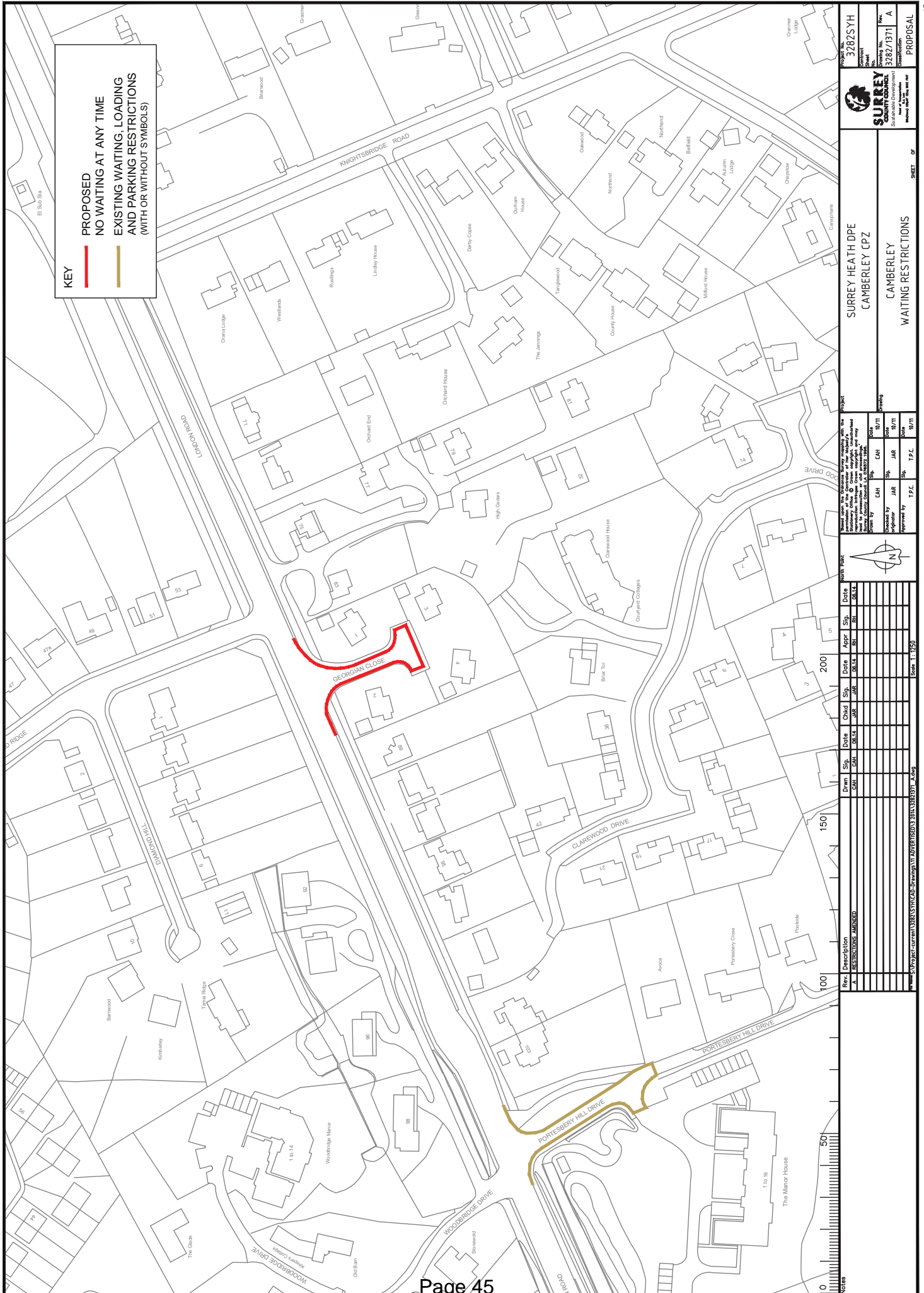
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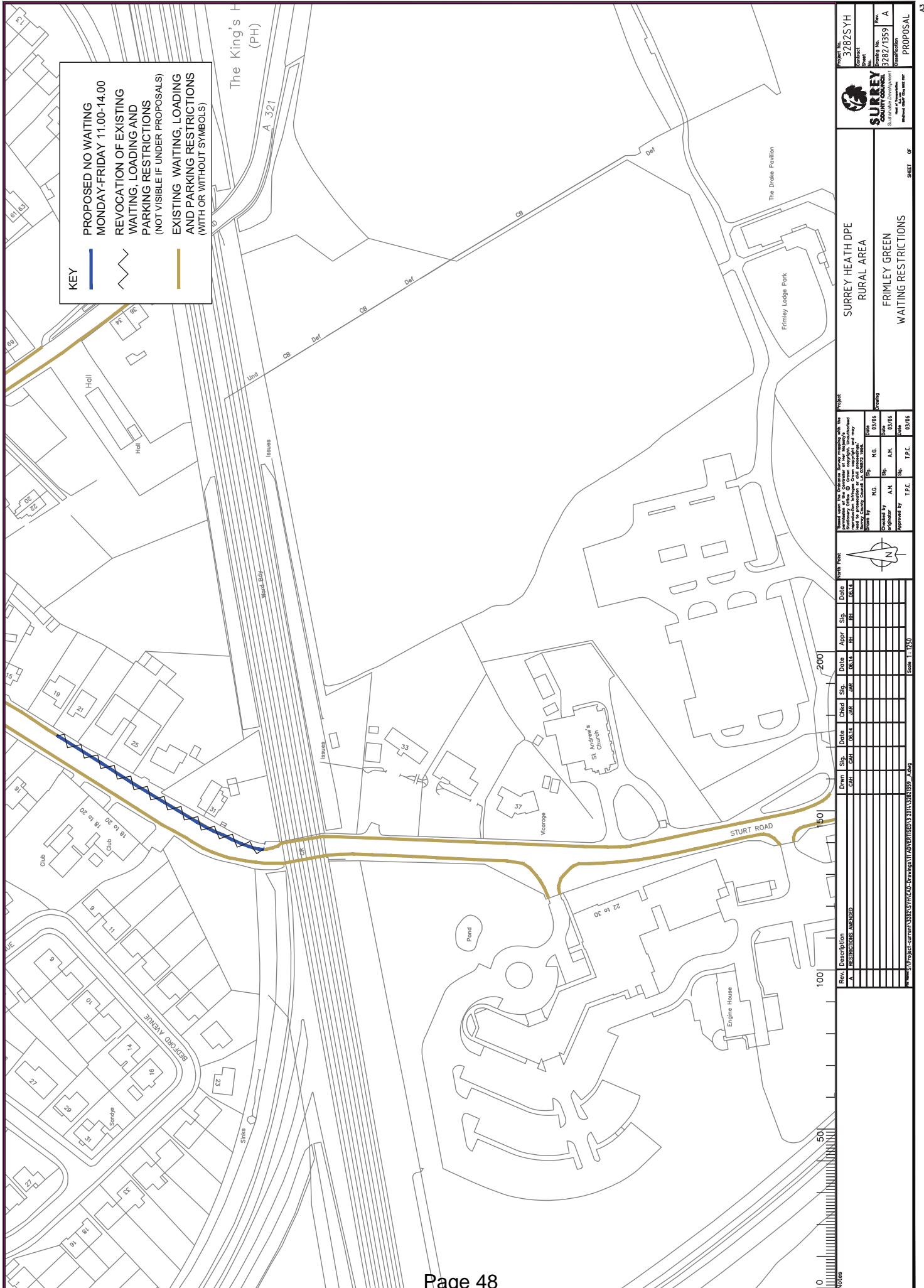


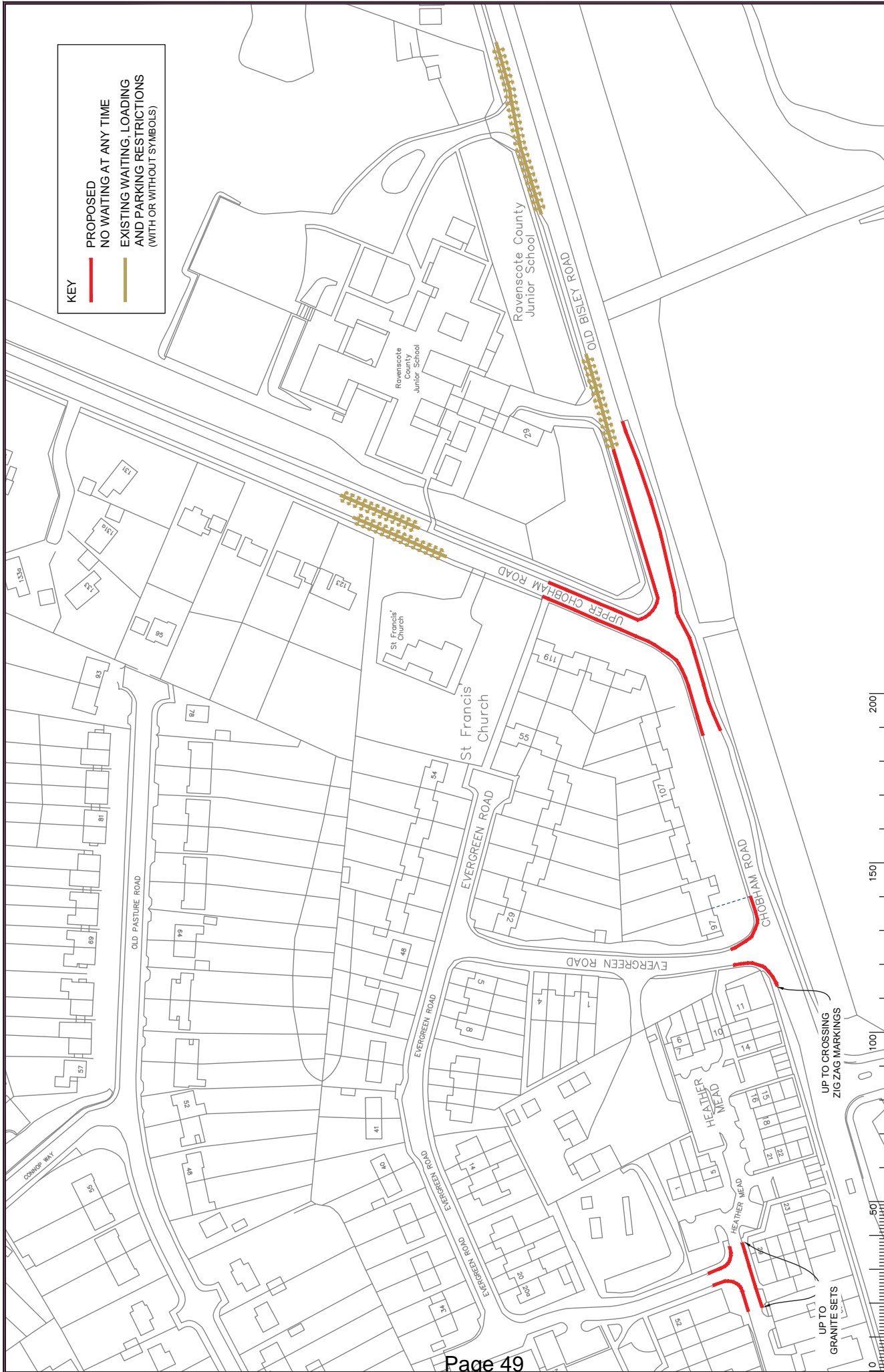




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SURREY COUNTY COUNCIL
Sustainable Development

Project No: 3282SYH
Document No: 3282/1344
Revision: A
Date: 09/14
Author: [Name]
Checked by: [Name]
Approved by: [Name]

Project: SURREY HEATH DPE RURAL AREA
Drawing: FRIMLEY WAITING RESTRICTIONS
SHEET 1 OF 1
PROPOSAL

North Arrow

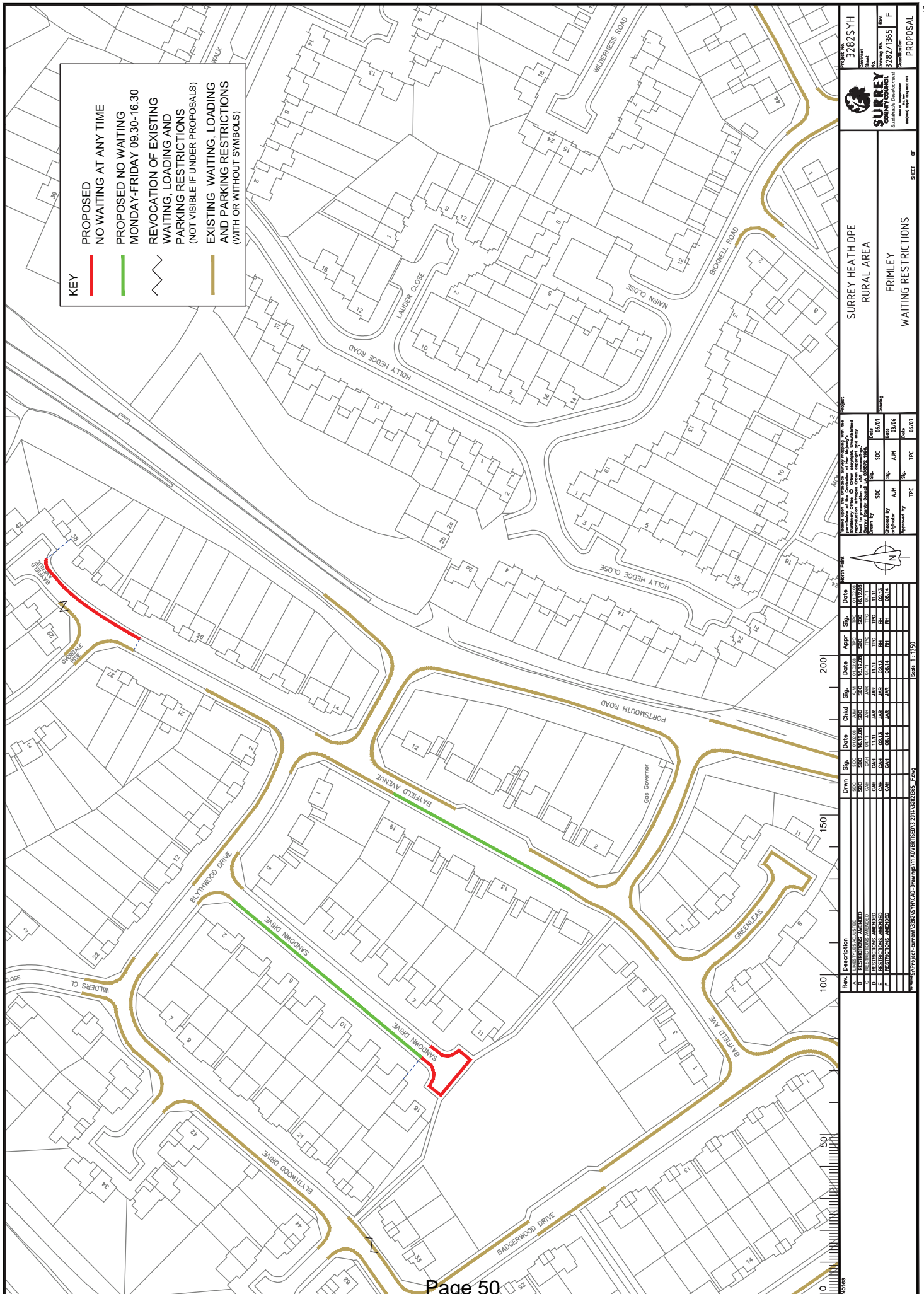
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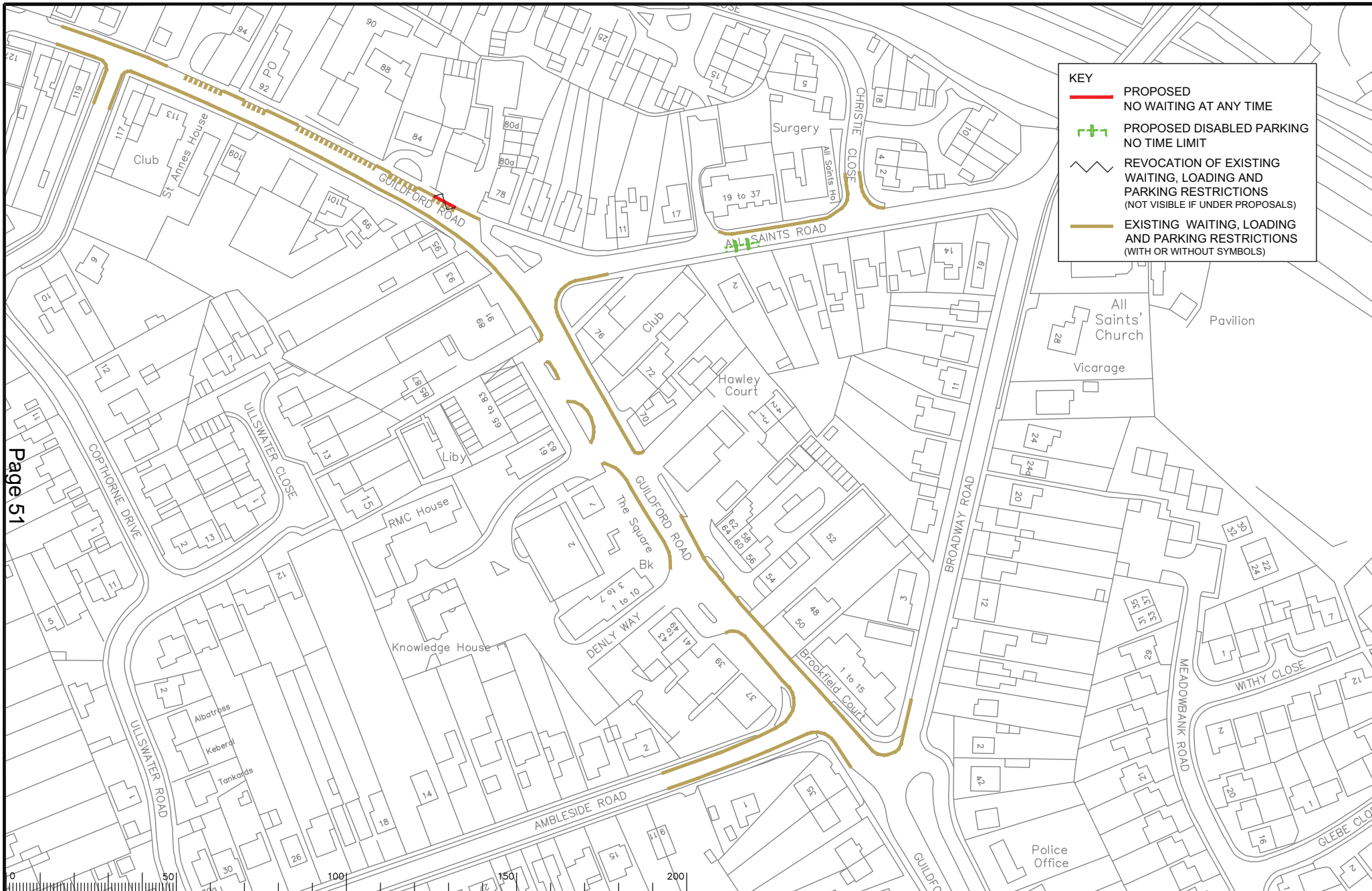
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Rev. Description
A REVISIONS AND/REVISED

Drawn: [Name]
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Chk'd: [Name]
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Appr: [Name]
Date: 06/14

Sp. [Name]
Date: 09/16
Chk'd: [Name]
Date: 09/16
Appr: [Name]
Date: 09/16





KEY

- PROPOSED NO WAITING AT ANY TIME
- PROPOSED DISABLED PARKING NO TIME LIMIT
- REVOCATION OF EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (NOT VISIBLE IF UNDER PROPOSALS)
- EXISTING WAITING, LOADING AND PARKING RESTRICTIONS (WITH OR WITHOUT SYMBOLS)

Rev.	Description	Drawn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date
A	RESTRICTIONS AMENDED	SDC	SDC	14.08.07	AJM	SDC	14.08.07	TFC	SDC	14.08.07
B	RESTRICTIONS AMENDED	SDC	SDC	16.12.08	SDC	SDC	16.12.08	SDC	SDC	16.12.08
C	RESTRICTIONS AMENDED	CAH	CAH	06.11.08	CAH	CAH	06.11.08	TFC	SDC	06.11.08
D	RESTRICTIONS AMENDED	CAH	CAH	06.12.08	JAR	JAR	06.12.08	RH	RH	06.12.08
E	RESTRICTIONS AMENDED	CAH	CAH	06.14.08	JAR	JAR	06.14.08	RH	RH	06.14.08

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North Point

Drawn by: M.G. Sig. M.G. Date: 03/06

Checked by: A.M. Sig. A.M. Date: 03/06

Approved by: T.P.C. Sig. T.P.C. Date: 03/06

SURREY HEATH DPE
RURAL AREA

LIGHTWATER
WAITING RESTRICTIONS

Project No. 3282SYH

Contract Sheet No. 3282/1311 Rev. E

Classification PROPOSAL

SHEET OF

SURREY COUNTY COUNCIL
Sustainable Development

Project No. 3282SYH

Contract Sheet No. 3282/1311 Rev. E

Classification PROPOSAL

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 3 July 2014**LEAD OFFICER:** Andrew Milne**SUBJECT:** HIGH STREET, CAMBLERY – EXPERIMENTAL ROAD CLOSURE**DIVISION:** CAMBERLEY EAST**SUMMARY OF ISSUE:**

In response to a request from Surrey Heath Borough Council and Surrey Police, an Experimental Road Closure Order has previously been introduced for part of Camberley High Street. This Order has now expired.

The Order enabled the High Street to be closed at times when the clubs/pubs/restaurants in the High Street attract particularly large numbers of visitors.

These closures were introduced to help reduce the risk of accidents and incidents of anti-social behaviour and public disturbance.

During the experimental period a number of people have complained that the closures were implemented unnecessarily early. In addition, it was found that a small number of businesses have regularly deliveries whilst the closures are in place.

The Police have reported that the closures have resulted in a reduction in crime and incidents of anti-social behaviour/crimes in the High Street. Both the Police and Borough Council would like the closures to continue. However, they agree that the closures should be amended to reflect the issues and concerns identified during the experiment.

Rather than making the original experimental closure permanent, it is therefore proposed that a further 18 month Experimental Order is introduced. Under this Order the closures would start later in the evening and would also include an exception to allow access for loading and unloading during the closure times.

If approved, the effectiveness of the new experiment closures and the comments received in response would be assessed. Subject to the outcome of this assessment the closures may then be made permanent.

RECOMMENDATIONS:**The Local Committee (Surrey Heath) is asked to agree:**

- (i) advertisement of a further Experimental Traffic Regulation Order (for a period of 18 months) to close the section of Camberley High Street between Portesbery Road and St Georges Road (as shown on the plan attached at Annex 1) at the times and dates specified in paragraph 3.4 of this report. The Order will include an exception for vehicles for the purpose of loading and/or unloading.
- (ii) any comments received during the period of the experimental closure

- | | |
|-------|--|
| (iii) | <p>should be considered by the Area Team Manager for Highways in consultation with the Divisional Member and Chairman; and</p> <p>approve the advertisement of a Traffic Regulation Order to make the closures permanent if no irresolvable objections are received in response to the experimental closure; and that this issue only be returned to Committee if any objections prove insurmountable.</p> |
|-------|--|

<u>REASONS FOR RECOMMENDATIONS:</u>
--

<p>The proposed closures restrict access to vehicles along the High Street at a time where pedestrians are vulnerable. It also provides an environment where Surrey Police are able to proactively monitor and intervene in situations to reduce the amount of antisocial behaviour and/or crimes. Surrey Police have reported that the implementation of previous closures has resulted in a reduction in crimes and incidences of anti-social behaviour in the High Street.</p>

<u>1. INTRODUCTION AND BACKGROUND:</u>

- 1.1 There are a number of eating and drinking venues in the section of Camberley High Street between Portesbury Road and St George's Road. As such, there are often large concentrations of people in this area in the evening and the early hours of the morning.
- 1.2 On certain busy nights of the week this can result in footways becoming congested and can lead to people "spilling" into the carriageway with the potential for conflict with vehicles. In addition, people's behaviour can also be influenced by the consumption of alcohol and a combination of these factors can increase the risk of incidences of anti-social behaviour and conflict.
- 1.3 As a result of concerns about safety and anti-social behaviour, Surrey Heath Borough Council previously requested the introduction of road closures at certain times.
- 1.4 In response to this request, the Local Committee agreed the introduction of an Experimental Traffic Regulation Order (at its meeting on 16 February 2012) to enable the section of Camberley High Street between Portesbury Road and St Georges Road (shown on the plan attached as Annex 1) to be closed between 1800hrs and 0400hrs on the following days:
 - Every Wednesday, Friday and Saturday evening.
 - Every evening preceding a Bank Holiday.
 - Every evening of a Bank Holiday.
 - Evening of Christmas Eve.
- 1.5 A gate was installed (at the Portesbury Road end of the High Street) prior to the Experimental Traffic Regulation Order coming into operation to enforce the closures.
- 1.6 The closures came into operation in August 2012.
- 1.7 The Experimental Order has now expired but the Borough Council have made an Order under powers available to District Councils to allow the closures to continue. However, the closures can only be maintained on a temporary basis under this Order. A decision therefore now needs to be made about whether the closures should be continued.

2. ANALYSIS:

- 2.1 During the period of the experiment order a number of complaints were received about the following issues:
- The time at which the closures started (complainants considered it unnecessary to close the High Street as early as 1800 hours since it causes inconvenience at a time when the pub/restaurants/clubs are still relatively quiet).
 - Anti-social behaviour outside the closure area.
- 2.2 It was also found that a small number of businesses have deliveries during the closure times (the Police have assisted in allowing these to take place as a temporary solution to the problem).

3. OPTIONS:

- 3.1 The following options are available now the original Experimental Order has expired:
- Make the original Experimental Road Closure Order permanent.
 - Make no further Traffic Orders and open the High Street back up to traffic at all times.
 - Promote a new amended Traffic Order.
- 3.2 The first 2 options are not recommended for the following reasons:
- If the original Experimental Traffic Order was made permanent the closure times and conditions would have to remain the same. As such, this would not address the complaints about the previous closures times or the need for access for loading/unloading.
 - If the closures are removed then this would lead to the same conditions being created that resulted in concerns about safety and anti-social behaviour originally being expressed by the Borough Council and Police.
- 3.3 Due to the benefits that have resulted, Surrey Heath Borough Council and Surrey Police are both keen to see the closures continue. They therefore support the introduction of alterations to the closures to overcome the issues identified during the experimental period.
- 3.4 It is therefore proposed that a new Experimental Traffic Regulation Order is promoted which enables the High Street, Camberley to be closed from (the later time of) 2130 hours until 0400 hours over the 18 month experimental period on the following days:
- Every Wednesday, Friday and Saturday evening.
 - Every evening preceding a Bank Holiday.
 - Every evening of a Bank Holiday.
 - Evening of Christmas Eve.
- 3.5 The new Experimental Closure Order proposed would also include an exemption to allow access during the closure times for the purpose of loading or unloading. The specific process to allow access for loading and unloading has yet to be determined. However, The Mall's security staff (who

operates 24 hours a day) have agreed to open the gate for those requiring access to load and/or unload.

- 3.6 It is recommended that the Local Committee approve the new Experimental Order proposed since it would allow the Police to continue to proactively manage safety in the road during the hours of greatest risk and limits the negative impacts the closures have on retailers and residents.
- 3.7 At the time the closures are in operation, drivers can use the alternative route of Portesbery Road and Knoll Road.

4. CONSULTATIONS:

- 4.1 Surrey Heath Borough Council and Surrey Police have been consulted and firmly support the proposed closures.
- 4.2 Surrey Fire and Ambulance Services were contacted prior to the previous closure and had no objections to the proposal. However, they requested that access is maintained for emergency service vehicles during the closures.
- 4.3 Feedback to the previous closure showed that pubs and clubs were in favour of the closure. However, objections were received from other traders that the early closure impacted on service. To resolve these objections, the further experimental closures proposed will start later in the evening (2130 hours rather than 1800hours) and allow access for the purpose of loading and/or unloading during the hours of the closure.
- 4.4 Previous objections also identified anti-social behaviour at and around the taxi rank along Obelisk Way. Surrey Heath Borough Council are aware of these concerns and marshals have been provided to help manage activity at the rank and reduce any noise or disturbance. The Borough Council will also be undertaking a further assessment of the provision of taxi ranks in Camberley as part of wider proposals for improvements to the town centre.
- 4.5 It is the proposal that the amended closure will initially be made on an experimental basis for 18 months. Any comments received during this time will be considered before it is decided whether the closure should be made permanent.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 All costs relating to the closure, including advertising and implementation, are to be covered by Surrey Heath Borough Council.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 The Traffic Regulation Order removes access to a number of parking bays along the road. Some of these parking bays are specifically for disabled persons. Unfortunately, allowing access to these parking spaces would reduce the impact of the scheme and potentially undermine the effectiveness of the closure. However, disabled parking bays are available on St George's Road and in the High Street (directly outside the closure), minimising the additional distance disabled visitors would have to travel to access venues within the closure area.

7. LOCALISM:

- 7.1 The experimental Traffic Regulation Order reduces the number of vehicles accessing and parking on High Street, Camberley during the busy evening times. The closure not only improves the Police's ability to manage the area, but also allows other support facilities to be present during the evening. It improves the environment for pedestrians in the area and encourages persons to use sustainable methods of transport.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

The closure has been proposed to help address problems of anti-social behaviour and personal safety. Previous closures resulted in a reduction in crimes and incidences of anti-social behaviour in the High Street.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Experimental Road Closures previously implemented have resulted in a reduction in crimes and anti-social behaviour in the High Street and improved safety. The Police and Borough Council therefore support a continuation of the closures.
- 9.2 However, complaints were received about the time at which the closures started and there were also issues with access for deliveries during the closure times.
- 9.3 It is therefore proposed that a further 18 month Experimental Order is made so the closure can continue to be implemented. However, the closures would start from the later time of 2130 hours and the Order would also include an exemption to allow access for loading and unloading during the closures.

10. WHAT HAPPENS NEXT:

- 10.1 Subject to the approval of the Local Committee, the new Experimental Traffic Regulation Order will be advertised and public notices will be displayed in the local press and on site.
- 10.2 The closure will then be implemented with appropriate measures to allow loading and/or unloading.

10.3 The effectiveness of the experimental closures and the comments received in response to them will be assessed before it is decided whether the closures should be made permanent.

Contact Officer: Peter Orchard (0300 2001003)

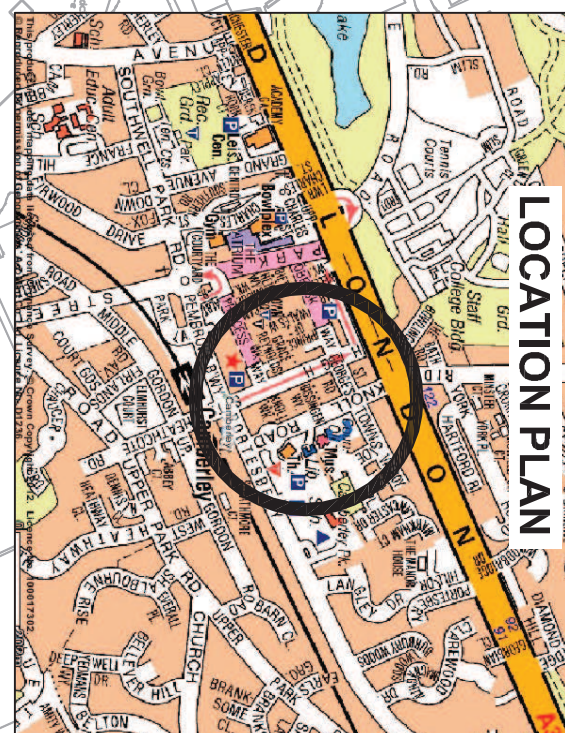
Consulted: Surrey Heath Borough Council, Surrey Police, Local Councillor.

Annexes: Annex 1 – High Street, Camberley – Experimental Road Closure Area

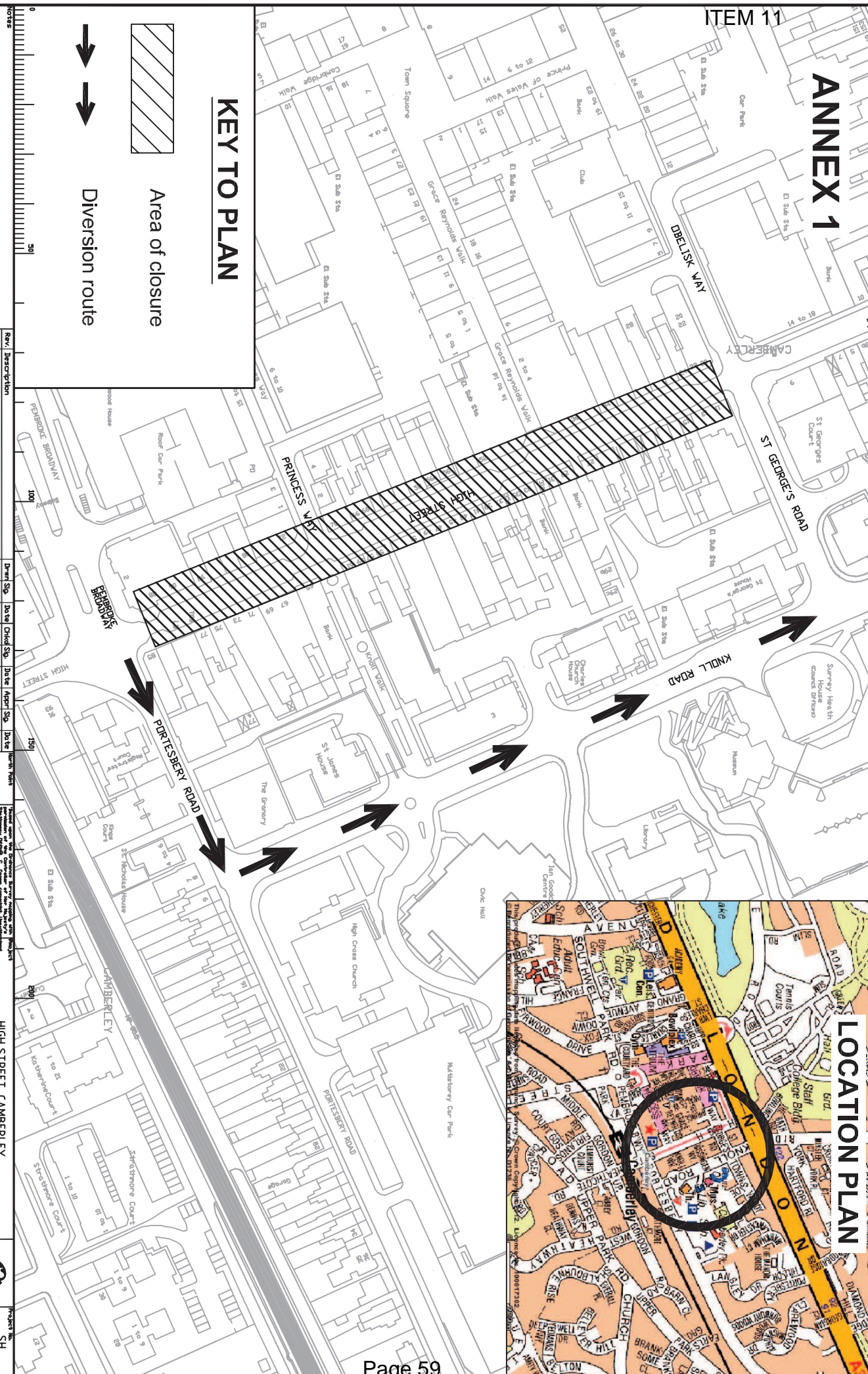
Sources/background papers:

- Surrey Heath Local Area Committee – 16 February 2012 – Item 18 – High Street, Camberley Experimental Road Closure
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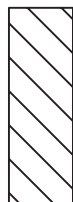
ANNEX 1



LOCATION PLAN



KEY TO PLAN



Area of closure



Diversion route



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North Arrow

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High Street, CAMBERLEY
EXPERIMENTAL ROAD CLOSURE

SHEET 1 OF 1

SURREY
COUNTY COUNCIL

Project No. SH

Contract No. SH2

Drawn By: SH2

Checked By: SH2

Approved By: SH2

Issue No. 1

Project No. SH

Contract No. SH2

Drawn By: SH2

Checked By: SH2

Approved By: SH2

Issue No. 1

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)**

DATE: 3 July 2014
LEAD OFFICER: Andrew Milne



SUBJECT: PORTSMOUTH ROAD CYCLE LANE – AGREEMENT TO CHANGING THE SEGREGATED CYCLE LANE TO A SHARED FOOTWAY

DIVISION: CAMBERLEY WEST

SUMMARY OF ISSUE:

The Surrey Heath Local Committee's ITS scheme for 2014/15 is the widening of the Portsmouth Road between Toshiba Roundabout and the Frimley Park Hospital roundabout.

In order to create an additional lane, part of the existing cycle/footway needs to be moved over to allow the road to be widened.

The Available space for the relocated cycle/footway will result in a facility that is narrower than existing and too narrow to allow it to remain as a segregated facility. A cycle/footway can remain as a shared (as opposed to a segregated) facility.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to agree:

- (i) The current segregated cycle/footway is converted to a shared cycle/footway.

REASONS FOR RECOMMENDATIONS:

Formal permission is sought to alter the cycle/footway on the Frimley Park Hospital side of Portsmouth Road to provide the additional carriageway space for safe highway use and manoeuvring.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The length of A325 Portsmouth Road that runs between the Frimley Road roundabout (Toshiba roundabout) and the Frimley Park Hospital roundabout has segregated cycle/footways on both sides. On the south side, the cycle/footways runs between the Toshiba roundabout and Grove Cross Road. On the north side, it runs between the two roundabout. The new Toucan crossing close to the Toshiba roundabout connects the two facilities.
- 1.2 Over the last two years, the local area team have investigated and progressed a plan to improve traffic flow around the junction between Portsmouth Road and Frimley Road. The process originally concentrated on signalising the roundabout to improve flows, but the modelling provided for the scheme showed that the benefits were not as previously expected and the Local Committee agreed to move design away from signalising the roundabout to concentrate on provided an additional lane on Portsmouth Road.
- 1.3 The design has been progressed and much of the space required for the additional lane can be created by narrowing the existing running lanes on Portsmouth Road. However, this is not quite enough and the extra space can be provided by taking some of the land currently occupied by the segregated cycle/footway.
- 1.4 The extent of the proposal is shown on the plan attached as an annex to this report.

2. ANALYSIS:

- 2.1 During the design process, a need was identified to widen the carriageway to provide the additional lane. Much of the additional space has come from narrowing the current running lanes on Portsmouth Road, but additional space is required to provide adequate running lane width for safe manoeuvring.
- 2.2 The cycle/footway can be moved over so that it is slightly closer to the hospital. However, even locating it so that it is tight to the extent of the highway does not give a facility that is as wide as the existing one. The resulting width of cycle/footway will be 2.5m as opposed to the current 3.7m and this is too narrow for it to remain as a segregated facility. The cycle/footway can remain but as a shared facility rather than a segregated one.
- 2.3 The segregated cycle/footway on the opposite side of Portsmouth Road will be retained. This means that the new Toucan crossings, cyclists travelling along Portsmouth Road will still be able to use a segregated cycleway on Portsmouth Road and cross at a safe location.

3. OPTIONS:

- 3.1 The current cycle/footway on the hospital side is converted to a shared facility. This will maintain off-road access for cyclists between the hospital and Frimley without the need to cross at the junction with Grove Cross Road. This is the preferred option.

3.2 The cycleway on the hospital side of Portsmouth Road is removed all together between the hospital entrance and the new Toucan crossing. This option means that the additional lane can be progressed, but off-road cycle access will be removed.

3.3 Maintain the current segregated cycle/footway. This is not desirable as it impacts on the ability to provide the additional lane on Portsmouth Road.

4. CONSULTATIONS:

4.1 The proposal is a small section of the larger scheme to widen the carriageway along Portsmouth Road. The whole scheme will be assessed and consulted on following the Stage 1/2 safety audit.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The proposal will be funded as part of the scheme to provide an additional lane to Portsmouth Road..

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 Given the proximity of the hospital, the likelihood of disabled or injured pedestrians is higher than elsewhere. Disabled groups generally prefer segregated cycle/footways as there is potentially less likelihood of conflict between cyclists and pedestrians.

6.2 However, they are an approved measure that can be used on the highway.

7. LOCALISM:

7.1 The immediate vicinity, including Frimley village centre should benefit from the increased capacity and reduced congestion that the additional lane on Portsmouth Road will bring.

7.2 The changes to the cycle/footway will enable these benefits to materialise.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 We are seeking permission to alter the current segregated cycle/footway into a shared use cycle/footway. The alteration is being requested as part of the current ITS scheme to provide an additional lane on the A325 Portsmouth Road, between Frimley Road and Frimley Park Hospital.
- 9.2 The detailed design for the ITS scheme has identified the need to reduce the width of the footway to allow for appropriate running lane widths on the carriageway.
- 9.3 The new footway widths are too narrow for a segregated cycle/footway to be maintained. As such, permission is sought to change the segregated cycle/footway to a shared use cycle/footway to maintain cyclist's off-road facility.
- 9.4 The footway on the south side of Portsmouth Road will retain the segregated cycle/footway. This combined with crossing facilities at the junctions with Grove Cross Road and Frimley Road means that users who prefer segregated facilities are still able to move safely along Portsmouth Road.
- 9.5 An alternate option is to either remove the cycleway all together and return the footway to pedestrian use only. The final option is to retain the current layout, but this will impact on the delivery of the additional lane. Neither of these options is desirable.

10. WHAT HAPPENS NEXT:

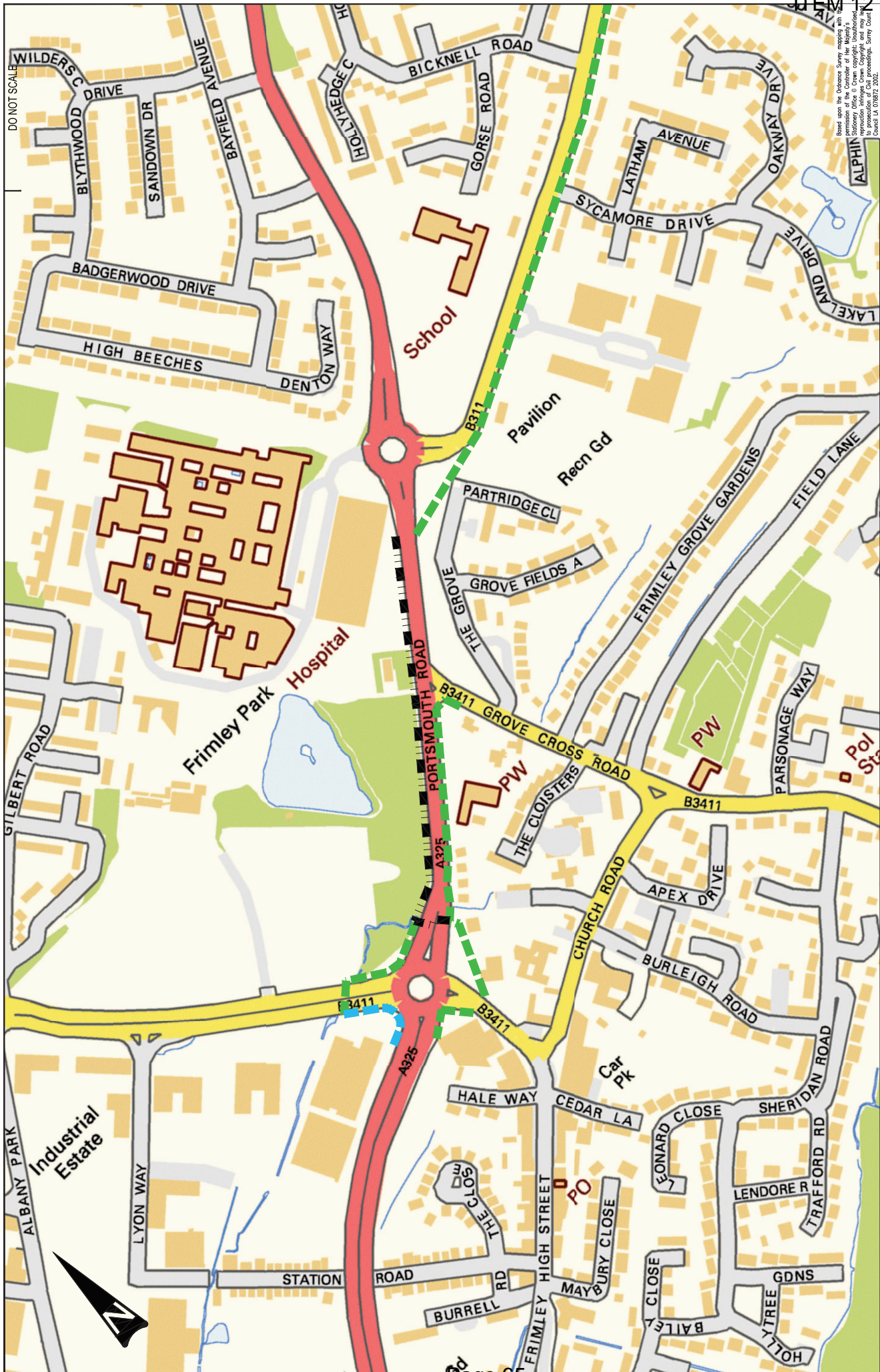
- 10.1 Should the Committee agree to alter the segregated cycle/footway to a shared facility, this change will be incorporated into the design for an additional traffic lane on the A325 Portsmouth Road. No public notice or Traffic Order is required but the facility will be altered on site during construction.
- 10.2 Should the Committee not agree to the alteration then further investigation will be required to determine the ownership of any additional land that will be needed to maintain adequate footway width. It may be necessary to purchase such land should the owner be unwilling to dedicate it as highway. Either scenario would jeopardise construction of the extra running lane during the current financial year.

Contact Officer: Peter Orchard (0300 2001003)
Consulted: Consultation following Safety Audit

Annexes: Annex A – A325 Portsmouth Road – Cycle/Footway plan

Sources/background papers:

76/12 - Highways update (14 March 2013 – Local Committee Meeting)
08/13 - Highways update (4 July 2013 – Local Committee Meeting)
19/13 - Highways update (3 October 2013 – Local Committee Meeting)
32/13 - Highways update and forward plan 2014/15 (5 December 2013 – Local Committee Meeting)



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SCALE: 1:10,000
DATE: 18/08/2014
DRAWN: JWG
PROJECT: 2210-A325-0000-700
10/02/2010
01
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PROJECT: A325 PORTSMOUTH ROAD
TITLE: CYCLEFOOTWAY PLAN

SURREY COUNTY COUNCIL
Transport for Surrey

WSP
Building 54, Green Lane Business Park,
Wokingham, Berkshire RG40 3AB
Tel: +44 (0) 1845 851 725 Fax: +44 (0) 1845 851 711
http://www.wspgroup.com

FOR INFORMATION			
REV	DATE	BY	DESCRIPTION

KEY

- EXISTING SHARED CYCLEFOOTWAY
- EXISTING SEGREGATED CYCLEFOOTWAY
- PROPOSED CONVERSION FROM SEGREGATED TO SHARED CYCLEFOOTWAY

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 3 JULY 2014**LEAD OFFICER:** DEBBIE CARTER, ROAD SAFETY TEAM**SUBJECT:** TRAFFIC REGULATION ORDER FOR A NO RIGHT TURN ONTO OSNABURGH HILL FROM LONDON ROAD, CAMBERLEY**DIVISION:** CAMBERLEY WEST**SUMMARY OF ISSUE:**

To approve the advertisement and implementation of a Traffic Regulation Order (TRO) to restrict any traffic heading eastbound on London Road, Camberley (A30) from entering Osnaburgh Hill.

The proposal is being brought implemented to reduce the number of personal injury collisions associated with this movement.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to agree that:

- (i) Advertisement of a Traffic Regulation Order the effect of which will be to restrict traffic turning right into Osnaburgh Hill from Eastbound traffic on London Road.
- (ii) Any objections to the proposal will be reviewed by the Area Manager, following consultation with the Chairman and Local Member for the area
- (iii) Following the advertisement of the order, implement the scheme subject to no irresolvable objections

REASONS FOR RECOMMENDATIONS:

The proposed restriction will improve traffic flow along London Road (eastbound) and reduce the risk of personal injuries at the junction.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Osnaburgh Hill is a one way road adjacent to London Road, Camberley between the junctions with The Avenue and Frimley Road. The road heads westbound and provides access to both residential and commercial properties.
- 1.2 The road runs adjacent to a section of the bus lane on London Road and provides additional pedestrian and cycle access along this section of road.
- 1.3 Issues with the junction have been raised before and resulted in a yellow box being placed at the junction. However, there are still recorded personal injury collisions at the junction.

2. ANALYSIS:

- 2.1 The entrance is narrow and can be difficult to navigate.
- 2.2 The junction has a history of personal injury collisions, with two accidents over the last three years and an additional three in the preceding two years.
- 2.3 During congestion, traffic heading towards Frimley Road can back up through the junction and block access to Osnaburgh Hill. If a person travelling eastbound then wished to enter, there is no space to wait and causes additional delay to those heading eastbound.
- 2.4 Although the junction has been addressed in the past, it is felt that removing the ability to turn right into the junction will improve both the number of personal injury collisions as well as the flow of traffic along London Road.

3. OPTIONS:

- 3.1 If the Local Area Committee choose to approve the restriction then it will improve the safety of highway users and improve journey time reliability.

4. CONSULTATIONS:

- 4.1 We have consulted with Surrey Police who are in favour of the scheme.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 All financial implications will be covered by the Safety Engineering Team.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no equalities or diversity implications arising from this report.

7. LOCALISM:

7.1 The Highways Service is mindful of the localism agenda and engages with the local community as appropriate before proceeding with any highway schemes.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	Set out below.

8.1 Public Health implications

The scheme will reduce the risk of personal injury collisions at the junction.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 Osnaburgh Hill, Camberley is a one way road adjacent to London Road, providing access to residential and commercial properties. The entrance is narrow and can be difficult to enter for eastbound traffic.
- 9.2 There is no space for traffic on London Road when waiting to enter Osnaburgh Hill. As such, they cause delays to those travelling eastbound and impact on general traffic flows.
- 9.3 The Local Committee is therefore asked to authorise the formal advertisement of a Traffic Regulation Order to implement the right turn restriction onto Osnaburgh Hill. The Committee is also asked to agree that any objections to the order received can be resolved by the Area Team Manager, in consultation with the Chairman and the Local Member.

10. WHAT HAPPENS NEXT:

- 10.1 Subject to the approval of the Local Committee, the Traffic Regulation Order will be advertised and public notices will be displayed in the local press and on site.
- 10.2 Any objections to the proposal will be reviewed by the Area Manager, following consultation with the Chairman and Local Member for the area
- 10.3 Following the advertisement of the order, implement the scheme subject to no irresolvable objectionsThe Area Team Manager will review any objections to the order in consultation with the Chairman and Local Member

Contact Officer:

Debbie Carter (020 8541 7112)

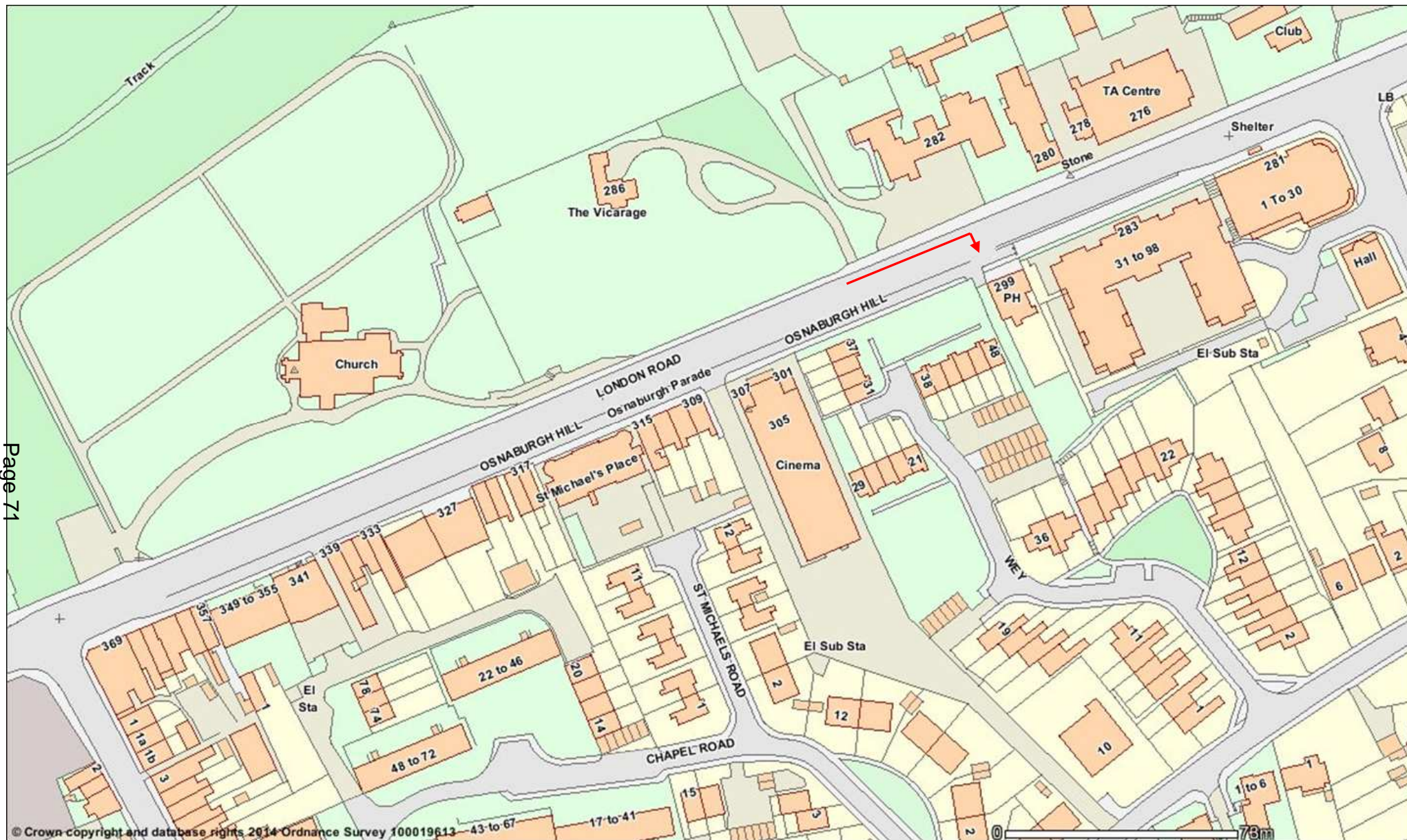
Consulted:

Surrey Police

Annexes:

Annex A – map of location

Sources/background papers:



Annex 1 – Osnaburgh Hill entrance and the proposed movement to be restricted

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE: 3 JULY 2014****LEAD OFFICER: DEBBIE PRISMALL, SENIOR COUNTRYSIDE ACCESS OFFICER****SUBJECT: BRIDLEWAY No. 19 CAMBERLEY & FRIMLEY
REQUEST TO MAKE A TRAFFIC REGULATION ORDER****DIVISION: FRIMLEY GREEN & MYTCHETT****SUMMARY OF ISSUE:**

Members will recall approving the publishing of an Intention to make a Traffic Regulation Order (TRO), under section 1 of the Road Traffic Regulation Act 1984, to prohibit horse use on Public Bridleway No. 19, Camberley and Frimley. No objections were received within the statutory advertising period. Members are asked to consider whether the legal and policy criteria for making the Order still apply.

It is recommended that a TRO be made for avoiding danger to persons or other traffic using the road, or for preventing the likelihood of any such danger arising. A copy of Drawing No. 3/1/84/H8 showing the route is at **Annexe 1**.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to agree that:

The grounds for making a Traffic Regulation Order as outlined are met, and an Order should be made for Public Bridleway No. 19 (Camberley & Frimley) to prohibit equestrian use under s1(a) of the Road Traffic Regulation Order 1984 for avoiding danger to persons or other traffic using the road, or for preventing the likelihood of any such danger arising, as shown on Drawing Number 3/1/84/H8 (**Annexe 1**).

REASONS FOR RECOMMENDATIONS:

Officers do not have delegated powers to make TROs. Officers support the decision to make the TRO to enable Network Rail to make safety improvements at the level crossing that they would be unable to do with horse use. The continuation of the route in Hampshire already has a TRO on it.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The bridleway is situated in Frimley Green and runs from The Hatches over the level crossing in a westerly direction along an enclosed route between fishing lakes to the Hampshire county boundary. It continues as bridleway no. 24, Rushmoor, Hampshire, which already has a TRO on it prohibiting horse use, and is therefore a cul de sac for horse riders.

- 1.2 Network Rail has identified Hatches as a high-risk bridleway crossing, due to its proximity to a housing estate and a high footfall. The crossing is well used by commuters to Farnborough North station, school children, dog walkers, cyclists and visitors to the fishing lakes. The sighting at the crossing is poor in both directions due to the curvature of the line and the current mitigation is whistle boards. These are not used between the hours 2300 to 0700, unless a person is seen at the crossing, as there is a blanket ban on the sounding of horns during the night. In comparison to other crossings, misuse is high. A risk score has been calculated which ranks the crossing as the second riskiest of the 186 footpath/ bridleway crossings on the Wessex route. The risk drivers at the crossing are: large number of users, frequent trains, low sighting time, user misuses and sun glare.
- 1.3 Following safety concerns, Network Rail undertook a census in April 2012. This showed the crossing was used 330 times on an average weekday. This included 104 cyclists, 7 people pushing wheelbarrow loads, 3 pushchairs and 1 wheelchair user.
- 1.4 Network Rail have stated the sighting at the crossing is deficient and the current set up is non compliant to both footpath and bridleway standards. Significant sighting improvements are not possible due to the curvature of the track.
- 1.5 They have investigated further options and carried out feasibility studies. These were:
 - a) Closure – there are no viable diversionary routes within the vicinity of the crossing. The shortest viable diversion is via Mytchett Road overbridge, which would increase the distance by approximately 3.9km.
 - b) Footbridge with steps – this solution is not advised due to access for cyclists, pushchair users and less able-bodied users. In addition there is insufficient space on the east side of the line to land the footbridge with the residential properties immediately adjacent to the railway boundary.
 - c) Footbridge with steps and ramps – this would be ideal, however, there is insufficient space around the crossing to accommodate such a structure.
 - d) Pedestrian underpass – this does not suit the topography of the surrounding land.
 - e) Miniature stop lights (MSL) with an audible warning is the recommended solution to increase safety. However, the possible use by horseriders means audible alarms cannot be installed as this may spook horses. An MSL set up without an audible warning alarm has been demonstrated as an ineffective means of mitigation.
- 1.6 The set up of the bridleway crossing means that horse riders are required to phone the Signaller to ensure that it is safe to use the crossing. The Signaller's occurrence book (dating back to 2009) shows that no horse riders have phoned to use the crossing. The phone is often misused by people taking the telephone off the hook, thereby forcing trains to be cautioned over the crossing, and causing operational delays.

- 1.7 Members are asked to consider the Council's duty under Section 122 of the Road Traffic Regulation Act 1984, to conduct an adequate balancing exercise to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians).
- 1.8 The County Council as the Traffic Authority has the power to make a Traffic Regulation Order, (subject to Parts I to III of schedule 9 of the Road Traffic Regulation Act 1984) where it considers it expedient:-
- a) for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising, or
 - b) for preventing damage to the road or to any building on or near the road, or
 - c) for facilitating the passage on the road or any other road of any class of traffic (including pedestrians), or
 - d) for preventing the use of the road by vehicular traffic of a kind which, or its use by vehicular traffic in a manner which, is unsuitable having regard to the existing character of the road or adjoining property, or
 - e) (without prejudice to the generality of paragraph (d) above) for preserving the character of the road in a case where it is specially suitable for use by persons on horseback or on foot, or
 - f) for preserving or improving the amenities of the area through which the road runs'
 - g) for any of the purposes specified in paragraphs (a) to (c) of subsection (1) of section 87 of the Environment Act 1995 (air quality)

2. ANALYSIS:

- 2.1 Network Rail has identified the crossing as high risk. They are unable to implement certain safety improvements whilst still allowing horse use. There is no evidence that horse riders have used the route in recent years. The continuation of the route in Hampshire already has a TRO on it. The bridleway currently links to the Blackwater Valley Path, which although it is not formally recognised for horse use it is still accessible from other locations.

3. OPTIONS:

- 3.1 To make a TRO prohibiting horse use.
- 3.2 Refuse the request to make a TRO.

4. CONSULTATIONS:

- 4.1 A Notice of Intention to make a TRO was published on 3 April for a statutory objection period. No objections were received within the statutory period although one was received a day late from Gail Brownrigg. Ms Brownrigg raised an objection on the grounds that a TRO was unnecessary, did not

comply with SCC's own guidelines for the imposition of a TRO and should have been rejected. She stated it seemed a waste of SCCs already stretched resources.

COMMENTS ON THE CONSULTATION RESPONSE

4.2 Notices were placed on site and in the local newspaper and no objections were received within the statutory period. Regarding Ms Brownrigg's objection, even though the objection was received a day late I have included her comments for the information of Members. In response, Network Rail's reasons for applying for the TRO on safety grounds are outlined in section 1 above. Regarding the Countryside Access Policy for TROs this only relates to restricting vehicles on Byways Open to All Traffic, which is not relevant in this instance.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 If a TRO were made, advertising costs in the region of £600 would be met by Network Rail.

5.2 Traffic signs and any improvement works to increase the safe use for pedestrians and cyclists at Hatches level crossing would be met by Network Rail.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 The improvements at the crossing would improve accessibility for pedestrians with or without pushchairs, wheelchair users and cyclists, who are the predominant users.

7. LOCALISM:

7.1 This issue is not relevant and cannot be considered under the current legislation.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Removal of the phones at the crossing would reduce vandalism and train disruption.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 To allow Network Rail to make safety improvements at Hatches level crossing Members are asked to approve that an Order be made in the following terms:

‘THIS Order may be cited as “The Surrey County Council Bridleway No. 19 (Camberley & Frimley) (Prohibition of Horses) Traffic Regulation Order 2014” and shall come into operation on (date to be completed).

- (i) In this Order and the preamble and schedule hereto:

“the Act” means the Road Traffic regulation Act 1984; and “road” means any length of highway or any other length of road to which the public has access, and includes bridges over which a road passes.

- (ii) Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended applied consolidated re-enacted by or as having effect by virtue of any subsequent enactment

NO person shall cause any horse, ridden or led, to proceed in that length of road specified in the Schedule to this Order.

10. WHAT HAPPENS NEXT:

- 10.1 Should Members decide to proceed with the TRO, it will be made and published as made in a local newspaper and on site and all interested parties and user groups will be informed. Appropriate signage will be placed on site.

Contact Officer:

Debbie Prismall, Senior Countryside Access Officer
Tel. 020 85419343 debbie.prismall@surreycc.gov.uk

Consulted:

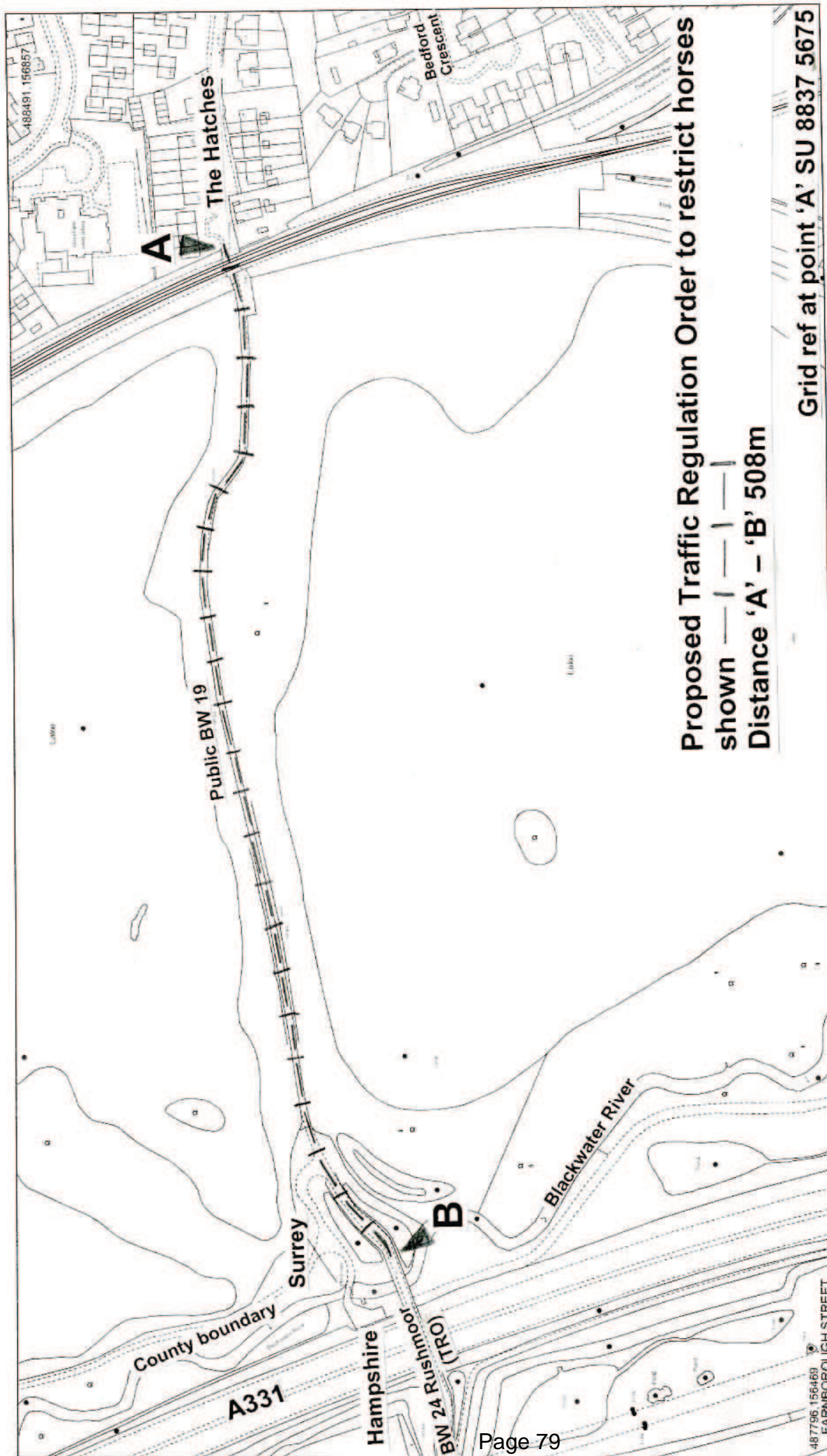
Mr Chris Pitt County Councillor, Legal Services, Hampshire County Council, Blackwater Valley Countryside Partnership, British Horse Society, Farnborough Sixth Form College, Ramblers, Police, CTC, Surrey Heath Borough Council, Access Groups and Legal Services.

Annexes: Drawing No. 3/1/84/H8



Sources/background papers:

File BW 19 Camberley & Frimley Proposed TRO including all correspondence, representations and responses to consultations can be viewed by appointment.

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Public Bridleway No. 19, Camberley & Frimley

	<p>Date: 21/05/2013</p> <p>Printed by: DP</p> <p>Drawing No.: 3/1/84/H8</p>	<p>Scale 1:2500</p>	<p>© Crown Copyright Licence No. 100019813, Surrey County Council, 2006. Except A-Z mapping © Copyright of the Publishers Geographers' A-Z Map Company L</p> <p> SURREY COUNTY COUNCIL</p>
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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 9th June 2014**LEAD OFFICER:** GARATH SYMONDS, Assistant Director for Young People**SUBJECT:** ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE**DIVISION:** ALL**SUMMARY OF ISSUE:**

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Surrey Heath in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the appendix to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

RECOMMENDATIONS:**The Local Committee (Surrey Heath) is asked to note:**

- (i) The progress Services for Young People has made during 2013/14 to increase participation for young people in education, training or employment, as set out in the appendix to this report

REASONS FOR RECOMMENDATIONS:

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that we are providing the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework.

1. INTRODUCTION AND BACKGROUND:

- 1.1 This report is for information. It provides: a summary how participation of young people in the Surrey Heath has been improved; an overview of how our different commissions have performed during the year; and a brief outline of how we will keep the Local Committee informed of our progress during 2014/15.

2. ANALYSIS:

- 2.1 In March 2014 only 37 young people were NEET compared to 60 in March 2013, a reduction of nearly 40%.
- 2.2 98.0% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 96.7% in March 2013.
- 2.3 9 first-time entrants to the youth justice system in 2013/14, the same as 2012/13 and fewer than 15 in 2011/12
- 2.4 A more detailed analysis of performance is provided in Annex 1, Services for Young People in Surrey Heath Performance Summary 2013/14.

3. OPTIONS:

- 3.1 There are no options in relation to this 'for information' report.

4. CONSULTATIONS:

- 4.1 During 2013-14 there has been wide ranging consultation with young people, staff, and partner agencies. In particular we have carried out an internal evaluation of our commissions and focussed on engaging young people in our planning for re-commissioning of Services for young people in 2015. Alongside this, the Youth Engagement Contract has secured feedback from more than 1,000 young people across Surrey in relation to different aspects of our services, the information we provide and local issues.

Members have been consulted through the Local Committee Youth Task Group, Youth Steering Groups at some of our Youth Centres and as part of the internal evaluation of our commissions. We have also been involving Members in a recently commissioned external evaluation of Services for Young People, which will report its findings in May 2014.

The feedback from these different consultations has directly contributed to the development of our services during the year.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The budget allocated to each of the commissions in Services for Young People is provided in the Appendix.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Through local commissioning and needs analysis we focus our resources on identifying and supporting those young people who are most at risk of experiencing negative outcomes in the future. This group includes young people from a wide range of backgrounds and its make up often varies between different parts of the county.

7. LOCALISM:

- 7.1 Although this report is for information and, as such, there is no decision, it is intended to provide the Local Committee with the information it needs to provide effective local scrutiny of Services for Young People.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below
Public Health	Set out below

8.1 Crime and Disorder implications

The Youth Support Service provides support to young people who have offended and those who are at risk of offending. Other Commissions within Services for Young People also play an early help role in reducing offending behaviour amongst young people, in particular the Local Prevention Framework and Centre Based Youth Work.

8.2 Sustainability implications

Delivering services for young people locally reduces reliance on transport and minimises carbon emissions as a result.

8.3 Corporate Parenting/Looked After Children implications

Young people who are looked after are a key target group for Services for Young People

8.4 Safeguarding responsibilities for vulnerable children and adults implications

Services for Young People plays a key role in safeguarding vulnerable children and young people in Surrey.

8.5 Public Health implications

Services for Young People deliver a number of services that improve the health of young people in Surrey, in particular providing them with information so that they make informed choices about healthy lifestyles, including sexual health.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report and the information included in the appendix have provided an overview of the performance of Services for Young People in Surrey Heath and highlighted the significant progress made during 2013/14 to improve outcomes for young people.

10. WHAT HAPPENS NEXT:

- 10.1 To keep the Local Committee informed about the progress of the Service during 2014/15, Services for Young People attend up to two Youth Task Groups per year and circulate bi-annual progress reports electronically to each Task Group Member.
- 10.2 External contracts come to the end of their initial three year life in 2015 when they may be renewed or re-commissioned. Business as usual will continue alongside the re-commissioning project.

Contact Officer:

Leigh Middleton, Lead Youth Officer - West Surrey – 07854 870 393
Gavin Kitchen, YSS Team Manager – 07968 832425

Consulted:

Service users were consulted in 2013 as part of an internal evaluation of commissions. The findings have been used to inform performance improvement activity and re-commissioning for 2015.

Annexes:

Services for Young People in Surrey Heath Performance Summary 2013/14

Sources/background papers:

- The young people's employability plan 2012-17
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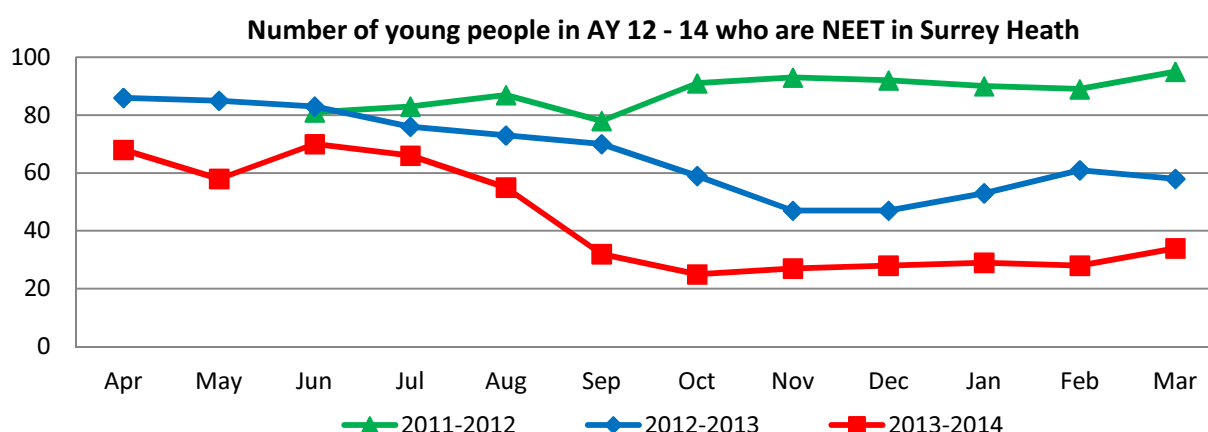
Services for Young People in Surrey Heath Performance Summary 2013/14

Countywide overview

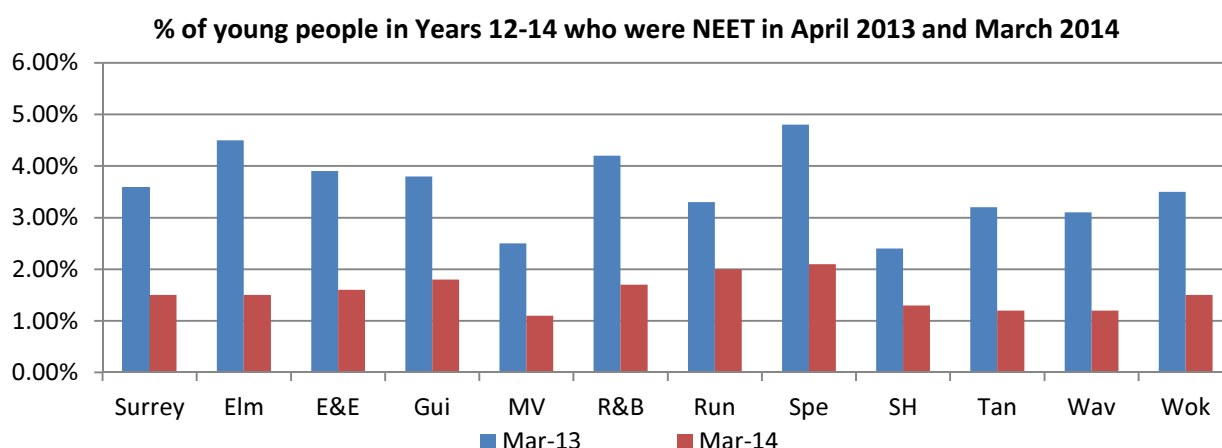
Services for Young People, working with our partners, has achieved a transformational reduction in the number of young people who are not in education, employment or training (NEET) from 978 (3.6%) in March 2013 to 429 (1.5%) in March 2014. Interim benchmarking data for the November 2013 to January 2014 supports our success, showing how Surrey had the joint-lowest proportion of young people who were NEET in the country.

Local performance story in Surrey Heath

The reason for this report is to tell the local story of how Services for Young people, working with our partners, has been making a difference to young people in Surrey Heath.



- In March 2014 only 34 young people were NEET compared to 58 in March 2013, a reduction of over 40%.
- 98.6% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 97.6% in March 2013.



Youth Support Service

- 1.3% of young people in years 12-14 were NEET in March 2014 compared to 2.4% in March 2013
- Young people who were NEET had been out of education or work for an average of 123 days compared to 188 in the previous year
- 144 young people moved from NEET to PETE during the year compared 152 in the previous year
- 52.9% of young people who were NEET had been NEET before compared to 34.5% in the previous year
- 3.8% of young people were unknown in March 2014 compared to 11.2% in March 2013
- 16 first-time entrants to the youth justice system in 2013/14 compared to 13 last year and 26 in 2011/12
- Only 9 young people sentenced to custody in Surrey during 2013/14
- 33 disposals given to young people as a result of offending in 2013/14 compared to 32 in 2012/13
- 52 Youth Restorative Interventions (YRIs) employed with young people involved in low-level offending this year, compared to 80 last year
- 29 young people at risk of homelessness supported in 2013/14
- 9 Children in Need case managed by the YSS in 2013/14

Local narrative

The YSS team in Surrey Heath has had another busy and productive year. This year has seen the further development of SPLASH (our Ready 4 Work offer), which is delivered in partnership with Brooklands College, to include additional offsite opportunities - known as SPLASH OUT! The first has been developed in partnership with Surrey Outdoor Learning and Development and is a two-day a week course spread over 12 weeks, including a residential. The course uses outdoor education to prepare young people for work, whilst specifically helping those who have an interest in working in the outdoors. During the course the young people undertake Lazer Awards and AQA qualifications. The second SPLASH OUT! course takes place at the RSPCA in Chobham (Paws for Change) and involves either a one week intensive course or a six week course of two days per week. These support young people who are interested in working with animals, with the intensive week providing an effective behaviour modification opportunity for young people involved in the youth Justice system through working with abandoned and abused dogs.

As illustrated above, partnership working plays an important part in the success of the YSS team. This also includes working with the other Commissions within Services for Young People. To support this process, monthly Wider Group meetings have continued throughout the year enabling partners to network, share good practice and identify opportunities and support for young people.

Monthly Intervention meetings have also continued throughout the year, hosted by the YSS and attended by the Police and Children's Services. They are designed to support the most vulnerable young people within the Borough, including those who are having a significant negative impact within their Community.

Support for the Family Support Programme has continued with YSS representation at panel meetings as well as Team Around the Family (TAF) meetings.

The YSS team looks forward to enhancing and developing relationships with partners in 2014/15 to ensure all vulnerable young people are able to have access to quality support.

Case Study – YSS working in partnership in Surrey Heath

Summary of situation

Steven was first known to YSS as a Youth Restorative Intervention case (pre court disposal). He was also open to social services as a Child in Need (CIN) case due to violence displayed towards him at home. Steven became homeless due to deterioration in the relationship with his mother, and moved to his sister's flat. This relationship also broke down and Steven again became homeless. At this point his mental health deteriorated and he expressed a suicidal intent. He stayed in two supported housing placements through the homelessness prevention scheme, before being accepted by East to West supported lodgings charity.

Work undertaken on behalf of a young person

The YSS provided two different emergency housing options for Steven, in Ash Vale and then in the Guildford YMCA. When he was in the YMCA, a referral was made to East to West and we felt that he would thrive in a supported lodging environment. East to West met with him and his YSO, and arranged for him to visit a host family in Walton-on-Thames with his YSO. This proved a very good match, and the host family have helped him to join a rugby team and engage with education and training opportunities. East to West have also been working closely with Steven in partnership with the YSS, to ensure that he registers for all the financial benefits needed to maintain the tenancy. Also, East to West have worked closely with his YSO to take a restorative approach to dealing with any difficulties and ensure that he has access to all the support he needs to benefit fully from the placement.

Steven has engaged well with several training opportunities since engaging with YSS. He attended the SOLD Splash Ready for Work programme organised by the Surrey Heath YSS team, which included a residential canoeing trip. This helped increase his self-esteem and work in a team environment. This programme led to 10 days work experience with SOLD which he continued to enjoy and benefit from. Steven is now participating in the Princes Trust scheme at Brookland's college which his YSO and supported lodgings landlady supported him through the application and interview process.

Steven's YSO has also been working closely with the CAMHS Primary Mental Health Worker attached to the YSS. This positive working relationship has ensured that Steven is engaging with the service, which he couldn't manage in the past.

Difference made

At the end of December 2013, Steven was homeless, misusing substances, regularly shoplifting and feeling intensely depressed. Through building a positive relationship with him and acting as a bridge to help him engage with other agencies he has thrived.

Current situation

Steven is currently: clean from drugs; living in secure supported accommodation; engaging with Princes Trust; playing for Esher Rugby team; has a place at college for September to do A levels; and is working with the PMHW (Primary Mental Health Worker) for additional support.

Commission RAG ratings explained

To summarise performance of the Centre Based Youth Work (CBYW) and Local Prevention Framework (LPF) commissions we have used a Red Amber Green (RAG) rating system to make it easier to get a sense of how a particular provider is performing. The rationale behind the RAG rating is as follows:

- Red** agreed performance not achieved and no plan in place to achieve agreed performance or mitigating factors
- Amber** agreed performance not achieved but either a robust plan in place to achieve the agreed performance, or mitigating factors as to why the performance is unlikely to be achieved
- Green** agreed performance achieved or within the tolerance zone (85% or more)

Centre Based Youth Work (£30,060 and 5.35 full-time equivalents)

Centred Based Youth Work offers open-access youth work to young people in many of the areas with the greatest need in Surrey. Management of seconded Surrey County Council staff sits with a range of local providers, who complement SCC funded delivery with matched provision in terms of funding, resources and staff and volunteer time.

Bisley Youth Centre (The Youth Consortium – Woking YMCA)

Bisley Youth Centre has had a steady year delivering services to young people. The centre is close to achieving Level Two of the National Youth Agency Quality Mark. The centre has consistently achieved high grades for the Quality of Youth Work Practice and young people's learning and achievement. The Youth and Community Work has changed in this period and a smooth transition was achieved. Additional provision has been opened and further needs led provision is being developed.

Performance Indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of Travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	800	482	60.3%	268	↑	Amber
1.2a Young people engaged in one or more hours of youth work	250	168	67.2%	184	↓	Amber
1.2b Average hours of engagement per young person	48.0	47.8	99.6%	17.8	↑	Green
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	120	125	104.2%	29	↑	Green
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track / Development needed		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	28	30	107.1%	Comparison not available due to change in RONI process		Green

*Distance travelled: clear and tangible development for a young person

Frimley Green Youth Centre (The Youth Consortium – Woking YMCA)

Frimley Green Youth Centre has had a very difficult year. The performance reported below is only the provision recorded via the official Attendance App (web App) for Centre Based Youth Work. Additional work has been delivered to young people, but performance is still poor. At the beginning of 2014 the Youth and Community Worker transferred away from the centre and in recent weeks and new worker has been recruited. A new plan is in place to kick start the offer and provision delivered from the centre. The centre has however developed excellent provision for young people with Special Educational Needs.

Performance Indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of Travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	800	76	9.5%	70	↑	
1.2a Young people engaged in one or more hours of youth work	100	26	26%	41	↓	
1.2b Average hours of engagement per young person	40	15.1	37.8%	12.0	↓	
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	55	0	0%	0	↔	
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track / Development needed		↑	
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	49	2	4.1%	Comparison not available due to change in RONI process		


*Distance travelled: clear and tangible development for a young person

Old Dean Youth Centre (The Youth Consortium – Woking YMCA)

The Old Dean continues to grow and develop provision for young people. The centre has had a period of instability with its part-time staff team, although the Youth and Community Worker has done well to maintain and develop youth work delivery. The centres performance over the last 12 months is significantly improved over the same period in 2012-13.

Performance Indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of Travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	800	652	81.5%	317	↑	
1.2a Young people engaged in one or more hours of youth work	150	127	84.7%	134	↓	
1.2b Average hours of engagement per young person	50.5	50.0	99.0%	28.2	↑	
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	120	55	45.8%	12	↑	

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1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track / Development needed			
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	10	19	190.0%	Comparison not available due to change in RONI process		

*Distance travelled: clear and tangible development for a young person

Local Prevention Framework (£81,499)

Following a comprehensive evaluation, the Local prevention framework was re-commissioned during 2013 with a clarified focus on the outcome of increasing the resilience of young people and reducing their risk of becoming NEET and targeted by local neighbourhood. Priorities are set locally by Youth Task Groups, for involving Members, young people partners and stakeholders. Activities commissioned often include youth work, mentoring or counselling, although a wide range of solutions have been developed across the county.

The Local Prevention Framework has been provided by three providers over the period of this report. This is following the re-commissioning of the LPF from September 2013. The Youth Task Group has met with the new provider and discussed their work in Surrey Heath. The Youth Task Group will undertake further scrutiny in 2014.

April 2012 – August 2013 (*Collingwood College - £60,208*)

Performance indicator	Agreed performance April 2012-August 2013	Actual performance April 2012-August 2013	% achieved April 2012-August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	94	110	117.0%	

April 2012 – August 2013 (*Surrey Clubs for Young People - £60,208*)

Performance indicator	Agreed performance April 2012-August 2013	Actual performance April 2012-August 2013	% achieved April 2012-August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	104	71	68.3%	

September 2013 – March 2014 (*Eikon - £46,083*)

Performance Indicator	2013/14 performance				
	Agreed performance (September 2013 - August 2014)	Expected performance for period September 2013 to March 2014	Actual performance September 2013 to March 2014	Achievement against expected performance	RAG
Number of young people engaged in one or more hours of preventative activity	260	260	205	78.8%	
Number of young people engaged in 10 or more hours of preventative activity	156	156	88	56.4%	
Average hours of engagement* per young person**			15.3		

The data for Eikon shows all the work funded directly by the LPF Grant. Additional work by Eikon (WVYP) has taken place in the Borough, but is funded from other sources or in partnership with existing commissions prior to the commencement of the Grant in September 2013.

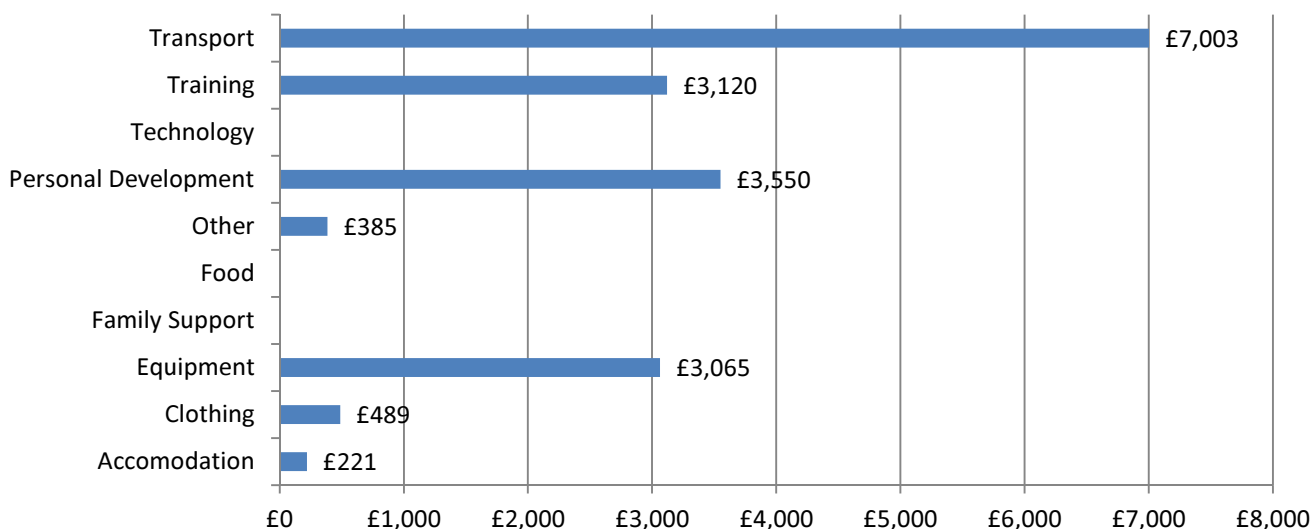
*Engagement: a meaningful conversation or activity with a young person.

**This measure not recorded for April 2012-May 2013

Individual Prevention Grants (£18,000)

Individual Prevention Grants (IPGs) were introduced in Surrey in 2013/14 to remove barriers to participation for young people who are NEET or at risk of becoming NEET. Each local YSS Team had an allocated budget, set in consultation with Local Committees, to be used flexibly to respond the changing needs of young people.

IPG expenditure by type of need



- £17,832 of £18,000 (99.1%) of IPG funding was allocated to remove barriers to participation
- A total of 58 grants were given to young people with an average value of £307
- The main barriers addressed were 'Transport' (39%), 'Personal Development' (20%), 'Training' (18%) and 'Equipment' (17%)
- 6 of the 10 young people who were NEET during 2013/14 and received IPGs in Surrey Heath were PETE in March 2014

Youth Small Grants (£17,000)

Youth Small Grants are available to small voluntary, community or faith sector organisations across Surrey to enable: more quality youth work to be delivered locally; more young people to participate in education, training and employment; and more young people to be kept safe from crime and anti-social behaviour. The grants were administered by Surrey Youth Focus for the first time this year.

The £17,000 allocated to Surrey Heath Local Committee for Youth Small Grants was allocated across 10 projects to support work with young people across Surrey Heath as follows:

Organisation	Project Title	Amount Allocated
1st Bagshot Scout Group	1st Bagshot Scout Group New Explorer Unit	£4,224
7th Camberley scout group	Outdoor Activities Scouts	£500
Basingstoke Canal Canoe Club	Youth development programme	£1,000
Camberley and Farnborough Hockey Club	School hockey coaching	£1,940
Camberley Town Youth Football Club	Replacement 11-a-side Goal Posts	£2,500
Camberley Youth For Christ	Mentoring training	£500
CAMHS Youth Advisors (CYA)	CYA Awards	£138

Surrey Army Cadet Force	Tiger's Adventure	£310
Surrey Federation of Young Farmers' Clubs	Surrey Young Farmers - core supportive activities and development project 2012	£288
Windle Valley Youth Project	Lightwater Football Goal	£5,000
Amount allocated		£16,400
Amount remaining		£600

Case Study - Basingstoke Canal Canoe Club – Youth Development Equipment

Basingstoke Canal Canoe Club (BCCC) was granted £1,000 toward purchase of two modern general purpose / whitewater kayaks ('Dagger MX' models) which are specifically suitable and fitted out for club use.

The two boats have allowed BCCC to build a small fleet of about six that are suitable for coaching older youths (15-18 year olds). Over the course of the year a minimum of 30 – 50 young people will benefit from them, many on multiple occasions through courses and other paddling.

The club has always been very active in running coaching courses and introducing young people from associate member groups (e.g. Scouts, Guides and local schools) and has built up a fleet of smaller boats suitable for children from aged 8 upwards. However there was a gap for mid-teens. The new boats make transition from smaller boats easier, and encourages this age group to remain or become better engaged in the sport. This is particularly important as Sport England, and BCCC own experience, recognise that this age group tend to become disengaged from sport; a particular emphasis is being placed on retaining or encouraging them to take up sport.

With these boats BCCC now have enough for coaches to run a full course (kayak courses are limited to six students). They have, for the first time, been able to offer a course for older youths on Tuesday evenings in parallel with courses for younger people. This initial course is in-flight and runs for six weeks and we will be running a second, additional, course to follow this one. This is expected to become a regular part of our offered club curriculum.

The boats are being used on club trips. This particular model is very capable and is a good boat for introducing youngsters to moving (i.e. white) water paddling. The earlier boats of this model the club had bought have already been used for this purpose and were over subscribed so these additions means BCCC can better satisfy this demand. Finally, they also expect them to be used for general paddling on the canal at Mytchett and to allow the club to cater for more youngsters when running larger associate (e.g Scout / Guide) evenings.

These have proven, as anticipated, to be very popular development boats for our BCCC members.



Leader's Ready for Work Programme (£867,000 countywide)

During 2013/14 SYP established the Leader's Ready for Work programme countywide, endorsed and part-funded by David Hodge (Leader of SCC). Building on the Transformation of SYP, the programme aimed to equip us to generate more individually tailored education, training and employment opportunities for young people that develop their employability. Achieving this has involved developing and embedding a range of new approaches, with three main examples below.

Re-engagement

Surrey's re-engagement programme (Ready 4 Work) is delivered in-house by the YSS and offers a bespoke local range of activities to young people who would otherwise be NEET, equipping them with the skills, attitudes and behaviours they need to 're-engage' in education, training or employment. Whilst the local offer in each area is different, the activity is underpinned by a shared employability curriculum.

- During 2013/14 this programme has engaged 1,330 young people across the county
- At the end of March 2014, 45 young were in re-engagement provision in Surrey Heath

Apprenticeships

The programme has focussed on increasing the number of Apprenticeships available to young people. As well as a number of employer engagement events and increasing apprentice recruitment by SCC and our partners, the programme has offered grants to support new employers to take on apprentices.

- 482 grants have been given to employers who are now offering apprenticeship opportunities to Surrey young people
- 58 new employers in Surrey Heath have taken on apprentices as a result

Employment Development Officers (EDOs)

EDOs have recently been recruited to support the YSS to develop meaningful employment and work experience opportunities for young people who would otherwise be NEET. In the SE of the County Catch 22 have developed a similar offer and fulfil the role of EDOs in these areas. Despite starting up between December 2013 and February 2014, EDOs had already secured 43 placements by the end of March.

Skills Centres (NACRO - £17,500)

Skills Centres provide foundation learning opportunities, delivered locally from some of our youth centres, to young people who would otherwise be NEET. Contracts have been awarded for three years, with projects pump primed with funding provided by Surrey County Council for the first year of delivery. This report covers the period September 2012 to March 2014, where all programmes delivered were eligible for Surrey County Council funding. Providers were monitored not only on participation but also on learner progressions, with funding being awarded partly on a payment by results basis. Across the County the programme exceeded its engagement target of 170, supporting 174 young people.

- 17 young people attended the Skills Centre in Surrey Heath against a target of 14 young people
- 18% of those who attended the Skills Centre had achieved a successful and sustained progression lasting more than 3 months to further education, training or employment at the end of March 2014

Year 11/12 Transition (Working Links - £38,000)

The Year 11/12 Transition commission focuses on providing intensive support to young people in year 11 who have been identified as being at risk of becoming NEET through Surrey's partnership owned Risk of NEET Indicator (RONI). This approach identifies young people who exhibit NEET risk factors. Examples

include being a looked-after child, having previously offended, participating in alternative learning programmes, having school attendance of less than 80% and being permanently excluded from school.

Young people are allocated a key worker from the January of year 11 and provided with mentoring to help them to identify a progression route following their compulsory schooling and then supported for the first term of year 12. National research indicates that young people are most vulnerable to dropping out of further education during the period leading up to Christmas, as they may struggle to keep up with the work or decide that they have chosen the wrong courses. This support takes a variety of forms and adopts a holistic approach to addressing the multiple barriers to participation for the young people, including homelessness, substance misuse, mental health issues and family breakdown.

- Supported 30 Surrey Heath young people in Year 11 who were identified, in partnership with local schools, as at risk of becoming NEET
- 97% success rate - 29 young people were in positive destinations at the end of January 2014

Pathways Team (SEND)

SEND Pathways Team work with all young people who have or previously had Statements of Special Education Needs aged 14-25, fulfilling a key statutory duty of the council to support their transition to education, training and other options. In practice this means: completing statutory Learning Difficulty Assessments (LDAs), in partnership with young people their families and other professionals, which sets out the young person's needs and the support required from an educational provider so that the young person can continue to access learning; providing information, advice and guidance to young people and their families; attending and contributing to school and college reviews; and liaising with social and educational establishments to ensure young people receive a support package that meets their needs.

- Across the county the Pathways team supported more than 2,000 young people with SEND during 2013/14
- 542 of these made the transition from year 11 to year 12 in September 2013, with 87% remaining in a positive destination at the end of January 2014.

Surrey Outdoor Learning and Development (SOLD) (£339,000 countywide)

SOLD offer outdoor learning opportunities to young people across Surrey and neighbouring areas. Many of their services are traded with other external organisations and they generated income of almost £1,050,000 in 2013/14. As well as these wider services, SOLD has been commissioned to offer local opportunities to young people who are NEET or at risk of becoming NEET in each of Surrey's districts and boroughs, relying on the YSS to engage young people.

- 5% increase in total visitors to SOLD countywide from 30,920 in 2012/13 to 32,420 in 2013/14
- 18% increase in income generated by SOLD during 2013/14
- 164 young people engaged in SOLD sessions in the NW, referred from the YSS, meaning expenditure of £19,550 against a budget of £35,000

Youth Engagement Contract (*Working Links - £360,000 countywide*)

The Youth Engagement Contract is a countywide service, largely delivered online and is designed to ensure young people are able to access the information, advice and guidance (IAG) that they need to make good

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decisions at key points in their lives. The offer comprises two main elements. The first is U-Explore, an online careers and education IAG service, whilst the second is 'wearesurge.co.uk', a co-produced online platform to engage young people and provide young people information in a way that is right for them.

- 53,059 young people accessed IAG on Surge
- 16,398 young people accessed careers and education IAG on U-Explore
- 2,872 social media comments and 'likes' related to IAG content

Following user testing in 2013 Surge and U-Explore undertook a series of improvements including the addition of live volunteering and apprenticeship opportunities and over 1,000 things to do and places to go for young people in Surrey. A supplier relationship management project was completed in March 2013 with Working Links exiting the contract and Surrey signing new contracts with U-Explore and The Eleven directly. At the same time the Surge website was completely rebuilt to significantly improve the service to young people. In total the SRM project saved the council £250,000 on the Youth Engagement Contract.



SURREY COUNTY COUNCIL

LOCAL COMMITTEE (SURREY HEATH)

DATE: 09 JUNE 2014

LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE

SUBJECT: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 – 2020

DIVISION: ALL

SUMMARY OF ISSUE:

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'early help' for young people, within the context of re-commissioning for 2015 to 2020.

RECOMMENDATIONS:

Surrey Heath Local Committee is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Surrey Heath Local Committee informed by the work of the constituted Youth Task Group.
3. Reconstitute Surrey Heath Youth Task Group (TBC for formal Committee).

REASONS FOR RECOMMENDATIONS:

This paper outlines plans to build on the successes of Services for Young People and proposes greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Surrey Heath Borough Council, Public Health, Surrey Police and Active Surrey. It explains how Services for Young People plan to achieve its overall goal of employability for all young people.

1. INTRODUCTION AND BACKGROUND:

Introduction and structure of report

- 1.1 This paper covers the achievements of Services for Young People; changes proposed for the next local commissioning cycle; and the strategy and commissioning intentions and refreshed outcomes framework for 2015 to 2020.

Commissioning approach in Services for Young People

- 1.2 Services for Young People transformed the offer to young people and the outcomes achieved through a commissioning approach, designed in the Public Value Review in 2010-2011 and launched in 2012. Services for Young People have worked closely with our key partners and providers in securing the achievements highlighted in section two below.

2. ANALYSIS:

2.1 Achievements 2012 – 2014: Surrey

- Interim data shows Surrey had the joint lowest numbers in England of young people who were NEET between November 2013 and January 2014, when last year Surrey ranked joint 25th.
- Seventh out of 152 local authorities for rate of youth custody per 1000 population in England.
- 4% increase in young people aged 16-18 starting apprenticeships since 2011 – in contrast to a decrease to a 14% in England during the same period. 622 apprenticeships generated 16-19 year olds from April 2013 to end of February 2014.
- Demonstrable positive impact on school attendance and fixed term exclusions for young people taking part in Centre Based Youth Work and Local Prevention Framework activity and in particular for those with SEND
- High proportion of young people engaged in youth centre activities that are in higher need groups – of the 7,017 in 2012/13, 37% had SEND, 20% were NEET or re-engaging, 17% were identified at risk of NEET, 16% were Children in Need, and 200 were young people who had offended.
- Reduction in out-county placements in Independent Specialist Colleges from 126 to 90 in 3 years with reduced costs, equivalent to £2million saving, and improved outcomes.

2.2 Changes proposed for the next commissioning cycle

The Transformation of Services for Young People achieved significant success through the outcomes-focused approach to commissioning as demonstrated in section one. Therefore, the changes proposed at this stage are not for a radical re-shaping of a model that has achieved much in two years, but rather

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recommendations for adaptations to the model to respond to changes in need, policy context, young peoples' perspectives and learning from the evaluation of performance.

Whilst the evaluation of the current model highlighted significant successes and high levels of performance compared to other local authorities, it also sets out areas for potential further improvement. There are also drivers for change arising from the more challenging financial context for Surrey County Council and a need for a more clearly targeted approach to managing down levels of demand on statutory services through more targeted prevention, integrated with the Council's approach to Early Help.

2.3 Changing Needs

A comprehensive needs assessment has been conducted linked to the Joint Strategic Needs Assessment (JSNA). This assessment, One in Ten 2014, builds on the first needs assessment, One in Ten 2010, which shaped the commissioning priorities. This has in turn, highlighted the following key issues in relation to the needs of young people that will inform future commissioning for 2015 to 2020.

- Growth in demand from increase in the population of young people by 5% over the commissioning period.
- Need for young people to have the skills and experience sought by employers so they are ready for work.
- Need for young people to be able to make informed choices on education, training and employment options.
- Increasing needs and changing patterns of need, such as increasing Autistic Spectrum Disorder (ASD), for young people with SEND.
- Growth in emotional and mental health needs of young people.
- Barriers to participation, in particular transport, lack of income and homelessness.
- Young people have negative experiences during teenage years, which then have a significant impact on their later lives.
- Many young people experience multiple and complex barriers to participation, often involving family relationship breakdown and other challenges in neighbourhoods in which they live

2.4 Young People's Involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

2.5 Financial Context

The re-commissioning for 2015-2020 also needs to address the challenging financial context for Surrey County Council and the wider public sector. Although the economy has started to improve, with increasing employment opportunities, budget pressures are likely to remain for the County Council and partners, including providers of education and training. The Transformation of Services for Young People achieved a reduction in gross expenditure of £4.6m in 2011-2012 whilst achieving significantly improved outcomes. The scope for significant further savings is therefore limited.

2.6 Key Themes

Some key themes emerging from the evaluation, the more challenging financial context and changes in national and local policy context are:

- Wider integrated commissioning with key partners such as Surrey Heath Borough Council, Public Health, Surrey Police and Active Surrey.
- Increased local delegation enabling local decision making and local involvement of young people.
- More targeted early help to reduce demand on statutory services.
- Improved quality, co-production and focus on outcomes.
- Increased value for money and evidence of impact achieved.

Based on these drivers for change, the paper now sets out the proposed changes for the commissioning model for a further five year period, from 2015-2020.

2.7 National and Local Policy Context

Services for Young People deliver key outcomes to improve young people's quality of life and fulfil a range of statutory duties for Surrey County Council: the duty to commission education and training provision for young people aged 16 to 19 and then up to age 25 for young people with Special Educational Needs (SEND); the duty to prevent young people's involvement in crime and anti-social behaviour; the duty to ensure adequate opportunities for young people through youth work; and to promote effective participation of young people in education, training or employment up to age 18 by 2015 as required by Raising the Participation Age.

The LPF is at the heart of SYP's commitment to localism and involves young people, elected members and wider community stakeholders in decision making in order to ensure local needs are met.

3. STRATEGY AND COMMISSIONING INTENTIONS:

3.1 Strategy

In December 2010, Cabinet agreed the strategic goal for Services for Young People as employability to secure full participation for young people to age 19 in education, training or employment. On 24th July 2012, Cabinet agreed the Young People's Employability Plan 2012-2017, which set out the vision for young people's employability. It is proposed to retain that vision, with the addition of a definition of

employability for greater clarity and to reflect the breadth of integrated approaches need to achieve a holistic approach to improving outcomes for young people.

3.2 Goal

Our goal is for all Surrey young people to be employable.

3.3 Definition of Employability

Employability is: 'the development of skills, abilities and personal attributes that enhance young people's capability to secure rewarding and satisfying outcomes in their economic, social and community life'. Our key measure of success will be full youth participation in education, training or employment with training age 19 by 2018.

3.4 Commissioning Intentions

Services for Young People's success has been achieved through using an outcome based commissioning approach. Commissioning intentions are developed which then in turn shape future commissioning. The commissioning intentions for the re-commissioning of Services for Young People for 2015-2020 are:

- Pathways to employment for all
- Early help for young people in need
- Integrated specialist youth support

3.5 Re-commissioning for 2015-2020

The outcomes framework to enable employability of young people has been refreshed, drawing on the needs analysis, evaluation of the service, young people's perspectives and work with staff and partners. The revised framework is attached as ANNEX 1.

Feedback was also received that there would be benefits in moving to fewer models with clearer links between them and with other services and partner organisations. It is proposed therefore, whilst building on the success of the current models, to integrate some models and reduce the overall number. Engagement with other Surrey County Council services and its partners, staff and young people will be completed to inform an options appraisal on the alternative means of delivery and to develop business cases. These options appraisals and business cases will be go to Cabinet in September 2014.

An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation report will go to Children and Education select committee in July and to inform the development of the new operating models.

The re-commissioning is being overseen by a Project Board, chaired by the Cabinet Associate for Children, Schools and Families and with representation from the Children & Education Select Committee, Local Committees and young people. At a local level, delegated commissions will be overseen by Surrey Heath Local Committee supported by the work of the Youth Task Group. Opportunities to align commissioning with key partners will be explored as part of this process. An invitation has been sent to the Chief Executive of Surrey Heath Borough Council to explore opportunities for more aligned commissioning.

3.6 Pathways to Employment for all

This model proposes to strengthen the range of opportunities for young people in education, training and employment opportunities in Surrey. These opportunities will be informed by the needs of employers, linked to the aspirations of young people and supported by high quality impartial careers information, advice and guidance.

The model includes development of local provision for young people with SEND, with integrated support across education, health and social care, as part of an integrated arrangement from birth to age 25.

Key changes from previous model and benefits

- More integrated education, training and employment pathways
- Surrey Your Next Move Guarantee of the offer to all young people in education, training or employment up to age 18
- More external funding for provision and engagement

3.7 Local Early Help for young people in need

This model proposes a local, integrated commissioning approach with the current CBYW and LPF resources, aligned with partner resources, to achieve outcomes for young people identified as local priorities. Priorities would be drawn from the Young Peoples' outcomes framework by the expanded Local Youth Task Group, working with partners. Agreements will be sought with key partners including Surrey Heath Borough Council to align commissioning resources. This process could vary the allocation of resources between communities within a fixed overall allocation based on need (currently, for example, CBYW is a fixed 2FTE per centre which under this model could be flexed according to need).

A range of approaches are being explored, particularly in relation to CBYW, these include; staff secondment (current model); staff transfer; direct management in Surrey County Council; new organisation developed with staff e.g. Trust, Mutual, community Interest Company or a combination of these.

Key benefits

- Greater local ownership with flexibility to respond to local need and priorities in Surrey Heath
- Joint commissioning with partners to reduce demand
- Voluntary sector involvement, use of community assets and income generation
- More integrated work between LPF and CBYW to target local needs in local areas

3.8 Integrated Youth Support, model description

This model delivers a range of key outcomes and develops employability skills for some of the most vulnerable young people in Surrey. It is delivered in-house by the successful Surrey Youth Support Service, which provides integrated support for young people who are NEET, children in need, have offended or are at risk of homelessness. The model employs a casework approach to supporting young people, developing positive relationships and addressing young people's barriers to participation. This often involves working closely with other partners to provide

www.surreycc.gov.uk/surreyheath

holistic support. Proposed changes focus on increased joint working, quality of practice and options for income generation.

Key Benefits

- Strengthen integration with the local early help offer and external partners.
- Opportunities for greater income generation.
- Opportunity to explore options for the development of an alternative vehicle.

4. CONSULTATIONS:

4.1 Young People's involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The re-commissioning of service will provide an opportunity to address the savings included in the MTFP 2014 – 2019, embed flexibility in order to meet further changes in the financial outlook of the council and improve value for money through partnership working, income generation and an emphasis on more local provision.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 An initial assessment of equalities implications has been conducted. A full Equalities Impact Assessment will be completed for the options and recommendations in the report to Cabinet in September 2014.

7. LOCALISM:

7.1 Local early help will be at the heart of SYP's commitment to localism and involves young people, elected members and wider stakeholders in decision making in order to ensure local needs are met.

8. OTHER IMPLICATIONS:

8.1 Public Health implications

The outcomes framework has been developed with the involvement of Public Health and reflects joint priorities in young people's health and well-being.

8.2 Sustainability implications

The County Council attaches great importance to being environmentally aware and tackling climate change. The proposals emphasise local provision, which reduce travel and support policies on cutting carbon emissions and tackling climate change.

8.3 Corporate Parenting/Looked After Children implications

Looked After Children are identified as a priority target group in the proposed outcomes framework. The current arrangements have seen free registration onto the Duke of Edinburgh's award for looked after children, and no 'in-county' children entering the criminal justice system for the last two years. There are also record low numbers of 16-19 care leavers that are NEET.

8.4 Safeguarding responsibilities for vulnerable children and adults implications

The proposals comply with the County Council's priority for safeguarding vulnerable children and young people.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Conclusion

Re-commissioning for 2015 is designed to bring greater localism and integration and therefore provide best value in delivering outcomes for young people.

9.2 Recommendation

The Local Committee Surrey Heath is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee Surrey Heath informed by the work of the constituted Youth Task Group.
3. Reconstitute Surrey Heath Youth Task Group (TBC for formal Committee)

10. WHAT HAPPENS NEXT:

Further engagement from May to the end of July with partners, Local Committees and Youth Task Groups, other services in Surrey County Council, staff and young people will inform the development of business cases, subject to Cabinet agreement to the models and associated proposals set out in this paper. In particular agreement will be sought from Boroughs/Districts, Active Surrey, Public Health and Surrey Police for more integrated approaches to commissioning.

Following the Surrey Heath Local Committee, the Youth Task Group will meet in the summer to review the local needs and identify local priorities from the Young People's Outcomes Framework. These local priorities will be used to inform the commissioning of local early help for young people in need.

A full business case will be brought to Cabinet for agreement in September 2014. Local commissioning would commence immediately thereafter, so that procurement processes are completed through award of contracts by 1/6/15. Giving three months

lead in before new services are required from 1/9/15. This timeframe will be reviewed and confirmed after the final selection of options for delivery of the models.

Contact Officer: Leigh Middleton, Lead Youth Officer (Commissioning) for West Surrey. Tel no: 01483 519 412

Consulted: The development of this report has involved wide engagement of young people, partners including the voluntary, community and faith sector, schools, colleges, training providers, health organisations and employers.

Annexes:

Annexe 1: Surrey Young People's Outcomes Framework

Sources/background papers:

Creating Opportunities for Young People: Re-commissioning for 2015 – 2020

Surrey Young People's Outcomes Framework

Goal	Ref	Outcomes	Ref	Outputs
Employability for young people	1	Young people are equipped with the skills and attitudes to join the workforce	1.1	Sufficient, quality education and training post-16 provided
			1.2	Successful transition made to post-16 education, training and employment
			1.3	Employability skills, attitudes and behaviours developed
			1.4	Numeracy and literacy improved
			1.5	Increased experience of the workplace
	2	Young people are resilient	2.1	Physical wellbeing improved
			2.2	Emotional wellbeing improved
			2.3	Mental wellbeing improved
			2.4	Social wellbeing improved
	3	Young people are safe	3.1	Offending and anti-social behaviour prevented
			3.2	Reduced impact of offending
			3.3	Young people's safety in communities is improved
	4	Young people overcome barriers to employability	4.1	Young people prevented from becoming NEET
			4.2	Reduced number of young people who are NEET
			4.3	Homelessness prevented
			4.4	Entry to the care system prevented
			4.5	Transport for young people is improved
	5	Young people make informed decisions	5.1	Informed decisions made about education, training and careers
			5.2	Informed decisions made about leading a healthy lifestyle
			5.3	Informed decisions made about use of free time
			5.4	Informed decisions made about accessing services and support
	6	Young people are active members of their communities	6.1	Young people have positive role models
			6.2	Participation in social action increased
			6.3	Decision-making influenced by young people
			6.4	Involvement in local democracy increased

Target groups

Informed by our needs assessment, there are groups of young people for whom we particularly want to improve these outcomes and reduce inequalities.

These include:

- Young people with Special Educational Needs and Disabilities
- Young people who are looked after or care leavers
- Young people who are on child protection plans and children in need
- Young people who are identified as at risk of becoming NEET
- Young people who are parents
- Young people who have caring responsibilities
- Young people from the Gypsy, Roma and Traveller communities
- Young people who have offended
- Other young people who have protected characteristics (sexual orientation, age, gender, gender reassignment, race, and religion or belief) where this leads to them facing barriers to participation

Ways of working

In working towards these outcomes we will ensure:

- all services for young people are co-produced in an equal and reciprocal relationship between young people, their families, their communities and professionals;
- the strengths of young people, their families and communities are a part of the solution;
- we commission solutions locally wherever possible to meet local need across the county; and
- we take an early help approach, engaging as early as possible to prevent and remove barriers to employability before they have a significant impact on young people's lives.

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 3 July 2014**LEAD OFFICER:** NIKKIE THORNTON-BRYAR,
COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER**SUBJECT:** LOCAL COMMITTEE BUDGET AND TASK GROUP
REPRESENTATION 2014/15**DIVISION:** ALL**SUMMARY OF ISSUE:**

The Local Committee (Surrey Heath) is asked to review and agree the terms of reference and membership of task groups set by the Committee.

The committee is also asked to agree to delegate the Community Safety funding contribution to the Community Safety Partnership.

RECOMMENDATIONS:**The Local Committee (Surrey Heath) is asked to agree:**

- (i) The terms of reference for the Youth Task Group as set out in Annex A, and the membership of this task group as set out in paragraph 2.4.
- (ii) The terms of reference for the Major Projects Task Group as set out in Annex B and the membership of this task group as set out in paragraph 2.7.
- (iii) The nominations to outside bodies as set out in paragraph 2.9 of this report.
- (iv) To agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Surrey Heath Partnership.
- (v) To agree that the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with (iv) above.

REASONS FOR RECOMMENDATIONS:

The report contains an updated list of representatives on Task Groups, nominations to outside bodies and also updates members on the allocation of Community Safety funds.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee (Surrey Heath) has one current task group and a further proposed task group and this report sets out the members who will sit on those groups.
- 1.2 The Local Committee (Surrey Heath) can appoint members of the Committee to Outside Bodies, and there are three such groups which require nominations.
- 1.3 The Local Committee (Surrey Heath) also needs to agree the allocation of Community Safety money to the Community Safety Partnership.

2. ANALYSIS:

- 2.1 **Task Groups** - Each year the Committee is asked to consider the work that would be considered at formal meetings and the relevant task groups that should be established to support the Committee in its work.
- 2.2 In 2012-13, the Local Committee established a Surrey Heath Youth Task Group, to monitor and report back to the Local Committee on progress made against the Local Prevention Framework and Youth Small Grants. The membership of the Task Group was two County and two Borough Councillors.
- 2.3 The Committee is asked to re-establish the Youth Task Group, agree the membership and agree the terms of reference as set out in Annex A.
- 2.4 Membership of the Youth Task Group last year was: Denis Fuller (Chairman), Chris Pitt (Vice-Chairman), Cllrs Valerie White and Rodney Bates. It is recommended that this group continue.
- 2.5 The Committee has also been asked to convene a major projects task group as discussed at the informal members meeting on 19 June 2014.
- 2.6 The Committee is asked to establish a Major Projects Task Group, agree the membership and agree the terms of reference as set out in Annex B.
- 2.7 Membership of the Major Projects Task Group is recommended to consist of 3 County and 3 Borough Councillors. Nominations have been put forward for Cllrs David Ivison, Denis Fuller, Bill Chapman, Vivienne Chapman, Josephine Hawkins and Valerie White. It is also recommended that Cllr Paul Innicki be invited to attend any meetings with a focus on rail issues and that SHBC Officers Jenny Rickard and Jane Ireland be included.
- 2.8 **Membership to Outside Bodies** – The Local Committee can make appointments to various outside bodies. Members are asked to act as the Local Committee ambassador on the group, ensure that the local committee is informed of activities relevant to the work of the committee and report back on the achievements of the group on an annual basis.

2.9 The Committee is asked to agree the following appointments.

- Surrey Heath Partnership – Cllr Bill Chapman
- Surrey Heath Strategic Parking Group – Cllrs Ivison and Page
- Surrey Heath Youth Council Stakeholders Group – Denis Fuller

2.10 **Community Safety Funding** - Members have also been given an allocation of £3,294 to spend on Community Safety initiatives. In the past, this has been allocated to the Surrey Heath Community Safety Partnership, who use the money to fund specific projects that help to reduce Anti-social behaviour. It is recommended that this years funds are again passed to the Community Safety Partnership.

3. OPTIONS:

- 3.1 The Committee can confirm the task groups, nominations to outside bodies and allocation of community safety funding as set out above.
- 3.2 The Committee can make amendments to any of the recommendations in this report.
- 3.3 The Committee can decide not to agree to one, two or all of the above recommendations.

4. CONSULTATIONS:

- 4.1 Task Groups have been proposed in response to requests from Members in relation to the workload of the Committee.
- 4.2 The nominations set out above have been volunteered or been selected from amongst their peers to sit on the relevant groups.
- 4.3 The Surrey Heath Partnership has been supportive of receiving this funding in relation to community safety works in the borough.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within the current resources, and the task groups have no decision making powers.
- 5.2 The £3,294 would be handed to the Community Safety Partnership for its use. The Community Safety Partnership will show these funds within their accounts and will report as to how the money is used.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

There are no specific equality and diversity implications arising from the recommendations.

7. LOCALISM:

- 7.1 The Community Safety Partnership is the local action group for Surrey Heath and will ensure the funds are used to deliver local projects.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Funds to be made available to tackle issues identified by the Community Safety Partnership
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Committee is asked to agree the membership and terms of reference for the Youth Task Group as set out in paragraph 2.4 and Annex A of this report.
- 9.2 The Committee is asked to agree the membership and terms of reference for the Major Projects Task Group as set out in paragraph 2.7 and Annex B of this report.
- 9.3 The Committee is asked to agree the nominations to outside bodies as set out in paragraph 2.9 of this report.
- 9.3 The Committee is asked to agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Surrey Heath Partnership.

10. WHAT HAPPENS NEXT:

- 10.1 Funds will be transferred to the Community Safety Partnership who will provide feedback on how they are used at the end of the financial year.

Contact Officer: Nikkie Thornton-Bryar, Community Partnerships and Committee Officer (Surrey Heath) 01276 800269

Consulted: Members and Surrey County Council officers have been consulted.

Annexes: None

Sources/background papers: None

Annex A

Terms of Reference for the Surrey Heath Youth Task Group

Objective:

The Local Committee agreed that a Youth Task Group is established to assist and advise the local committee in relation to youth issues and the future delivery of youth provision locally.

Membership:

The Task Group will contain four appointees from the Local Committee - two county and two borough councillors. In addition the Task Group can invite up to four members of the Surrey Heath Partnership and up to four young people from the borough, all with equal status. The Task Group may also consult with other relevant members of the Committee.

General:

It is proposed to establish a Youth Task Group. The Task Group shall exist to advise the local committee. It has no formal decision making powers. The Task Group will:

- A. Unless otherwise agreed meet in private
 - B. Develop a work programme
 - C. Record actions
 - D. Report back to the Local Committee.
1. The Task Groups function is to assist and advise the local committee in relation to youth issues and the future delivery of youth provision locally.
 2. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent local committee.
 3. The Task Group can, should it so wish, respond to an officer report and submit its own report to the local committee.
 4. The Task Group terms of reference and Membership is to be reviewed and agreed by the local committee annually.

Annex B

Major Schemes (Surrey Heath) Task Group – Draft Terms of Reference

1. The Task Group will advise the Local Committee on the progress of the Major Schemes within Surrey Heath during the next two years and subject to obtaining funding, specifically but not exclusively on

- A311/A30 Corridor Improvements (Meadows Gyratory) EM3 LEP Prioritised Scheme
- Blackwater Better Connectivity (cross boundary) – EM3 Camberley Growth Package Bid
- Camberley Sustainable Transport Package - – EM3 Camberley Growth Package Bid

2. Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee.

3. The Task Group will include three county councillors, (Chairman plus Surrey Heath Divisional Member(s)) and three borough councillors from the Local Committee. In addition the Task Group can invite up to two Officers from Surrey Heath Borough Council to attend, all with equal status. The Task Group may also consult with other relevant members of the Committee.

4. The role of the Task Group is primarily strategic. The Task Group members will act in the interests of the borough as a whole, rather than representing the interests of their divisions or wards.

5. The Task Group will take into account the results of previous and new consultations in determining future programmes.

6. Any recommendations to the Local Committee will be supported by a summary of the reasoning behind the Task Group's position and reflect any professional advice from officers.

7. The Task Group will meet in private, at appropriate times during the year (at a suitable time before a Local Committee) and actions from the meetings will be recorded.

Major Schemes Team
19/6/2014

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (SURREY HEATH)



DATE: 3 July 2014

LEAD OFFICER: SANDRA BROWN / MICHELLE COLLINS

SUBJECT: LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE

DIVISION: ALL

SUMMARY OF ISSUE:

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note:

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.3 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. RECENT COMPLETED PROJECTS:

- 2.1 Several projects have been taken place within the last 3 months, here are a couple of the projects

Creation of a pond at Kings International School

£1,347.37 has been granted to create a pond and small garden for scientific experiments at Kings International School.

The students will be very much involved in the planting and creation of the pond. They will get to experience working outside and watch the garden grow and see how a natural habitat is formed.

This project will be for all year groups and will benefit students for many years

Road Name Signs for Badger Swift Way

A grant of £640 from Members' Allocation Funding has enabled the purchase of four signs for the lane in Bagshot, which had previously been unnamed and hence a little unowned.

A competition to 'Name the Lane' was run for young people and Badger Swift Way was the winning entry. The name was officially adopted by Surrey Heath Borough Council, but there was no funding available for the signs themselves.

Home-Start celebrate 25 Years in Surrey Heath

A grant of £1146 from the Members' Allocation Fund will help Home-Start to celebrate 25 years in Surrey Heath.

Home-Start is a charity which offers support, friendship and practical help to parents with young children. A huge number of families and children have been helped over those years. They plan to hold a fun family and children's event following their AGM on Friday 18 July and also take part in the Frimley Green Carnival - raising awareness in the local community of the work they do.

3. ANALYSIS:

- 3.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

4. OPTIONS:

- 4.1 The Committee is being asked to note the bids that have already been approved.

5. CONSULTATIONS:

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had past.

7. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 7.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

8. LOCALISM:

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

- 10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework.

11. WHAT HAPPENS NEXT:

- 11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding and also evidence that the funding has been spent within 6 months.

Contact Officer:

Jenny Harvey, Local Support Assistant, 01483 518111.

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor, including the breakdown of spend to date per County Councillor of the Local Committee Budget.

Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Surrey Heath Members Funding - Projects Funded in 2013-2014

Each County Councillor had £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Bill Chapman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF700201691	Camberley CAB	IT Upgrade (joint funding with Cllr Dennis Fuller)	£2,000.00	16.07.2013
	EF800195781	Heathwatch publication	Funding for community newsletter	£1,288.00	17.07.2013
	EF800196765	Surrey Heath Choral Society	Assistance with re-brand and re-launch	£1,000.00	01.08.2013
	EF700203322	Crawley Ridge Inf. School	Seating and Planters	£2,000.00	01.08.2013
	EF800198440	CanDo Volunteering	Music therapy project	£700.00	23.08.2013
	EF700205083	Frimley & Camberley Cadets	Re-furbishment of Caird Hall	£1,000.00	17.09.2013
	EF800198778	Camberley Care	Promotional tea for volunteer drivers	£133.33	17.09.2013
	N/A	ODCOG	Theatre Outreach Project -12/13 money returned	-£1,999.00	23.10.2013
	EF300369795	SCC, Streetlighting Team	Heritage Lighting in Upper Park Road	£4,528.64	30.10.2013
	EF300369009	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	25.10.2013
	EF700220442	YMCA	Contribution to the organisation of a local Youth Conference	£500.00	30.01.2014
	EF700220898	SATRO	Science workshops for Cordwalles and Crawley Ridge Junior schools	£1,100.00	30.01.2014

Denis Fuller	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF700201691	Camberley CAB	IT Upgrade (joint funding with Cllr Bill Chapman)	£2,000.00	16.07.2013
	EF700205732	4th Camberley Scouts	Heating upgrade	£1,820.00	18.10.2013
	EF800198778	Camberley Care	Promotional tea for volunteer drivers	£200.00	17.09.2013
	EF300369009	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	25.10.2013
	EF800213159	Camberley Rugby Club	Scrum machine (joint bid with David Ivison)	£2,500.00	24.01.2014
	EF700220170	Surrey Youth That Care	Respite meals for young carers	£1,260.00	21.02.2014
	EF800216526	Peer Productions	Youth theatre project - Carwarden School	£1,600.00	12.03.2014
	EF700220391	Woking Community Mediation	Training for Surrey Heath based mediators (joint bid with David Ivison)	£500.00	30.01.2014
	EF700221372	Girl Guides	Support for an educational trip to Switzerland	£650.00	26.03.2014
	EF800216299	Windle Valley Youth Project	Purchase of a laptop for youth mentoring program	£700.00	21.02.2014
	EF700225029	Homestart Surrey Heath	25 year celebration and awareness raising.	£1,146.00	17.04.2014

Mike Goodman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF800198778	Camberley Care	Promotional tea for volunteer drivers	£133.33	17.09.2013
	EF300369009	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	25.10.2013
	EF800206044	West End Parish Council	Refurb of referees changing room - Sports Pavillion Benner Lane. Joint bid with Ac	£295.67	06.12.2013
	EF800211199	Windlesham Parish Council	Grit Spreader	£986.00	24.01.2014
	EF800214838	Peer Productions	Youth theatre project - Collingwood School	£650.00	21.02.2014
	EF400185832	SCC Streetlighting Team	Heritage Lighting in Updown Hill, Windlesham	£2,446.92	17.01.2014
	EF300377887	SCC Highways	Additional lamp column -to improve safety of Freemantle Road, Bagshot	£3,800.00	10.03.2014
	EF800216047	Chobham Cricket Club	Purchase of an outdoor practice net	£500.00	26.02.2014
	EF800216428	Chobham Parish Council	Contribution towards a replacement bus shelter	£1,000.00	12.03.2014
	EF700225822	Chobham Parish Council	Contribution to new play equipment in Chobham Recreation Ground	£2,076.00	26.03.2014
	EF800219570	Surrey Heath Borough Council	Contribution to Surrey Heath Archaeological and Heritage Trust Audit of their collec	£488.08	26.03.2014

Surrey Heath Members Funding - Projects Funded in 2013-2014

Each County Councillor had £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Surrey Heath Members Funding - Projects Funded in 2013-2014

Each County Councillor had £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

David Ivison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF800193343	Evergreen & Heath Mead Rd	Community Fun Day Event Equipment	£500.00	26.06.2013
	EF800193781	Prior Heath Infant School	Installation of a low level trim trail	£2,000.00	19.07.2013
	EF800195099	Heatherside Newslink	Costs of producing 2 rounds of the newsletter	£300.00	12.07.2013
	EF300362927	SCC, Highways Department	Grit Bin Installation - Knights Way, Camberley	£1,000.00	12.07.2013
	EF800193343	Evergreen & Heath Mead Rd	Community Fun Day Event Equipment (underspend returned)	-£173.75	July
	EF800194925	Heatherside Comm Centre	Re-furbishment of Floor	£1,000.00	17.07.2013
	EF800197405	Heatherside Seniors Club	Senior Citizens Christmas Lunch	£400.00	16.08.2013
	EF700203290	Surrey Search & Rescue	Flood Response Project	£500.00	13.10.2013
	EF800198778	Camberley Care	Promotional tea for volunteer drivers	£200.01	17.09.2013
	EF800207634	Heatherside Parish Church	Gardening tools for green spaces	£993.44	06.12.2013
	EF300369009	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	25.10.2013
	EF700209379	Heatherside	Defibrillator / First Aid Training (£2k coming from Capital)	£478.00	06.12.2013
	EF700221992	Heather Ridge Infant School	Outdoor games / meeting area	£2,500.00	21.02.2014
	EF800213159	Camberley Rugby Club	Scrum Machine (joint funding with Denis Fuller)	£1,000.00	24.01.2014
	EF800207634	The Grove School	Coach Park Signs	£634.00	25.11.2013
	EF700220391	Woking Community Mediation	Training for Surrey Heath based mediators (joint bid with Denis Fuller)	£1,000.00	30.01.2014
	EF800219570	Surrey Heath Borough Council	Contribution to Surrey Heath Archaeological and Heritage Trust Audit of their collec	£11.92	26.03.2014

Adrian Page	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF800193191	West End Parish Council	Solar Panels at Sports Pavilion	£1,000.00	05.07.2013
	EF700200986	Gordon's School	Gordon's Camel Statue Campaign	£1,000.00	22.07.2013
	EF800195055	Windlesham Parish Council	Redevelopment of Lightwater Sports Pavilion & Field	£2,750.00	22.07.2013
	EF800197717	Bisley Parish Council	Bisley Village Green - Posts	£1,000.00	16.08.2013
	EF800198778	Camberley Care	Promotional tea for volunteer drivers	£133.33	17.09.2013
	EF700206335	West End Football Club	White Lining Machine for recreation ground	£788.34	18.09.2013
	EF700208653	Holy Trinity Church, West End	Replacement of boiler	£3,000.00	02.10.2013
	EF700207616	The Briars Centre	Football Goals for Briars Field	£1,500.00	18.10.2013
	EF300369009	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	25.10.2013
	EF800206044	West End Parish Council	Refurb of referees changing room - Sports Pavillion Benner Lane. Joint bid with Mi	£1,204.33	06.12.2013

Chris Pitt	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£12,876.00	
	EF300369009	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	25.10.2013
	EF400184007	SCC, Streetlighting Team	Heritage Lighting in Wharf Road, Frimley	£12,376.00	18.12.2013

Surrey Heath Members Funding - Projects Funded in 2013-2014

Each County Councillor had £12,876 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Local Committee Capital Funding	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	LC CAPITAL	DATE PAID
				£35,000.00	
	EF800202167	Frimley Cricket Club	Purchase of a Twin Lane Non Turf Net Facility	£5,000.00	25.10.2013
	EF700210413	Windlesham Parish Council	Contribution towards the redevelopment of Lightwater Pavilion - to be carried forward.	£20,000.00	
	EF700208819	Bisley Village Hall	Funding to ensure that the village hall is accessible to all	£4,000.00	13.11.2013
	EF800202768	St.John's Ambulance	Defibrillator and Wall Box for Heatherside Community Centre	£2,000.00	06.12.2013
	EF700217042	Camberley Judo Club	Refurbishment of female changing rooms	£4,000.00	19.12.2013

Surrey Heath Members Allocations Expenditure - Balance Remaining 2014-2015

County Councillors have £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Bill Chapman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
		Eagle Radio	Radio workshops for schools (bid form not yet received)	£10,300.00	
				£1,000.00	
BALANCE REMAINING				£9,300.00	

Denis Fuller	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
	EF800227729	Kings International College	Initial building work for a wildlife pond to be constructed by the pupils	£10,300.00	
				1347.37	13/06/2014
BALANCE REMAINING				£8,952.63	

Mike Goodman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
	EF700225949	Windle Valley Youth Project	Road name signs for 'Badger Swift Way' - named by the local community.	£10,300.00	
				£640.00	12.05.2014
BALANCE REMAINING				£9,660.00	

David Ivison	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
		Surrey Heath Museum	Archeological audit (bid form not yet received)	£10,300.00	
		Heather Ridge School	Kindles for use by the pupils (bid form not yet received)	£500.00	
		Frimley Scouts	Support of the making of a promotional video (bid form not yet received)	£1,000.00	
				£1,500.00	
BALANCE REMAINING				£7,300.00	

Surrey Heath Members Allocations Expenditure - Balance Remaining 2014-2015

County Councillors have £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Adrian Page	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE £10,300.00	DATE PAID
			BALANCE REMAINING	£10,300.00	

Chris Pitt	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE £10,300.00	DATE PAID
			BALANCE REMAINING	£10,300.00	

Local Committee Capital Funding	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	LC CAPITAL £35,000.00	DATE PAID
			BALANCE REMAINING	£35,000.00	

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 13 Mar 2014**LEAD OFFICER:** Nikkie Thornton-Bryar**SUBJECT:** Forward Plan**DIVISION:** All**SUMMARY OF ISSUE:**

This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan. The reports that are currently anticipated will be received by the committee are outlined in paragraph 3.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note and comment on the forward plan contained in this report.

REASONS FOR RECOMMENDATIONS:

The report contains an updated version of the Local Committee's forward plan.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee (Surrey Heath) may receive a forward plan at each meeting setting out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change.

2. ANALYSIS:

- 2.1 No analysis was required for this report.

3. OPTIONS:

- 3.1 In addition to the following, requests from Members for other reports will be welcomed.

Thursday 2 October 2014

1. Highways Update
2. Early Years and Childcare Service Update
3. Members Allocations Update
4. Forward Plan

Thursday 11 December 2014

1. Highways Update
2. Local Transport Strategy and Forward Programme
3. Members Allocations Update
4. Forward Plan

4. CONSULTATIONS:

Members and Surrey County Council officers have been consulted.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 There are no financial implications of the forward plan.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 There are no equality and diversity implications arising out of the forward plan.

7. LOCALISM:

- 7.1 Future reports and discussion topics for the Local Committee are included in the forward plan, giving all residents and businesses in the Surrey Heath area notice of topics on future agendas.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The committee is asked to note the forward plan contained in this report.

10. WHAT HAPPENS NEXT:

10.1 No further action is required.

Contact Officer: Nikkie Thornton-Bryar, Community Partnerships and Committee Officer (Surrey Heath)
01276 800269

Consulted: Members and Surrey County Council officers have been consulted.

Annexes: None

Sources/background papers: None

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